

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
OCTOBER 27, 2021

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, October 27, 2021 at 9:00 a.m.**, in the **Hall A, Resch Expo, 840 Armed Forces Dr., Green Bay, WI 54304.**

NOTICE: The Public Hearing regarding the proposed 2022 Annual Brown County Budget and the Public Hearing regarding the Brown County Final Supervisory Plan, will both take place immediately after the 'Non-Budgetary Items' portion of this Agenda, and are expected to begin at approximately 9:30 a.m.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Aye	24
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Nay	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye	Excused	2
Jacobson	5	Excused	Brusky	14	Aye	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

No. 1 -- ADOPTION OF AGENDA.

Chairman Buckley amended the agenda by striking Item #13g and replacing it with Item #13gi. Replacing Item #13a with the amended resolution provided before the meeting. Replacing Item #15a with the amended resolution provided before the meeting.

A motion was made by Supervisor Kaster and seconded by Supervisor Borchardt **“to approve the agenda as amended.”** Voice vote taken. Motion carried unanimously.

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board's role is to listen to public comments, and not ask questions, discuss nor take action regarding public comments.

No comments from the public.

No. 3 -- APPROVAL OF MINUTES OF SEPTEMBER 15, 2021 and SPECIAL SEPTEMBER 22, 2021.

A motion was made by Supervisor Borchardt and seconded by Supervisor Dorff “**to adopt minutes.**” Voice vote taken. Motion carried unanimously.

No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.

Supervisor Schadewald invited the Board to attend the WIAA Volleyball Tournament at the Resch Center on November 4th, 5th, and 6th.

Supervisor Lund thanked the Highway Department and Director Paul Fontecchio for the safety improvements that have been implemented over the last year.

Supervisor Evans congratulated Director Erik Pritzl on his new position as Oconto County administrator and noted that it has been a pleasure to work with him.

No. 5 -- PRESENTATION OF COMMUNICATIONS FOR CONSIDERATION

LATE COMMUNICATIONS:

No. 5a -- FROM SUPERVISOR BRUSKY: HAVE CORPORATION COUNSEL REVISE CHAPTER 2 OF OUR CODE OF ORDINANCES TO PROHIBIT SCHEDULING STANDING COMMITTEE MEETINGS AND COUNTY BOARD MEETING ON DATES WHERE STANDING COMMITTEE MEETING OR A COUNTY BOARD MEETING HAS ALREADY BEEN SCHEDULED, UNLESS THE CHAIR OF THE ALREADY SCHEDULED MEETING CONSENTS.

Referred to Executive Committee.

No. 6 -- APPOINTMENTS BY COUNTY BOARD CHAIR AND COUNTY EXECUTIVE.

No. 6a -- APPOINTMENT OF MARK VERHAAGH (2ND ALTERNATE) TO BOARD OF ADJUSTMENT.

A motion was made by Supervisor De Wane and seconded by Supervisor Peters “**to approve the above appointment.**” Voice vote taken. Motion carried unanimously.

No. 7a -- REPORT BY BOARD EXECUTIVE.

Executive Streckenbach discussed the 2022 budget and noted that with the full effort of the Board we were able to create a budget with a reduced tax rate and a reduction in meeting times. He noted that the budget represents a continued investment in the community, while reducing over ten million dollars in debt.

Executive Streckenbach noted that Weston Foods is currently matching dollar for dollar for the Friends of Pals program for their annual fundraiser. Any donations made to this campaign throughout the month of October will be matched by Weston Foods.

Executive Streckenbach stated that Director Pritzl will be missed and congratulated him on his new position with Oconto County.

Executive Streckenbach stated that the United Patriotic Society will be hosting the Veterans Day Event at the Resch Expo on November 11th at 10:00AM.

Executive Streckenbach announced beginning November 16th oral arguments at the Supreme Court shall commence with the Brown County Taxpayers Association lawsuit. Corporation Counsel will keep the Board posted on what is taking place.

Executive Streckenbach recognized Director Fontecchio for his efforts and read an email that was sent by Paul Secker, 2425 Ironwood Drive, Green Bay.

No. 7b -- REPORT BY COUNTY BOARD CHAIR.

Chairman Buckley noted that the 2022 Budget has gone through all the committees and he hopes the process today goes smoothly.

No. 8 -- OTHER REPORTS. NONE.

****NON-BUDGETARY ITEMS****

No. 9 -- STANDING COMMITTEE REPORTS

Supervisor Schadewald without dissent, requested to approve Items #9a-#9fi.

Supervisor Dantine requested to pull Item #9d(2).

Items #9a-#9fi were approved with the exception of Item #9d(2).

No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 7, 2021

1. Review Minutes Of:
 - a. Benefits Advisory Committee (September 17, 2021). Receive and place on file.
2. Resolution Regarding Table of Organization Change for the Health & Human Services Department – Finance Accountant II & Account Supervisor Positions. To approve. See Resolutions & Ordinances.
3. Resolution Regarding Table of Organization Change for the Child Support Department – LTE Elevate Specialist. To approve. See Resolutions & Ordinances.
4. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve.
5. Budget Adjustment Request (21-081): Reallocation between two or more departments, regardless of amount. To approve.
6. Child Support - Budget Status Financial Report for August 2021– Unaudited. Receive and place on file.
7. Child Support - Director Summary. Receive and place on file.
8. County Clerk - Budget Status Financial Report for August 2021 – Unaudited. Receive and place on file.
9. County Clerk's Report. To approve.
10. BCCAN - Director's Report. To approve.
11. TS - Potential Changes to Room 200, Northern Building. *No report; no action taken.*

12. TS - Director's Report. Receive and place on file.
13. Treasurer - Review of Treasurer's Dept. Budget Performance Report for August 2021 (unaudited). Receive and place on file.
14. Treasurer - Review of August 2021 Historical Interest & Penalties Report. Receive and place on file.
15. Treasurer - Review of Updated 2021 WI DOR Equalized Value Information Report. Receive and place on file.
16. Treasurer - Review of Brown County Investment Portfolios Summary Report. Receive and place on file.
17. Treasurer - Discussion and possible action on the sale of the following tax deed parcel from the GovDeals.com Online Auction ending 10-6-2021:

<u>Parcel #</u>	<u>Address</u>	<u>Municipality</u>	<u>Min. Starting Bid</u>	<u>High</u>
<u>Auction Bid \$</u>				
2-161-C	515 Third Street	City of Green Bay	\$ 60,000	\$
Hand out				

Proposed Conditions of Sale:

- a. Buyer is responsible for entirety of full 2021 Property Taxes.
 - b. Buyer to pay any delinquent water & sewer utility bills presented.
 - c. Buyer to pay any outstanding special assessments and/or special charges.
 - d. Conveyance to be via Quit Claim Deed.
- To accept the highest bid for Parcel 2-161-C, 515 Third Street, City of Green Bay for \$103,000 from Alojzy Honorkiewicz subject to the following Proposed Conditions of Sale: a. Buyer is responsible for entirety of full 2021 Property Taxes; b. Buyer to pay any delinquent water & sewer utility bills presented; c. Buyer to pay any outstanding special assessments and/or special charges; d. Conveyance to be via Quit Claim Deed.
18. Treasurer's Report. Receive and place on file.
 19. Corporation Counsel - Oral Report. Receive and place on file.
 20. Audit of bills. To acknowledge receipt of the bills.

No. 9ai -- REPORT OF SPECIAL ADMINISTRATION COMMITTEE OF OCTOBER 27, 2021

1. Budget Adjustment Request (21-083): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. To approve.
2. Budget Adjustment Request (21-093): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). To approve.
3. Budget Adjustment Request (21-094): Reallocation between two or more departments, regardless of amount. To approve.

No. 9b -- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 6, 2021

1. Consent Agenda - Golf Course Budget Status Financial Report for August 2021 – Unaudited. *See action at Item 6 below.*
2. Consent Agenda - Neville Public Museum Budget Status Financial Report for August 2021 – Unaudited. *See action at Item 6 below.*
3. Consent Agenda - Parks Budget Status Financial Report for August 2021 – Unaudited. *See action at Item 6 below.*

4. Consent Agenda - NEW Zoo Budget Status Financial Report for August 2021 – Unaudited. *See action at Item 6 below.*
5. Consent Agenda - Neville Public Museum Governing Board Minutes of September 13, 2021. *See action at Item 6 below.*
6. Consent Agenda - Audit of the Bills. Receive and place on file Consent Agenda Items.
7. Library Report/Director's Report. *No action taken.*
8. Parks – Director's Report. *No action taken.*
9. Museum – Director's Report. *No action taken.*
10. NEW Zoo and Adventure Park – Director's Report. *No action taken.*
11. Golf Course – Superintendent's Report. *No action taken.*
12. Action Item - Budget Adjustment Request (21-079): Any increase in expenses with an offsetting increase in revenue. To approve.
13. Action Item - Budget Adjustment Request (21-080): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. To approve.
14. Action Item - Resolution to Approve an Overhead Electrical Transmission Line Easement on the Mountain Bay State Trail. To approve. See Resolutions & Ordinances.
15. Action Item - Communication from Supervisor Peters: Please review the disabled parking spaces at the Resch Expo and Resch Center. How are the number of handicap parking spaces determined for a facility? Where are they located relative to the access points of the building. To approve and refer to Administration Committee to use \$200 dollars of contingency funds for handicap parking signs.

No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 18, 2021

(Items 1 & 2 are shown in budget portion of the agenda at Item 13c)

3. Review Minutes of:
 - a) Racial Equity Ad Hoc Committee (July 26 & August 23, 2021). Receive and place on file.
4. Internal Auditor - Budget Status Financial Reports for Board of Supervisors & Veterans Recognition subcommittee for August 2021 (unaudited). Receive and place on file.
5. Internal Auditor - 2022 Proposed Audit and Work Plan. To approve the 2022 proposed Audit and Work Plan.
6. Communication from Supervisor Lefebvre: County Board Supervisor e-mail should only be used for county business. To direct Corporation Counsel to review current Code regarding county e-mail and bring any concerns or changes to Administration Committee.
- 6a. Ordinance to Amend Chapter 2 of the Brown County Code of Ordinances. To approve. See Resolutions & Ordinances.
7. Audit of the bills. To acknowledge receipt of the bills.

**Item #9d was taken after Item #9fi*

No. 9e -- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF SEPTEMBER 28, 2021.

1. Review Minutes of:
 - a. Energy Subcommittee (August 26, 2021). To hold for a month.

2. Extension – Budget Status Financial Report for August 2021 – Unaudited. Receive and place on file.
3. Extension - Director's Report. Receive and place on file.
4. Public Works - Summary of Operations Report. Receive and place on file.
5. Public Works - Director's Report. Receive and place on file.
6. Airport - Budget Status Financial Report for August 2021 – Unaudited. Receive and place on file.
7. Airport - Director's Report. Receive and place on file.
8. Planning & Land Services - Planning, Property Listing & Zoning – Budget Status Financial Reports for August 2021 – Unaudited. Receive and place on file.
9. Planning & Land Services - Director's Report. Receive and place on file.
10. Port & Resource Recovery - Solid Waste Management Services Agreement – Request for Approval. To approve.
11. Port & Resource Recovery - Ledgeview Leachate Agreement – Request for Approval. To approve.
12. Port & Resource Recovery - Amendment to Project #1739 Solid Waste Transfer Station Operation & Hauling and Recycling Transfer Station Hauling – Request for Approval. To approve.
13. Port & Resource Recovery - Director's Report. Receive and place on file.
14. Register of Deeds – Budget Status Financial Report for August 2021 – Unaudited. Receive and place on file.
15. Acknowledging the bills. To acknowledge receipt of the bills.

No. 9ei -- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF SEPTEMBER 28, 2021.

1. Review Minutes of:
 - a. Energy Subcommittee (August 26, 2021).
 - b. Solid Waste Board (August 16, 2021). Receive and place on file Items 1a & b.
2. Airport - Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid. To approve. See Resolutions & Ordinances.
3. Airport - Director's Report. Receive and place on file.
4. Planning & Land Services - Budget Adjustment Request (21-090): Any increase in expenses with an offsetting increase in revenue. To approve.
5. Planning & Land Services - Resolution Authorizing Submittal of an Application for the Community Development Block Grant – Housing Program for Small Cities. To approve. See Resolutions & Ordinances.
6. Planning & Land Services - Director's Report. Receive and place on file.
7. Public Works - Budget Adjustment Request (21-087): Any increase in expenses with an offsetting increase in revenue. To approve.
8. Public Works - Summary of Operations Report. Receive and place on file.
9. Public Works - Director's Report. Receive and place on file.
10. Acknowledging the bills. To acknowledge receipt of the bills.

No. 9eii -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF SEPTEMBER 28, 2021.

1. Budget Status Financial Reports for July and August 2021 – Unaudited. To approve.
2. Director's Report.

- a. Using Agricultural Sediment Basins to reduce sediment/phosphorous and downstream flooding. Receive and place on file.

No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 5, 2021.

1. Review Minutes of:
 - a) Fire Investigation Task Force (June 15, 2021). Receive and place on file.
2. Circuit Courts, Commissioners, Probate - Director's Report. Receive and place on file.
3. Public Safety Communications - Director's Report. Receive and place on file.
4. Emergency Mgmt. - Director's Report. Receive and place on file.
5. District Attorney Report. Receive and place on file.
6. Medical Examiner's Report. Receive and place on file.
7. Clerk of Courts Report. *No report; no action taken.*
8. Sheriff - Update re: Jail Addition – *Standing Item. No action taken.*
9. Sheriff - Budget Status Financial Report for August 2021 – Unaudited. Receive and place on file.
10. Sheriff - Key Factor Report for August 2021 – Unaudited. Receive and place on file.
11. Sheriff - Resolution Authorizing Brown County to Contract with Axon Enterprise, Inc. for Law Enforcement Cameras, Related Hardware and Software, and for Services Such As Storage, Training and Maintenance. To approve. See Resolutions & Ordinances.
12. Sheriff's Report. Receive and place on file.
13. Audit of bills. To approve the bills.
14. Communication from Supervisor Schadewald: Request discussion of the six-year CIP. Receive and place on file.
15. Communication from Supervisor Lefebvre: To look into lowering the phone charges for the jail inmates. Receive and place on file.

No. 9fi -- REPORT OF SPECIAL PUBLIC SAFETY COMMITTEE OF OCTOBER 27, 2021.

1. Sheriff - Budget Adjustment Request (21-084): Any increase in expenses with an offsetting increase in revenue. To approve.
2. Sheriff - Budget Adjustment Request (21-091): Any increase in expenses with an offsetting increase in revenue. To approve.
3. Public Safety Communications - Budget Adjustment Request (21-085): Any increase in expenses with an offsetting increase in revenue. To approve.
4. Medical Examiner - Budget Adjustment Request (21-092): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. To approve.

**** 9:30 AM - PUBLIC HEARING ON THE PROPOSED 2022 ANNUAL BROWN COUNTY BUDGET, AND PUBLIC HEARING ON BROWN COUNTY FINAL SUPERVISORY DISTRICT PLAN****

No. 11 -- Comments from the Public on the proposed 2022 Annual Brown County Budget, and Comments from the Public on the Brown County Final Supervisory District Plan:

- a) State name and address for the record.
- b) Comments will be limited to five minutes.

- c) The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.

There were no comments from the public regarding the 2022 Budget or the final supervisory plan.

**Item #9d was taken at this time*

No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 13, 2021.

1. Review Minutes of:
 - a) Aging & Disability Resource Center Board of Directors (July 8, 2021).
 - b) Children With Disabilities Education Board (July 20, 2021).
 - c) Human Services Board (August 12, 2021).
 - i. To suspend the rules to take Items 1a, b & c together.
 - ii. To receive and place on file Items 1a, b & c.
2. Communication from Supervisor Cassandra Erickson re: Resolution in Support of the Medicare for All Act of 2021. To direct Corporation Counsel to draft a resolution for consideration at the next HS meeting.
3. Communication from Supervisor Schadewald re: This communication is my request for the County Board to review licensing fees charged by the county for small businesses. Receive and place on file.
4. Communication from Supervisor Schadewald re: This communication is my request for the committee to discuss options available for transportation of disabled and/or financially needy individuals throughout Brown County. To hold until such time as Schadewald has further information to provide.
5. Veterans - Director's Report.
 - a) COVID-19 Update. Receive and place on file.
6. Syble Hopp - Director's Report.
 - a) COVID-19 Update. Receive and place on file.
7. Aging & Disability Resource Center - Director's Report.
 - a) COVID-19 Update. Receive and place on file.
8. Health & Human Services Dept. - Budget Adjustment Request (21-077): Any increase in expenses with an offsetting increase in revenue. To approve.
9. Health & Human Services Dept. - Resolution Regarding Table of Organization Change for the Health & Human Services Department – Finance Accountant II & Accountant Supervisor Positions. To approve. See Resolutions & Ordinances.
10. Health & Human Services Dept. - Executive Director's Report.
 - a) COVID-19 Update. Receive and place on file.
11. Health & Human Services Dept. - Financial Report for Community Treatment Center and Community Services. Receive and place on file.
12. Health & Human Services Dept. - Statistical Reports.
 - a) Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b) Child Protective Services – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.
 - i. To suspend the rules and take Items 12a, b & c together.

- ii. To approve Items 12a, b & c.
13. Health & Human Services Dept. - Request for New Non-Contracted and Contracted Providers. To approve.
14. Audit of bills. To acknowledge receipt of the bills.

Supervisor Dantine requested Item #2 be pulled separately.

2. Communication from Supervisor Cassandra Erickson re: Resolution in Support of the Medicare for All Act of 2021. To direct Corporation Counsel to draft a resolution for consideration at the next HS meeting.

A motion was made by Supervisor Dantine and seconded by Supervisor Kaster **“to receive and place on file.”**

Roll call vote taken:

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Nay	Vander Leest	10	Aye	Erickson	19	Nay	Aye	16
De Wane	2	Nay	Buckley	11	Aye	Coenen	20	Aye	Nay	8
Chu	3	Nay	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Dorff	4	Aye	Dantine, JR.	13	Aye	Peters	22	Aye	Excused	2
Jacobson	5	Excused	Brusky	14	Nay	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Nay		
Friberg	7	Nay	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Nay	Van Dyck	17	Aye	Deneys	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

Motion carried.

A motion was made by Supervisor Schadewald and seconded by Supervisor Van Dyck **“to suspend the rules and take Items #10a-#10h together.”** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Schadewald and seconded by Supervisor De Wane **“to approve Items #10a-#10h.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 10 -- Resolutions, Ordinances

Budget Adjustments Requiring County Board Approval

No. 10a – RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS

WHEREAS, the below listed departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

21-077 HHS-CS	On August 20, 2021, DSP Informational memo 2021-17i was received. The memo increases Youth Aids allocations from the State related to the 2021-2023 Biennial State Budget. This BA increases revenue and expense in the budget to reflect the additional amount allocated to Brown County.	Fiscal Impact: \$58,734
21-079 PARKS	This budget adjustment is related to the Recreational Trails Program grant passed through the State of WI to the Parks Department for the resurfacing of the Mountain Bay Trail from County Rd C to Brookside Drive and Spring Green to Glendale Ave. The grant has a 50% match requirement that will be met by using the Rails to Trails fund balance.	Fiscal Impact: \$13,830
21-080 PARKS	This budget adjustment is reallocating \$106,000 from the Parks Department Regular Earnings account to the Outlay account for the purchase of a replacement tractor and related mower attachments. The department had two retirements in 2021 and was unable to hire the necessary (LTE) seasonal staff resulting in Regular Earning savings of \$106,000 plus. The old equipment will be sold in the future through Wisconsin Surplus.	Fiscal Impact: \$106,000
21-081 ADMIN	2021 - On May 19, 2021, the Board approved resolution 21-034 that included the transfer of \$850,000 to an internal service fund for fleet management.	Fiscal Impact: \$0
21-083 ADMIN	This budget adjustment request is to transfer unspent 2016B Note funds from the Land Information & Tax Collection Capital Project Fund to the Debt Service Fund to be used for 2016B debt payments due.	Fiscal Impact: \$120,725
21-084 SHERIFF	This 2021 budget adjustment is to increase Donation revenue and Supplies expense for a donation from Keller Foundation for the purchase of Narcan. These funds will allow for the purchase of Narcan doses that can be carried in patrol squads for use in the field on opiate overdose victims, potentially saving them from otherwise dying from an overdose.	Fiscal Impact: \$2,000
21-085 PSC	The budget adjustment is for Emergency Management's use of trailer auction proceeds to fund necessary siren maintenance, supplies, and outreach materials.	Fiscal Impact: \$32,695
21-087 PW-HWY	This budget adjustment is to allocated sales tax to CTH W project W-14 to be done in 2021. This project was scheduled for 2022, but needs to be moved up due to the condition of the road. Also, a portion needed for W-14 is being reallocated from project O-14.	Fiscal Impact: \$217,000
21-090 PALS	This budget adjustment is for the approval to disburse additional housing loans for the CDBG Housing program due to additional loan payoffs received.	Fiscal Impact: \$85,000

21-091 SHERIFF	This budget adjustment is to increase grant revenue and related training expenses to participate in a Homeland Security Tactical Medical Training grant 2019-HSW-02B-12468. This training allows one SWAT member to attend medical training to enhance medical care that may be needed during SWAT deployments for team members and citizens. There is no local match.	Fiscal Impact: \$1,500
21-092 MEDICAL EXAMINER	This budget adjustment is to repurpose Medical Examiner personnel budget funds to Outlay and Equipment for the purchase of an ME vehicle and related equipment/items When the 2021 budget was created it was anticipated that staffing levels would be higher but due to positions being unfilled there are funds that instead may be used for the vehicle. The department currently has one vehicle with more than 130,000 miles on it and there has been an increase in simultaneous calls. Staff using their personal vehicles for death scene response is not recommended. Paying investigators mileage for personal vehicle use also has a budgetary impact. There is no change in the levy amount and no fiscal impact as this is only a repurpose of previously budgeted funds.	Fiscal Impact \$0
21-094 COUNTY BD	This budget adjustment is for use of contingency funds to account for the \$800 difference between the amount budgeted (\$35,000) and the amount approved (\$35,800) for meeting agenda/minutes software (CivicPlus).	Fiscal Impact: \$0

and,

WHEREAS, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Respectfully submitted,

ADMINISTRATION COMMITTEE

EDUCATION & RECREATION
COMMITTEE

HUMAN SERVICES COMMITTEE

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

PUBLIC SAFETY COMMITTEE (SPECIAL)

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-085R

Authored by Administration

Approved by Corporation Counsel's Office

Fiscal Note: The fiscal impact is as described in the individual budget adjustments listed above.

ATTACHMENTS TO RESOLUTION #10A

21-077

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). | Admin Comm |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board <i>CEW</i> |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| 9 Any allocation from the County's General Fund (<i>requires separate Resolution</i>)
<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

On August 20, 2021 DSP Informational memo 2021-17i was received. The memo increases Youth Aids allocations from the State related to the 2021-2023 Biennial State Budget. This BA increases revenue and expense in the budget to reflect the additional amount allocated to Brown County.

Fiscal Impact*: 58,734

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.142.4302.0366	State grant and aid revenue Youth Aids - Community	58,734
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.142.7000.Wrap	Purchased Services - Wrap	58,734 <i>DH</i>
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Erik Pritzel

Digitally signed by Erik Pritzel
Date: 2021.09.08 08:28:35
+05'00'

Signature of Department Head

Department: Health & Human Services

Date: 09/08/2021

AUTHORIZATIONS

Troy Streckenbach

Troy Streckenbach (Sep 14, 2021 09:39 CDT)

Signature of DOA or Executive

Date: Sep 14, 2021

Revised 3/29/21

Submit Form

BUDGET ADJUSTMENT REQUEST

<u>Category</u>	<u>Approval Level</u>
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).	Admin Comm
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board <i>EB</i>
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
9 Any allocation from the County's General Fund (<i>requires separate Resolution</i>) <i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

This budget adjustment is related to the Recreational Trails Program grant passed through the State of WI to the Parks Department for the resurfacing of the Mountain Bay Trail from County Rd C to Brookside Drive and Spring Green to Glendale Ave. The grant has a 50% match requirement that will be met by using the Rails to Trails fund balance.

Fiscal Impact*: \$ 13,830

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	124.062.063.4301	Federal Grant Revenue	\$ 6,915
<input checked="" type="checkbox"/>	<input type="checkbox"/>	124.062.063.5601.350	Intracounty Expense-Highway	\$ 13,830
<input type="checkbox"/>	<input checked="" type="checkbox"/>	124.3300.200	Rails to Trails Fund Balance	\$ 6,915
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Matt Kriesie

Digitally signed by Matt Kriesie
Date: 2021.09.13 15:29:47
+05'00'

AUTHORIZATIONS

Troy Streckenbach
Troy Streckenbach (Sep 14, 2021 09:58 CDT)

Signature of Department Head

Signature of DOA or Executive

Department: Parks

Date: Sep 14, 2021

Date: 09/13/2021

Revised 3/29/21

Submit Form

10a

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
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- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☐ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- 9 Any allocation from the County's General Fund (requires separate Resolution)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board *EW*

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This budget adjustment is reallocating \$106,000 from the Parks Department Regular Earnings account to the Outlay account for the purchase of a replacement tractor and related mower attachments. The department had two retirements in 2021 and was unable to hire the necessary (LTE) seasonal staff resulting in Regular Earning savings of \$106,000 plus. The old equipment will be sold in the future through Wisconsin Surplus.

Fiscal Impact*: 106,000

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.062.001.5100	Regular Earnings	106000	<i>EB</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.093.001.6110.020	Outlay Equipment	106000	<i>EB</i>
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				

Matt Kriese

Digitally signed by Matt Kriese
Date: 2021.09.16 09:50:41
+05'00'

Signature of Department Head

Department: Parks

Date: 09/16/2021

AUTHORIZATIONS

Troy Streckenbach

Troy Streckenbach (Sep 16, 2021 11:48 CDT)

Signature of DOA or Executive

Date: Sep 16, 2021

Revised 3/29/21

Submit Form

10a

BUDGET ADJUSTMENT REQUEST

21-081

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
- ☒ 6 Reallocation between two or more departments, regardless of amount
- ☐ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- 9 Any allocation from the County's General Fund (requires separate Resolution)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board

Oversight Comm CW
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

2021 - The 2021 Budget includes \$154,335 set aside for fleet management that was included in General Revenues because the final fleet management plan had not been determined. This Budget Adjustment moves these funds to the established internal service fund.

Fiscal Impact*: \$ 0

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.090.9003	Transfer Out	154,335
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.090.5395	Equipment - nonoutlay	154,335 <u>BA</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	760.044.001.9002	Transfer In	154,335
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

CW
CW (Sep 23, 2021 15:42 CDT)

Signature of Department Head

Department: Administration

Date: Sep 23, 2021

Troy Streckenbach
Troy Streckenbach (Sep 23, 2021 16:50 CDT)

Signature of DOA or Executive

Date: Sep 23, 2021

Revised 12/17/19

Submit Form

10a

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:
 • Reallocation to another account strictly for tracking or accounting purposes
 • Allocation of budgeted prior year grant not completed in the prior year Director of Admin
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). Admin Comm
- ☒ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. Oversight Comm *CW*
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount Oversight Comm
2/3 County Board
- ☐ 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance Oversight Comm
2/3 County Board
- 9 Any allocation from the County's General Fund (*requires separate Resolution*)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared. Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This budget adjustment request is to transfer unspent 2016B Note funds from the Land Information & Tax Collection Capital Project Fund to the Debt Service Fund to be used for 2016B debt payments due.

Fiscal Impact*: \$ 120,725

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	461.066.001.9003	Land Nav Transfer Out	120,725
<input type="checkbox"/>	<input checked="" type="checkbox"/>	461.066.001.6110.100	Land Nav Outlay Other	120,725 <i>EB</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	300.099.916.902.9002	DSF 2016B Transfer In	120,725
<input checked="" type="checkbox"/>	<input type="checkbox"/>	300.3100.850	DSF Fund Balance	120,725
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

CW
 cw (Oct 12, 2021 16:46 CDT)

Signature of Department Head

Department:

Date: Oct 12, 2021

Troy Streckenbach
 Troy Streckenbach (Oct 13, 2021 08:56 CDT)

Signature of DOA or Executive

Date: Oct 13, 2021

IDA

Revised 3/29/21

Submit Form

BUDGET ADJUSTMENT REQUEST

21-084

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
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- 9 Any allocation from the County's General Fund (*requires separate Resolution*)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head
Director of Admin
County Exec
County Exec
Admin Comm
Oversight Comm
2/3 County Board
Oversight Comm
2/3 County Board
Oversight Comm
2/3 County Board
Oversight Comm
2/3 County Board
Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This 2021 budget adjustment is to increase Donation revenue and Supplies expense for a donation from Keller Foundation for the purchase of Narcan. These funds will allow for the purchase of Narcan doses that can be carried in patrol squads for use in the field on opiate overdose victims, potentially saving them from otherwise dying from an overdose.

Fiscal Impact*: \$2,000

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4901	Donations	\$2,500 <i>DH</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies	\$2,500 <i>DH</i>
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

[Signature]
Signature of Department Head
Department: *Sheriff*
Date: *10-4-21*

Troy Streckenbach
Troy Streckenbach (Oct 5, 2021 10:11 CDT)
Signature of DOA or Executive
Date: Oct 5, 2021

10a

Revised 12/3/18

21-085

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
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After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board *ccc*

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

The budget adjustment is for Emergency Management's use of trailer auction proceeds to fund necessary siren maintenance, supplies, and outreach materials.

Fiscal Impact*: **\$32,695**

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.001.4900	Miscellaneous Revenue	32,695
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.001.5300	Supplies	8,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.001.5700	Contracted Services	24,695
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

[Signature]
Signature of Department Head

Department: PSC

Date: 10-5-2021

Troy Strackenbach
Troy Strackenbach (Oct 6, 2021 10:43 CDT)

Signature of DOA or Executive

Date: Oct 6, 2021

Revised 3/29/21

Submit Form

21-087

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
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- 9 Any allocation from the County's General Fund (*requires separate Resolution*)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board *SW*

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This budget adjustment is to allocated sales tax to CTH W project W-14 to be done in 2021. This project was scheduled for 2022, but needs to be moved up due to the condition of the road. Also, a portion needed for W-14 is being reallocated from project O-14.

Fiscal Impact*: \$ 217,000

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	440.044.9002	Hwy Projects Transfer In	\$ 217,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	440.044.6182.200	Construction Hwy	\$ 300,000 <i>EB</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.4800.400	Intra County Rev - Capital Projects	\$ 217,000 <i>EB</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.5000.400	Cost of Sales-Capital Projects	\$ 217,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	499.090.9003	Sales Tax Transfer Out	\$ 217,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	499.3300.700	Sales Tax Fund Balance	\$ 217,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	440.044.6182.200	Construction Highway	\$ 83,000

Paul Fontecchio

Digitally signed by Paul Fontecchio
Date: 2021.10.11 08:59:33 -05'00'

AUTHORIZATIONS

Troy Strackenbach

Troy Strackenbach (Oct 11, 2021 11:14 CDT)

Signature of Department Head

Signature of DOA or Executive

Department: Public Works

Date: Oct 11, 2021

Date: 10/11/2021

10a

Revised 3/23/21

Submit Form

21-090

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
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- 9 Any allocation from the County's General Fund (requires separate Resolution)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board *EB*

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This budget adjustment is for the approval to disburse additional housing loans for the CDBG Housing program due to additional loan payoffs received.

Fiscal Impact*: 85,000

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	255.066.300.4900	CDBG Housing Miscellaneous Income	85,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	255.066.300.5700	CDBG Housing Contracted Services	85,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Cole Runge

Digitally signed by Cole Runge
Date: 2021.10.13 15:17:32
+05'00'

AUTHORIZATIONS

Troy Streckenbach
Troy Streckenbach (Oct 14, 2021 10:31 CDT)

Signature of Department Head

Signature of DOA or Executive

Department: Planning & Land Services

Date: Oct 14, 2021

Date: 10/13/21

Revised 12/17/19

Submit Form

BUDGET ADJUSTMENT REQUEST

21-091

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
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- 9 Any allocation from the County's General Fund (*requires separate Resolution*)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board *CCB*

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This budget adjustment is to increase grant revenue and related training expenses to participate in a Homeland Security Tactical Medical Training grant 2019-HSW-02B-12468. This training allows one SWAT member to attend medical training to enhance medical care that may be needed during SWAT deployments for team members and citizens.

There is no local match.

Fiscal Impact*: \$1,500

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.4301	Federal grants	\$1,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5340	Travel & training	\$1,500
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

[Signature] CHIEF DEPUTY
Signature of Department Head

Troy Streckenbach
Troy Streckenbach (Oct 14, 2021 10:29 CDT)
Signature of DOA or Executive

Department: SHERIFF'S OFFICE
Date: 10/14/21

Date: Oct 14, 2021

10a

Revised 12/3/18

BUDGET ADJUSTMENT REQUEST

Category	Approval Level
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).	Admin Comm
<input checked="" type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board <i>CH</i>
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
9 Any allocation from the County's General Fund (<i>requires separate Resolution</i>) <i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

This budget adjustment is to repurpose Medical Examiner personnel budget funds to Outlay and Equipment for the purchase of an ME vehicle and related equipment/items. When the 2021 budget was created it was anticipated that staffing levels would be higher but due to positions being unfilled there are funds that instead may be used for the vehicle.

The department currently has one vehicle with more than 130,000 miles on it and there has been an increase in simultaneous calls. Staff using their personal vehicles for death scene response is not recommended. Paying investigators mileage for personal vehicle use also has a budgetary impact.

There is no change in the levy amount and no fiscal impact as this is only a repurpose of previously budgeted funds.

Fiscal Impact*: \$0

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.014.001.6110.020	Outlay – (vehicle w/ modifications)	\$49,272
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.014..001.5395	Equipment (mobile radio/program)	7,015 <i>DH</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.014.001.5100	Wages	42,778
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.014.001.5110.100	Fringes FICA	13,509
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

Barry E. Smay
Signature of Department Head

Troy Streckenbach

Troy Streckenbach (Oct 13, 2021 3:48 CDT)

Signature of DOA or Executive

Department: Medical Examiner

Date: Oct 15, 2021

Date: 10-12-21

Revised 12/3/18

BUDGET ADJUSTMENT REQUEST

21-094

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
- ☒ 6 Reallocation between two or more departments, regardless of amount
- ☐ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- 9 Any allocation from the County's General Fund (requires separate Resolution)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm
2/3 County Board

Oversight Comm *CW*
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This budget adjustment is for use of contingency funds to account for the \$800 difference between the amount budgeted (\$35,000) and the amount approved (\$35,800) for meeting agenda/minutes software (CivicPlus).

Contingency Fund Balance: \$28,475

Fiscal Impact*: 0.00

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.006.001.5335	Software/Licenses	800.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.090.5394	Contingency	800.00
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AP

AUTHORIZATIONS

Dan Process

Signature of Department Head

Department: Board of Supervisors

Date: 10-20-2021

Trey Streckenbach

Typed Name (Last, First, Middle Initial)

Signature of DOA or Executive

Date: Oct 21, 2021

10a

Revised 10/14/21

Submit Form

Administration Committee

No. 10b – RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE CHILD SUPPORT DEPARTMENT – LTE ELEVATE SPECIALIST.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Child Support Department (“Department”); and

WHEREAS, the department is in its ninth year of delivering employment services through a state grant and recruitment and enrollment has become increasingly more challenging given the pandemic and the current employment climate; and

WHEREAS, enlisting the assistance of an LTE Elevate Specialist on a part time basis would serve to alleviate the stress recruitment is placing on existing program staff; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (0.5 FTE) LTE Elevate Specialist position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (0.5 FTE) LTE Elevate Specialist position.

BE IT FURTHER RESOLVED, that said Position will be included in the 2022 adopted budget.

BE IT FURTHER RESOLVED, that, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Child Support

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Elevate Specialist \$20.00/hour Position # TBD Hours: 1,040	0.50	Addition	\$20,800	\$1,639	22,439
Funding from State of Wisconsin					(\$22,439)
Annualized Budget Impact (net impact of position changes)					-0-

Partial Budget Impact (11-1-21 to 12-31-21)	FTE	Addition/Deletion	Salary	Fringe	Total
LTE Elevate Specialist \$20.00/hour Position # TBD Hours: 1,040	0.50	Addition	\$3,467	\$273	\$3,740
Funding from State of Wisconsin					(\$3,740)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The anticipated fiscal result of this resolution is \$3,740, which is offset by funding from the State of Wisconsin and is not reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-080R

Authored by Child Support

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #10B
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-21-21
REQUEST TO: Administration and County Board
MEETING DATE: 10/7/21 and 10/27/21
REQUEST FROM: Maria Lasecki
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE CHILD SUPPORT DEPARTMENT – LTE ELEVATE SPECIALIST

ISSUE/BACKGROUND INFORMATION:

We are in year 9 of delivering employment services through a state grant. Recruitment and subsequent enrollment has become increasingly more challenging given the pandemic and the current employment climate. Enlisting the assistance of another ELEVATE Specialist on a part time basis would serve to alleviate the stress recruitment is placing on existing program staff/Specialists.

ACTION REQUESTED:

Add a (0.5 FTE) LTE Elevate Specialist

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Funding from the State of Wisconsin
 - b. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10k

11/2/2019

Education & Recreation Committee

No. 10c – RESOLUTION TO APPROVE AN OVERHEAD ELECTRICAL TRANSMISSION LINE EASEMENT ON THE MOUNTAIN BAY STATE TRAIL.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County ("County") is the holder of a Trail Management Easement interest regarding the Mountain Bay State Recreational Trail ("Trail"). Said easement interest affords the Brown County Parks Department ("Trail Manager") the ability to construct, develop, maintain and operate the Trail; and

WHEREAS, in accordance with said Trail Management Easement, as well as other documents relating thereto, the County is required to consent to any additional easements/access permits/ agreements granted by the Owner of the Trail, i.e., the Wisconsin Department of Natural Resources ("DNR"), provided that the Trail Manager, who has final authority over issues relating to the management of the Trail corridor, is notified and consulted with in advance; and

WHEREAS, upon due notification to and consultation with the Trail Manager, the DNR desires to enter into an Above Ground High Voltage Electrical Transmission Line Easement, attached hereto and incorporated herein by reference, with the American Transmission Company, LLC ("Permittee"), as the Permittee desires a permanent easement upon, within and beneath Trail; and

WHEREAS, pursuant to said Above Ground High Voltage Electrical Transmission Line Easement, American Transmission Company, as Permittee, is required to submit a construction plan to the Trail Manager and may not begin work regarding said construction plan unless and until written approval from the Trail Manager is granted and received, and the Permittee is also required to obtain all necessary permits, approvals, and licenses prior to starting work, and to comply with all applicable federal, state, and local laws, rules and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby consents to the attached Above Ground High Voltage Electrical Transmission Line Easement between the Wisconsin Department of Natural Resources and American Transmission Company, LLC being entered into, and hereby authorizes and directs the relevant County Officers and Agents, including the Brown County Executive, to execute the Easement, indicating the County's acceptance of and consent to the terms and conditions of said Easement.

Fiscal Note: This resolution does not require an appropriation from the General Fund. The resolution authorizes the easement and does not appropriate any funds.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

ATTACHMENTS TO RESOLUTION #10C

PARKS

Brown County

P.O. BOX 23600
GREEN BAY, WI 54305-3600

PHONE: (920) 448-6242 FAX: (920) 448-4054



Matt Kriese

Parks Director

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/21/2021
REQUEST TO: Education and Recreation Committee, County Board of Supervisors
MEETING DATE: 10/06/2021 and 10/26/2021, respectively
REQUEST FROM: Matt Kriese
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance
TITLE: **RESOLUTION TO APPROVE AN OVERHEAD ELECTRICAL TRANSMISSION LINE EASEMENT ON THE MOUNTAIN BAY STATE TRAIL**

ISSUE/BACKGROUND INFORMATION:

The WI DNR is the owner of the Mountain Bay State Trail, and the County holds a Trail Management Easement. This resolution authorizes the county to approve an easement for underground gas pipelines in various areas, included in the Easement, of the Mountain Bay State Trail.

ACTION REQUESTED:

Request to Approve this Resolution

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

x COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10c

<p align="center">ABOVE GROUND HIGH VOLTAGE ELECTRICAL TRANSMISSION LINE EASEMENT (Cooperative Trail) Wis. Stat. ss. 23.09(10) and 27.01(2)(g) Form 2200-15</p>	
<p>Document Number</p>	<p>State of Wisconsin Department of Natural Resources Box 7921 Madison, WI 53707</p>
<p>THIS ABOVE GROUND HIGH VOLTAGE ELECTRICAL TRANSMISSION LINE EASEMENT ("Easement") is made by and between the State of Wisconsin Department of Natural Resources ("Grantor") and American Transmission Company, LLC, a Wisconsin limited liability company and its manager ATC Management Inc., a Wisconsin Corporation (collectively "Grantee"). Grantor and Grantee are sometimes referred to herein singularly as "Party" and collectively as "Parties."</p>	
<p align="center">RECITALS</p>	<p>Recording Area</p> <p>Name and Return Address Department of Natural Resources Bureau of Facilities & Land -L/F/6 P.O. Box 7921 Madison, WI 53707-7921 Attn: William Peterson (CE 9992)</p> <p>Parcel Identification Number(s) VH-307</p>

WHEREAS, Grantor is the owner of the former Chicago and North Western Transportation Company railroad corridor known as the "Mountain-Bay State Trail" ("Trail" or "Premises");

WHEREAS, the Grantor has eased the trail management and operations to Brown County Parks Department ("Trail Manager");

WHEREAS, Grantee desires an easement to construct, install, operate, maintain, repair, replace, replace, rebuild, relocate, inspect and patrol an above ground high voltage electrical transmission line consisting of the necessary appendages and appurtenances, supporting structures, conductors, cables, conduits, counter poises, and wires, including shield wires on single pole structures, subject to and in accordance with Condition 2, below;

WHEREAS, said transmission line shall be used by the Grantee solely for its electric utility operations involving conducting electric energy, light, and communication impulses, and for no other purposes as the line traverses over and across the Premises;

WHEREAS, said transmission line will traverse over and across a portion of the Premises (the "Easement Area") shown on the attached Exhibit "A" and more particularly described as follows:

Part of the NW ¼ of the NE ¼ of Section 9, Township 24 North, Range 20 East, Village of Howard, Brown County, Wisconsin, that is further described below:

See legal description as attached in Exhibit "B".

WHEREAS, said Easement Area contains 0.25 acres more or less, and will consist of or contain:

RIGHT OF WAY:

Length: 216 Feet (approximate)
Width: 50 Feet (approximate)

LINES:

Maximum nominal voltage: 138 kV
Number of circuits: 2
Number of conductors: 6
Number of static wires: 2
Minimum height above existing ground level: 23.7 Feet

10c

STRUCTURES:

Type: None

Number: N/A

Maximum height above existing ground level: N/A

NOW, THEREFORE, Grantor does hereby grant and convey to Grantee and its corporate successors in interest, for and in consideration of the sum of One Thousand Nine Hundred Fifty Dollars and no/100 Dollars (\$1,950.00), receipt and sufficiency of which are hereby acknowledged by the Grantor, this permanent non-exclusive Easement to construct, install, operate, maintain, repair, replace, rebuild, relocate, inspect and patrol an above ground high voltage electrical transmission line for the purpose of transmitting electric current.

It is understood by the Grantor and the Grantee that this grant of this non-exclusive Easement is subject to the following conditions:

1. **Recitals.** The Grantor and the Grantee confirm and agree that the recitals set forth above are true and correct and incorporate the same herein for all purposes.
2. **Purpose.** The Grantor grants and conveys to Grantee this non-exclusive Easement for the installation, construction, operation, maintenance, repair, removal, replacement, inspection and patrolling of an above ground high voltage electrical transmission line, as described herein. Any increase in voltage, additional lines, and structures, or replacements greater than described herein will require the prior written approval of the Grantor and Grantor may require the Grantee to apply for a new, separate easement.
3. **Parties.** This Easement is limited to the Grantee and is not transferable to a non-affiliated third party. The Grantee may assign this Easement to its affiliate with notice to Grantor. For purposes of this section, "affiliate" means any entity that directly or indirectly owns or controls, is owned or controlled by, or is under common ownership or control with Grantee. The Grantee will not have the right to allow additional co-location of facilities by a third party without written consent from the Grantor and amendment to the Easement. Grantor may also require a new and separate easement to accommodate additional facilities.
4. **Non-Exclusive Use.** The Easement shall be non-exclusive, and the Grantor may use the Easement Area and may lease or convey other easements to one or more other person(s), company(ies) or other entity(ies); provided that any such subsequent use, lease or conveyance shall not interfere with the Grantee's rights, including by causing violations of national or state electrical codes.
5. **Construction.** Grantee shall submit a written notification of project commencement to the Trail Manager at least five business days prior to initiation of any installation, construction, maintenance, repair, removal, replacement, inspection or patrol work on or within the Easement Area. The Grantee shall receive approval from the Trail Manager prior to commencing any project. In the event that Grantee's planned commencement of project activities conflicts with Grantor's use of the Premises or the Trail Manager's plans for the Trail, the Grantor or Trail Manager shall notify Grantee of the conflict and the parties shall agree on an alternative date to begin the project. If an emergency situation related to the above ground high voltage electrical transmission facilities requires immediate action by the Grantee, the Grantee shall take immediate action, then promptly notify the Trail Manager that an emergency exists and that the Grantee is proceeding to correct the emergency situation. The Grantor's Trail Manager can be reached at (920) 448-4464.
6. **Access.** If notification is provided in advance to Grantor's Trail Manager, Grantee may enter upon the Premises at locations outside of the Easement Area using Grantors existing roads necessary to gain access to the Easement Area in order to construct, install, operate, maintain, repair, remove, replace, inspect and

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patrol an above ground high voltage electrical transmission line and to do any and all other such work as is reasonably necessary in accordance with the rights granted under this Easement.

7. **Vegetative Management.** Grantee may cut, trim and remove any brush, trees, logs, stumps or branches, which by reason of their proximity may endanger or interfere with the above ground high voltage electrical transmission lines, or the installation, construction, maintenance, repair, operation and replacement thereof. Any such undertakings shall be done with the prior notification of Trail Manager by Grantee and under the supervision of the Trail Manager. Accepted arborist pruning/removal and equipment practices must be adhered to and all waste debris, stumps and slash must be removed and disposed of off-site by the Grantee in a manner acceptable to the Trail Manager before project completion. When the removal of a tree is permitted the stump shall be cut flush with the ground or be removed. All trees having a commercial value, including firewood, shall be cut in standard lengths and piled conveniently by the Grantee, for disposal, by sale or otherwise, by the Trail Manager. Use of pesticides and herbicides shall only be allowed with the prior written permission of the Grantor which shall not be unreasonably withheld, delayed or denied. Any pesticides or herbicides used as part of a management plan must conform to the Forest Stewardship Council list found at <https://ic.fsc.org/en/our-impact/program-areas/forest-program/pesticides>. Grantee shall report to the Grantor (i.e. property manager and the DNR Pesticide Use Team), at least annually, the chemicals that will and have been applied on the Easement Area, including the date, product trade name, active ingredient(s) and corresponding CAS number(s), purpose, rate, location with a map, total area treated and total amount of chemicals.
8. **Signage.** Any signs, postings and other markers not in accordance with standard utility practice to be located on the Easement Area by the Grantee shall be approved by the Grantor prior to placement.
9. **Maintenance.** The Grantee shall maintain the Easement Area in a decent, sanitary, and safe condition and at no time shall the Grantee allow its work to cause a hazard or unsafe conditions on the Easement Area.
10. **Existing Utilities.** The Grantee is responsible for determining the location of any existing utilities within the Easement Area. Grantee is responsible for any and all damages, costs or liabilities that result from damages caused by the Grantee to existing utilities within the Easement Area.
11. **Compliance with Other Laws.** This Easement does not relieve Grantee from the responsibility to comply with all applicable federal and state laws and local ordinances and does not supersede any other governmental requirements for plan approval or for authority to exercise any other rights granted herein.
12. **Conditions of Construction and Maintenance.** Relating to installation, construction, operation, maintenance, removal and replacement work within the Easement Area, work shall be completed as follows:
 - a. Other than as otherwise permitted herein, the Trail should remain open for public use at all times. Trail closures will not be allowed during snowmobile season and may not be allowed at certain times during bicycling season depending on planned events, activities, or volume of use. All closures must be coordinated with the Grantor's Trail Manager. Any Trail closure of more than 1 day may be done only with prior written permission of the Grantor's Trail Manager.
 - b. If the Trail must be blocked at any time due to safety, a flag person must be present or appropriate signage must be installed such that Trail users are informed of the blockage and an acceptable detour (if needed) must be provided by the Grantee so users can pass through safely. Grantee shall not use the Trail for backing of any equipment unless a flag person is present and directing Trail traffic.
 - c. Warning signs, lights, or such other safety markers as necessary shall be placed informing Trail users of any construction work or as otherwise directed by the Grantor's Trail Manager.
 - d. If needed, as determined by the Grantor's Trail Manager, Grantee shall place passable barricades at

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- entry points for trail users that require trail users to substantially reduce their speed and proceed single file. Barricade points must include signs stating that construction activities are taking place along the Trail, listing a reduced speed limit, and indicating 2-way, single-file traffic.
- e. All excavated open holes must be adequately marked at all times by the Grantee and warning signs must be placed and maintained by Grantee a safe distance ahead in both directions.
 - f. All excavated holes shall be filled in and made level with the original grade by the Grantee prior to project activity completion.
 - g. Insofar as is practicable and when the Grantor requests other than during the initial construction or due to an emergency situation, the Grantee shall schedule any construction work in an area used for recreational purposes at times when the ground is frozen in order to prevent or reduce soil compaction. All work will be conducted to minimize soil disturbance. All rutting will be repaired, and the Premises restored as promptly as possible by Grantee following its work. If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent must be utilized to access installation, construction, maintenance, removal or replacement locations.
 - h. Any and all ground settling or Trail surface damage caused by the exercise of the Grantee's rights within a 2-year period from the date of installation or of any maintenance is the sole responsibility of the Grantee and must be restored or repaired to pre-construction or better conditions using the same type and quality materials as approved by the Grantor's Trail Manager. Upon failure to perform by the Grantee within 20 days of notification by the Grantor's Trail Manager of needed repairs or restoration, repairs or restoration may be contracted by the Grantor's Trail Manager and the Grantee shall be liable for all costs associated with such repairs and restoration.
 - i. Grantee shall not park or store any vehicles or equipment on the Trail at any time unless authorized in writing by Grantor or Grantor's Trail Manager.
13. **AREMA Compliance.** The Premises may be encumbered by federal or state railroad interest and subject to future restoration and reconstruction of the right-of-way for rail purposes consistent with Section 208 of the National Trails System Act Amendment of 1983, Publ. L. No. 98-11 (16 U.S.C. 1247(d)) or Wis. Stat. s. 85.09, including possible termination of this Easement, and subject to reservations, exceptions and leases, agreements and permits authorized by the former railroad company or the Grantor prior to the execution of this Easement. Grantor shall provide written notice of the necessity for the reestablishment of railroad, which may result in the termination of this Easement upon the discretion of the railroad. Grantee shall: (1) not materially change the grade or topography of the Trail or the Easement Area; (2) not construct and install or remove any permanent improvement which violates American Railway Engineering and Maintenance-of-Way Association ("AREMA"), or its successors' published practices and procedures or would make such reestablishment of railroad impracticable; and (3) not allow the installation of any facility, above or below grade that does not conform to AREMA's standards or clearances for railroad.
14. **Non-Disturbance.** Grantee shall not disturb wetlands or waterways unless it first obtains all necessary permits. No work may be done that alters drainage or allows water to drain onto adjoining land.
15. **Restoration.** The Grantee shall restore the Easement Area in a timely workmanlike manner consistent with the condition of the Easement Area prior to such entry by the Grantee or its employees or agents. This restoration requirement does not apply to the initial installation of the lines and poles or to the removal of any trees, bushes, branches or roots which may interfere with Grantee's use of the Easement Area.
- a. In constructing and maintaining the above ground high voltage electrical transmission line, the Grantee shall:
 - i. If excavation is necessary, ensure that the topsoil is stripped, piled and replaced upon completion of the operation.
 - ii. Restore to its original condition any slope, terrace, or waterway, which is disturbed by the

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- construction or maintenance.
- iii. Clear all debris and remove all stone and rocks resulting from construction activity upon completion of construction.
 - iv. Satisfactorily repair to its original condition any fence damaged as a result of construction or maintenance operations. If cutting a fence is necessary, a temporary gate shall be installed. Any such gate shall be left in place at the Grantor's request.
16. **Violation.** If Grantor identifies a violation of this Easement by Grantee that does not constitute an emergency, the Grantor will notify Grantee of the violation(s) in writing, and the Grantee will have 30 days to provide Grantor with a plan and a schedule for correcting the violation(s). If Grantee's plan is not approved by the Grantor, Grantor will provide Grantee with a list of acceptable modifications to the plan and allow Grantee an additional 30 days to revise its plan to meet Grantor's requirements. If Grantee refuses Grantor's modifications, Grantor may declare this Easement null and void, and it may take full control of the Easement Area without hindrance or delay, and it may use its legal remedies to recover from the Grantee any damages sustained by acts of the Grantee. Grantor's approval of the plan for correcting the violation(s) shall not be unreasonably withheld, delayed, or denied. Any violations that constitute a health or safety emergency shall be immediately rectified by the Grantee in accordance with paragraph 5.
17. **Termination.** The Easement shall automatically terminate, without right of reentry, upon:
- a. Grantee's acknowledgement that it is abandoning the Easement Area; or
 - b. An implied abandonment as evidenced by Grantee's non-use of the Easement Area for a period of two consecutive years.
18. **Indemnification.** The Grantor acknowledges that Grantee is a regulated utility that operates pursuant to an Open Access Transmission Tariff (the "Tariff") approved from time to time by the Federal Energy Regulatory Commission. To the extent not precluded by the Tariff, and except for the willful misconduct or negligence by the Grantor, its agents, officers, and employees, Grantee assumes and agrees to protect, indemnify and save harmless the Grantor, and its agents, officers and employees from and against any and all claims, demands, suits, liability and expense by reason of loss or damage to any property or bodily injury including death, arising directly or indirectly from:
- a. The construction, installation, operation, maintenance, existence, use, repair, removal, replacement, inspection and patrolling of the above ground high voltage electrical transmission line or associated facilities;
 - b. Any defect in the electric line or failure thereof;
 - c. Any act or omission of the Grantee, its agents or employees while on or about the Easement Area(s) or any of Grantor's adjoining land;
 - d. Grantee's exercise of any and all rights, duties and responsibilities granted by this Easement; and/or
 - e. Any defect or insufficiency of title or authority of the Grantor to convey this Easement.
19. **Insurance.** At all times the Grantee shall be required to provide the Grantor adequate evidence of financial responsibility to meet the liabilities, losses, demands and actions from which the Grantee is required to meet. Evidence of adequate financial responsibility shall be either appropriate evidence that the Grantee is self-insured and has sufficient resources to provide coverage equivalent to an insurance policy having combined single limits of not less than \$500,000.00 or, alternatively, evidence of an appropriate insurance policy having combined single limits of not less than \$500,000.00. Upon request, the Grantee shall furnish the Grantor the requisite certificate, or other proof of insurance showing that the Grantor and its officers, employees and agents, are named as additional insureds under the insurance policy. The Grantor may require greater evidence of resources or higher limits of insurance coverage if it determines that greater coverage is reasonably required to cover the risks presented by the underground line. The Grantee shall furnish the Grantor evidence of adequate financial responsibility on or before the effective date of the Easement. If at any time the Grantor determines that the Grantee has not provided adequate evidence of

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financial responsibility, the Grantee shall immediately suspend any construction, installation, operation, maintenance, repair, removal or replacement on the Easement Area until adequate evidence of financial responsibility is again provided to the Grantor.

20. **Notices.** All notices or other writings this Easement requires to be given, or which may be given, to either party by the other shall be deemed to have been fully given when made in writing and either by certified mail, return receipt requested or deposited in the United States mail, prepaid and addressed as follows:
 - a. To the Grantor: Wisconsin Department of Natural Resources, Bureau of Facilities and Lands, 101 S. Webster St., Madison, WI 53703.
 - b. To the Trail Manager: Brown County Parks Department, PO Box 23600, Green Bay, WI 54305; The Trail Manager shall be notified of emergencies via telephone at (920) 448-4464.
 - c. To the Grantee: David Hollenberger, Real Estate Manager, American Transmission Company, W234 N2000 Ridgeview Parkway Court, Waukesha, WI 53188. Phone Number: 262-832-8625.
 - d. The address to which any notice, demand, or other writing may be given, made or sent to any party as above provided may be changed by written notice given by such party as above provided.Grantor's Trail Manager shall be notified of emergencies via telephone at (920) 448-4464 or the DNR Call Center at 1-888-936-7463.
21. **NR 45 Enforcement.** The Grantor retains management, supervision and control over the Premises for the purpose of enforcing pertinent state laws needed to protect the Premises, its natural resources or the general public, including Chapter NR 45, Wis. Admin. Code, which governs the conduct of visitors to state lands.
22. **Non-Warrantable Title.** Grantor does not warrant that title to the Easement Area is free and clear of all encumbrances or that it will defend the Grantee in its peaceful use and occupancy of the Easement Area.
23. **Relocation Costs.** If Grantor requests that Grantee's facilities that serve Grantor be relocated, Grantor will be responsible for the costs associated with that relocation and shall grant easement rights covering the new location. If Grantee's facilities that do not serve Grantor need to be relocated at the request of Grantor, Grantee will be responsible for all costs associated with the same.
24. **Headings.** The headings of clauses contained in this Easement are used for convenience and ease of reference only and do not limit the scope or intent of the clause.
25. **Governing Law.** This Easement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.
26. **Acknowledgement.** This Easement sets forth the entire understanding of the Grantor and the Grantee and may not be changed except by a written document executed and acknowledged by the Grantor and the Grantee.
27. **Invalidity.** If any term or condition of this Easement shall be deemed invalid or unenforceable, the remainder of this Easement shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
28. **Enforcement.** Enforcement of this Easement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Easement, either to restrain or prevent the violation or to obtain any other relief.
29. **Additional Conditions.** Additional conditions that apply to this Easement are enumerated below:

100

END OF TERMS AND CONDITIONS

100

IN WITNESS WHEREOF, the Grantor has caused this Easement to be executed on its behalf this _____ day of _____, 2021.

State of Wisconsin
Department of Natural Resources
for the Secretary

By _____ (SEAL)
Terry H. Bay
Facilities and Lands Bureau Director

State of Wisconsin)
) ss.
Dane County)

Personally came before me this _____ day of _____, 2021, the above named Terry H. Bay, Facilities and Lands Bureau Director, State of Wisconsin Department of Natural Resources, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Department of Natural Resources.

Aubrey F. Johnson
Notary Public, State of Wisconsin
My Commission (expires)(is) _____

10c

CONSENT TO EASEMENT

IN WITNESS WHEREOF, Brown County, being the holder of an Easement for the Mountain-Bay State Trail by virtue of said Easement, between the State of Wisconsin Department of Natural Resources and Brown County as recorded on October 25th, 2002 as Document No. 1943638 in Brown County Records against said Premises, does hereby acknowledge, join in and consent to this Above Ground High Voltage Electrical Transmission Line Easement, subject to the same terms and conditions as set forth herein on this _____ day of _____, 2021.

Brown County

By: _____ (SEAL)
Troy Streckenbach
Brown County Executive

State of Wisconsin)
) ss.
County of Brown)

Personally appeared before me this _____ day of _____ 2021, the above-named Troy Streckenbach, County Executive, to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity therein stated and for the purpose therein contained.

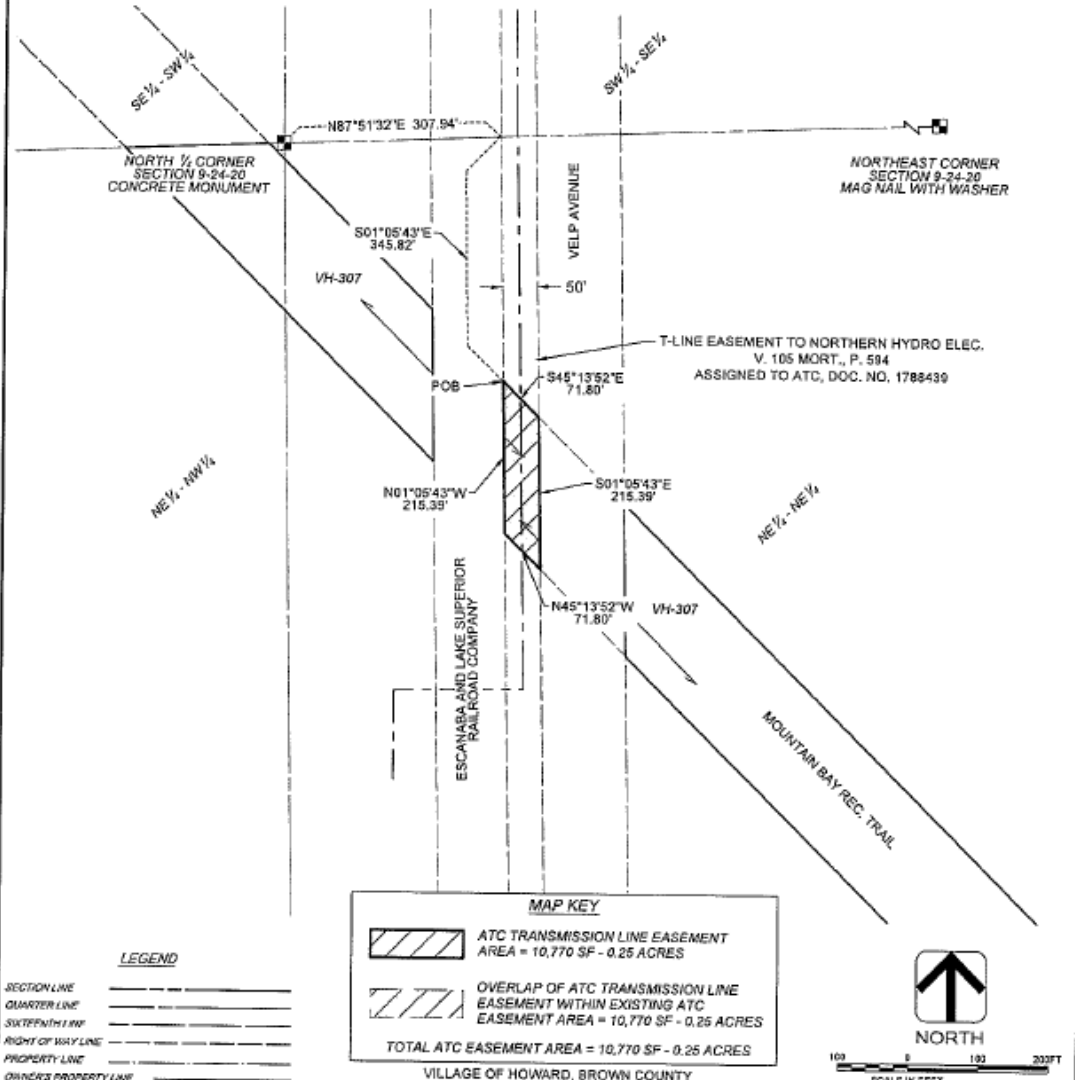
*
Notary Public, State of Wisconsin
My commission (expires) (is) _____



*Please print name

This instrument drafted by:
State of Wisconsin
Department of Natural Resources

100

EASEMENT DESCRIPTION MAP (EXHIBIT "A")



 <p>ATC AMERICAN TRANSMISSION COMPANY</p>	ATC ID: BPT-SMO0040 PARCEL NO. VH-307			
	REVISIONS		Drawn: RK Date: 01/27/2021	Scale: 1"=200' SHEET NUMBER 1 OF 2

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EASEMENT DESCRIPTION MAP (EXHIBIT "B")

TAX PARCELS VH-307 EASEMENT LEGAL DESCRIPTION:

A varying width easement of which crosses a part of the grantor's premises, located in the Northeast Quarter of the Northeast Quarter of Section 9, Township 24 North, Range 20 East, Village of Howard, Brown County, Wisconsin, described as:

Commencing at the North Quarter Corner of Section 9;
 Thence North 87°51'32" East, along the North line of said Section 9, a distance of 307.94 feet to the East right of way line of the Escanaba and Lake Superior Railroad Company;
 Thence South 01°05'43" East, along said East right of way line, 345.82 feet to the **Point of Beginning**;
 Thence South 45°13'52" East, 71.80 feet to the West right of way line of Velp Avenue;
 Thence South 01°05'43" East, along said West right of way line 215.39 feet;
 Thence North 45°13'52" West, 71.80 feet to said East right of way line;
 Thence North 01°05'43" West, along said East right of way line, 215.39 feet to the **Point of Beginning**.

The described easement, as shown on Sheet 1 of 2 hereof, contains 10,770 square feet or 0.25 acres, more or less, and is subject to restrictions, reservations, rights-of-way and easements of record.

 ATC AMERICAN TRANSMISSION COMPANY	ATC ID: BPT-SMO0040 PARCEL NO. VH-307		 AYRES	
	REVISIONS		Drawn: RK Date: 01/27/2021	Scale: N/A SHEET NUMBER 2 OF 2

DC

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Executive Committee

No. 10d – ORDINANCE TO AMEND CHAPTER 2 OF THE BROWN COUNTY CODE OF ORDINANCES.

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 - Sections 2.06(1), 2.07(1) and 2.10(1) of Chapter 2 of the Brown County Code of Ordinances are hereby amended as follows (by adding words that are underlined, and by striking words in ~~strike through~~):

2.06 ADMINISTRATION COMMITTEE. The Committee shall have the duty and responsibility to:

(1) Act as the policy oversight committee for the following departments:

Administration
Brown County Community Area Network (BCCAN)
Child Support
Corporation Counsel
County Clerk
County Treasurer
Human Resources
Information Technology Services

2.07 PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE. The Committee shall have the duty and responsibility to:

(1) Act as policy oversight committee for the following Departments:

Airport
Land & Water Conservation Department
Planning and Land Services
Port and Solid Waste Resource Recovery
~~Department of Public Works~~
Register of Deeds
~~Solid Waste~~
U.W. Extension

2.10 HUMAN SERVICES COMMITTEE. The Committee shall have the duty and responsibility to:

(1) Act as the policy oversight committee for the following Departments:

~~Heath Department~~
Aging and Disability Resource Center
~~Community Treatment Center~~
~~Department of Human Services~~ Health & Human Services:
HHS-Community Services
HHS-Community Treatment Center

HHS-Public Health
Handicapped School System (Syble Hopp School)
Syble Hopp
School/Children with Disabilities Education Board
Veterans Service Office

Section 2 - This ordinance shall become effective upon passage and publication.

Fiscal Note: This amendment does not require an appropriation from the General Fund.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By:

/s/ Troy Streckenbach 10/28/2021
COUNTY EXECUTIVE (Date)

/s/ Patrick W. Moynihan, Jr. 10/27/2021
COUNTY CLERK (Date)

/s/ Patrick Buckley 10/27/2021
COUNTY BOARD CHAIR (Date)

21-0650

Authored by: Administration

Approved by: Corporation Counsel

ATTACHMENT TO ORDINANCE #10D
ON THE FOLLOWING PAGE

CORPORATION COUNSEL

Brown County

305 EAST WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



David P. Hemery
Corporation Counsel

PHONE: (920) 448-4006
FAX: (920) 448-4003
EMAIL: David.Hemery@browncountywisc.gov

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-14-2021
REQUEST TO: Executive Committee and County Board of Supervisors
MEETING DATE: 10/18/2021 and 10/27/21, respectively
REQUEST FROM: Dave Hemery, Corp Counsel
REQUEST TYPE: ☐ New resolution ☐ Revision to resolution
☐ New ordinance ☒ Revision to ordinance

TITLE: **ORDINANCE TO AMEND CHAPTER 2 OF THE BROWN COUNTY CODE OF ORDINANCES**

ISSUE/BACKGROUND INFORMATION:

This ordinance amendment adds oversight to newly created BCCAN department, updates department names and makes additional changes to Chapter 2.

ACTION REQUESTED:

Consideration and approval.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

What is the amount of the fiscal impact? \$ 0

Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)

- a. If yes, in which account? _____
- b. If no, how will the impact be funded? General Fund
- c. If funding is from an external source, is it one-time ☐ or continuous? ☐

2. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

10d

Human Services Committee and Administration Committee

No. 10e – RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH & HUMAN SERVICES DEPARTMENT – FINANCE ACCOUNTANT II & ACCOUNTANT SUPERVISOR POSITIONS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Health & Human Services Department-Community Services (“Department”); and

WHEREAS, there is currently one vacant (1.0 FTE) Accountant II budgeted over the maximum of pay grade I, and one (1.0 FTE) Accountant Supervisor position budgeted under the midpoint of pay grade 8, and the ever increasing complexity of accounting and grant funded programs has increased the responsibility of the Accountant Supervisor; and

WHEREAS, it has been determined that lowering the budgeted rate of the (1.0 FTE) Accountant position to midpoint of pay grade I, and increasing the budgeted rate of the (1.0 FTE) Accountant Supervisor position to a rate above midpoint of pay grade 8 (which nets a fiscal savings), will more accurately compensate each position based on duties; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0 FTE) Accountant II position, the deletion of one (1.0 FTE) Accounting Supervisor position, the addition of one (1.0 FTE) Accountant II position and the addition of one (1.0 FTE) Accounting Supervisor position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) Accountant II position, the deletion of one (1.0 FTE) Accounting Supervisor position, the addition of one (1.0 FTE) Accountant II position and the addition of one (1.0 FTE) Accounting Supervisor position.

Budget Impact: Health & Human Services – Community Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Accountant Supervisor \$34.82/hr Position# 107.051.076 Hours: 2,080	1.0	Deletion	(\$72,426)	(\$29,231)	(\$101,657)
Accountant II \$34.61/hr Position# 101.051.076 Hours: 1,950	1.0	Deletion	(\$67,491)	(\$17,002)	(\$84,493)

Accountant Supervisor \$36.70/hr Position# 107.051.076 Hours: 2,080	1.0	Addition	\$76,336	\$29,842	\$106,178
Accountant II \$29.03/hr Position# 101.051.076 Hours: 1,950	1.0	Addition	\$56,610	\$23,278	\$79,888
Annual Fiscal Impact					(\$84)

Partial Budget Impact 9/19-12/31	FTE	Addition/ Deletion	Salary	Fringe	Total
Accountant Supervisor \$34.82/hr Position# 107.051.076 Hours: 2,088	1.0	Deletion	(\$20,892)	(\$8,433)	(\$29,325)
Accountant II \$34.61/hr Position# 101.051.076 Hours: 1,957.5	1.0	Deletion	(\$19,468)	(\$4,904)	(\$24,372)
Accountant Supervisor \$36.70/hr Position# 107.051.076 Hours: 2,088	1.0	Addition	\$22,028	\$8,599	\$30,627
Accountant II \$29.03/hr Position# 101.051.076 Hours: 1,957.5	1.0	Addition	\$16,329	\$6,714	\$23,043
Partial Year Fiscal Impact					(\$27)

Fiscal Note: this resolution does not require an appropriation from the General Fund. The anticipated fiscal result of this resolution will be an annual savings in personnel cost of \$84.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-073R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #10E
ON THE FOLLOWING PAGE



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-11-21
REQUEST TO: Human Services, Administration and County Board
MEETING DATE: 9/22/21, 10/7/21 and 10/20/21, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH & HUMAN SERVICES DEPARTMENT -- FINANCE ACCOUNTANT II AND ACCOUNTANT SUPERVISOR POSITIONS

ISSUE/BACKGROUND INFORMATION:

This is to request moving the Accounting Supervisor position for the HHS Community Services (CS) division to a rate between midpoint and maximum of the pay grade and to move the Accountant II position in the same division to midpoint instead of the higher budgeted rate. With the recent retirement of a very experienced accounting professional in the Accountant II role for Community Services and increasing complexity of accounting, including expanded grant funded programs in this area, the Accounting Supervisor should be moved to a rate between midpoint and maximum of the current paygrade for increased responsibility for the CS division. Two degreed accountants report to the Accounting Supervisor who will also provide general accounts payable supervision and primary responsibility for the CS accounting aspects of Avatar software maintenance, special reports, and process improvement.

ACTION REQUESTED:

Move the 1.0 FTE Accounting Supervisor to a rate between midpoint and maximum (at higher wage rate) and the 1.0 FTE Accountant II to midpoint (at lower wage rate).

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-84
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
 - b. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

De

12/3/2018

Planning, Development & Transportation Committee

No. 10f – RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County, Wisconsin, hereinafter referred to as the sponsor, being a municipal Body Corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11 (1973) to acquire, establish, construct, own, control, lease, equip, improve, maintain and operate an airport; and

WHEREAS, the sponsor desires to develop and improve the Green Bay Austin Straubel International Airport, Brown County, Wisconsin; and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution; and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) (1973) as amended, and a transcript of the hearing is transmitted with this petition.

(PETITION FOR AIRPORT PROJECT)

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors (the sponsor) that a petition for federal and/or state aid *in the following form* is hereby approved:

“The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

- 1. That the airport, which it is desired to develop, should generally conform to the requirements for a primary type airport as defined by the Federal Aviation Administration; and*
- 2. The character, extent, and kind of improvements desired under the project are as follows: Acquire/replace Airport Rescue and Fire Fighting (ARFF) vehicle; update Airport Master Plan and Exhibit A; rehabilitate Runway 18/36 and replace Dutchman Creek culverts; rehabilitate Taxiways A, D, D3, & M; and commercial apron and replace automatic gates; replace ticketing wing baggage belts and modifications and improvements to baggage claim area; rehabilitate parking lot and replace lighting and perimeter barrier; rehabilitate Service Road “A” east; rehabilitate Taxiways D1, D2, J, M, M1, East General Aviation (GA) & commercial aprons; remove Taxiway B; relocate Taxiway D1 north of Taxiway D; replace airfield electrical and add supplemental wind cones; construct west side perimeter road & fence and strengthen east perimeter road; terminal building modifications and improvements; construct GA apron and taxiway; acquire/replace Snow Removal Equipment (SRE); relocate electrical vault; construct frontage road; expand south GA area and relocate hangars; runway safety area grading; construct CAT 2 ILS; perform a Wildlife Hazard Assessment and prepare a Wildlife Hazard Management Plan; clear and maintain runway approaches as stated in*

3. *Wis. Admin. Code Chapter Trans 55; and any necessary related work; and That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport."*

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; and in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) (1971) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

(DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT)

BE IT FURTHER RESOLVED, by the Brown County Board of Supervisors (the sponsor) that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32.02 (1995); and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects; and

BE IT FURTHER RESOLVED, by the Brown County Board of Supervisors (the sponsor) that it hereby requests that the Secretary provide, per Wis. Stat. §114.33(8)(a) (1971), that the sponsor may acquire the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project; and

(AIRPORT OWNER ASSURANCES)

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors (the sponsor) that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55.06(2) (1997), or in accordance with sponsor assurances enumerated in a federal grant agreement; and

BE IT FINALLY RESOLVED by the Brown County Board of Supervisors (the sponsor) that

the County Executive and County Clerk are hereby authorized and directed to sign and execute the Agency Agreement authorized by, and incorporated into this resolution, by attachment and reference.

Fiscal Note: This resolution does not require an appropriation from the General Fund. This resolution is a petition for Airport Improvement Aid and does not bind the County to any financial obligations.

Respectfully Submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-084R

Authored by Airport

Final Draft Approved by Corporation Counsel

ATTACHMENTS TO RESOLUTION #10F
ON THE FOLLOWING PAGES

AGENCY AGREEMENT

DEPARTMENT OF TRANSPORTATION BUREAU OF AERONAUTICS Madison, Wisconsin

AN AGREEMENT DESIGNATING THE SECRETARY OF TRANSPORTATION AS ITS AGENT

WHEREAS, Brown County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Green Bay Austin Straubel International Airport project to:

Acquire/replace Airport Rescue and Fire Fighting (ARFF) vehicle; update Airport Master Plan and Exhibit A; rehabilitate Runway 18/36 and replace Dutchman Creek culverts; rehabilitate Taxiways A, D, D3, & M; and commercial apron and replace automatic gates; replace ticketing wing baggage belts and modifications and improvements to baggage claim area; rehabilitate parking lot and replace lighting and perimeter barrier; rehabilitate Service Road "A" east; rehabilitate Taxiways D1, D2, J, M, M1, East General Aviation (GA) & commercial aprons; remove Taxiway B; relocate Taxiway D1 north of Taxiway D; replace airfield electrical and add supplemental wind cones; construct west side perimeter road & fence and strengthen east perimeter road; terminal building modifications and improvements; construct GA apron and taxiway; acquire/replace Snow Removal Equipment (SRE); relocate electrical vault; construct frontage road; expand south GA area and relocate hangars; runway safety area grading; construct CAT 2 ILS; perform a Wildlife Hazard Assessment and prepare a Wildlife Hazard Management Plan; clear and maintain runway approaches as stated in Wis. Admin. Code Chapter Trans 55; and any necessary related work; and

WHEREAS, the sponsor adopted a resolution on October 27, 2021, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution; and

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project.

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

IN WITNESS WHEREOF, the authorized representatives of the parties have affixed their signatures and the seal of the parties.

WITNESS:

Green Bay Austin Straubel International Airport
Brown County, Wisconsin
Sponsor

Patrick W. Moynihan, Jr.
County Clerk

By:

Troy J. Streckenbach
County Executive

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director
Bureau of Aeronautics

10f

PETITION FOR STATE AND FEDERAL AID
GREEN BAY AUSTIN STRAUBEL INTERNATIONAL AIRPORT

**CALL TO ORDER OF THIS PUBLIC HEARING IN THE MATTER OF STATE AND
FEDERAL AID PETITION BY BROWN COUNTY FOR THE FOLLOWING
IMPROVEMENTS AT GREEN BAY AUSTIN STRAUBEL INTERNATIONAL AIRPORT:**

Acquire/replace Airport Rescue and Fire Fighting (ARFF) vehicle; update Airport Master Plan and Exhibit A; rehabilitate Runway 18/36 and replace Dutchman Creek culverts; rehabilitate Taxiways A, D, D3, & M; and commercial apron and replace automatic gates; replace ticketing wing baggage belts and modifications and improvements to baggage claim area; rehabilitate parking lot and replace lighting and perimeter barrier; rehabilitate Service Road "A" east; rehabilitate Taxiways D1, D2, J, M, M1, East General Aviation (GA) & commercial aprons; remove Taxiway B; relocate Taxiway D1 north of Taxiway D; replace airfield electrical and add supplemental wind cones; construct west side perimeter road & fence and strengthen east perimeter road; terminal building modifications and improvements; construct GA apron and taxiway; acquire/replace Snow Removal Equipment (SRE); relocate electrical vault; construct frontage road; expand south GA area and relocate hangars; runway safety area grading; construct CAT 2 ILS; perform a Wildlife Hazard Assessment and prepare a Wildlife Hazard Management Plan; clear and maintain runway approaches as stated in Wis. Admin. Code Chapter Trans 55; and any necessary related work.

ALL INTERESTED PERSONS ARE INVITED TO PRESENT THEIR VIEWS FOR THE PUBLIC RECORD ON THE NEED FOR THE PROPOSED AIRPORT DEVELOPMENT. AN ATTENDANCE SIGN-IN SHEET IS PROVIDED; PLEASE SIGN IN WITH YOUR NAME AND ADDRESS.

(INTRODUCE HEARING MODERATORS)

TO SUMMARIZE THE FORMAT FOR THIS HEARING:

WE WILL BE GIVING A BRIEF OVERVIEW OF THE PROPOSED IMPROVEMENTS;

AND THEN WILL TAKE ORAL TESTIMONY RELATIVE TO THESE IMPROVEMENTS ONLY. WE ASK THAT YOU RESTRICT YOUR COMMENTS AND DISCUSSION TO YOUR VIEWS ON THE PROPOSED PROJECTS ONLY; WE WILL BE AVAILABLE AFTER THE HEARING FOR DISCUSSION ON OTHER SUBJECTS. ORAL TESTIMONY WILL BE RECORDED ON DIGITAL AUDIO RECORDER. PLEASE CLEARLY STATE YOUR NAME, ADDRESS, WHO YOU REPRESENT (BUSINESS NAME OR "LOCAL RESIDENT"), AND THEN GIVE YOUR TESTIMONY.

IF YOU SO CHOSE, YOU MAY PROVIDE YOUR TESTIMONY IN WRITING. WRITTEN COMMENTS WILL BE ACCEPTED THROUGH 9:00 A.M. ON MONDAY, SEPTEMBER 27, 2021, AND CAN BE HAND DELIVERED OR MAILED TO:

GREEN BAY AUSTIN STRAUBEL INTERNATIONAL AIRPORT,
2077 AIRPORT DRIVE, SUITE 18
GREEN BAY, WISCONSIN 54313-5596
ATTN: PUBLIC HEARING COMMENTS

10f

2021 PETITION FOR AID GREEN BAY AUSTIN STRAUBEL INTERNATIONAL AIRPORT

(Costs shown are construction costs in 2021 dollars)

Acquire/replace Airport Rescue and Fire Fighting (ARFF) vehicle

The current ARFF vehicle is past its useful life.

Estimated Cost \$1,500,000

Update Airport Master Plan and Exhibit A

The current Master Plan and Exhibit A are old and in need of updating, the Exhibit A does not meet current FAA standards.

Estimated Cost \$500,000

Rehabilitate Runway 18/36 and replace Dutchman Creek Culverts

Rehabilitate runway pavement areas that are below the pavement condition index minimum level of service.

Estimated Cost \$6,500,000

Rehabilitate Taxiways A, D, D3, & M; and commercial apron and replace automatic gates

Rehabilitate pavement areas that are below the pavement condition index minimum level of service and replace three old automatic gates and a manual gate with new automatic gates.

Estimated Cost \$9,000,000

Replace ticketing wing baggage belts and modifications and improvements to baggage claim area

Existing baggage belts and baggage claim system are outdated and hard to get replacement parts for.

Estimated Cost \$3,825,000

Public Parking Pavement, Lighting & Barrier Rehabilitation

Reconstruct deteriorating west section of public parking lot pavement and add subsurface drainage, replace area lighting, and replace parking lot perimeter barrier.

Estimated Cost \$3,900,000

Rehabilitate Taxiways D1, D2, J, M, M1, East General Aviation (GA) & commercial aprons; remove Taxiway B; relocate Taxiway D1 north of Taxiway D

Rehabilitate pavement areas that are below the pavement condition index minimum level of service and relocate Taxiway D1 to comply with current FAA guidance to have no direct access from an apron to a runway.

Estimated Cost \$7,600,000

Replace airfield electrical and add supplemental wind cones

Replace existing aged incandescent runway and taxiway edge lighting and guidance signs with LED units, signage updates and add supplemental wind cones per FAA guidance.

Estimated Cost \$4,000,000

Construct west side perimeter road & fence and strengthen east perimeter road

Construct west perimeter road around the southwest part of the airfield, from the existing road at the ARFF station to the existing road in the Runway 36 approach, to improve operational safety; add a wildlife fence

3 P S 2 1 2 - P E T I T I O N

Page 1 of 2

10f

Estimated Cost \$5,868,000

Modify/update/improve terminal building HVAC, security, technology, expand/reconfigure grand lobby.

Estimated Cost \$10,000,000

Construct a new apron for a flight school and a taxiway to connect the apron to other airfield pavements.

Estimated Cost \$2,000,000

Acquire new snow removal equipment units to replace older units that are past their useful life.

Estimated Cost \$1,600,000

Relocate existing electrical vault to maintain line of sight between runways.

Estimated Cost \$3,600,000

Construct new frontage road off of Service Road A to Service Road B for access to development sites.

Estimated Cost \$1,000,000

Expand the GA area with taxilanes and hangar sites and relocate some existing hangars to maintain line of sight between runways.

Estimated Cost \$3,600,000

Correct the non-standard RSA cross slope along the pavements strengthened with an 11-inch PCC overlay 1969-1971. Areas include various parts of both sides of Runways 6/24 and Runway 18/36.

Estimated Cost \$1,515,000

Construct facilities for Category II Instrument Landing System on Runway 36 to enhance low-visibility operations.

Estimated Cost \$8,500,000

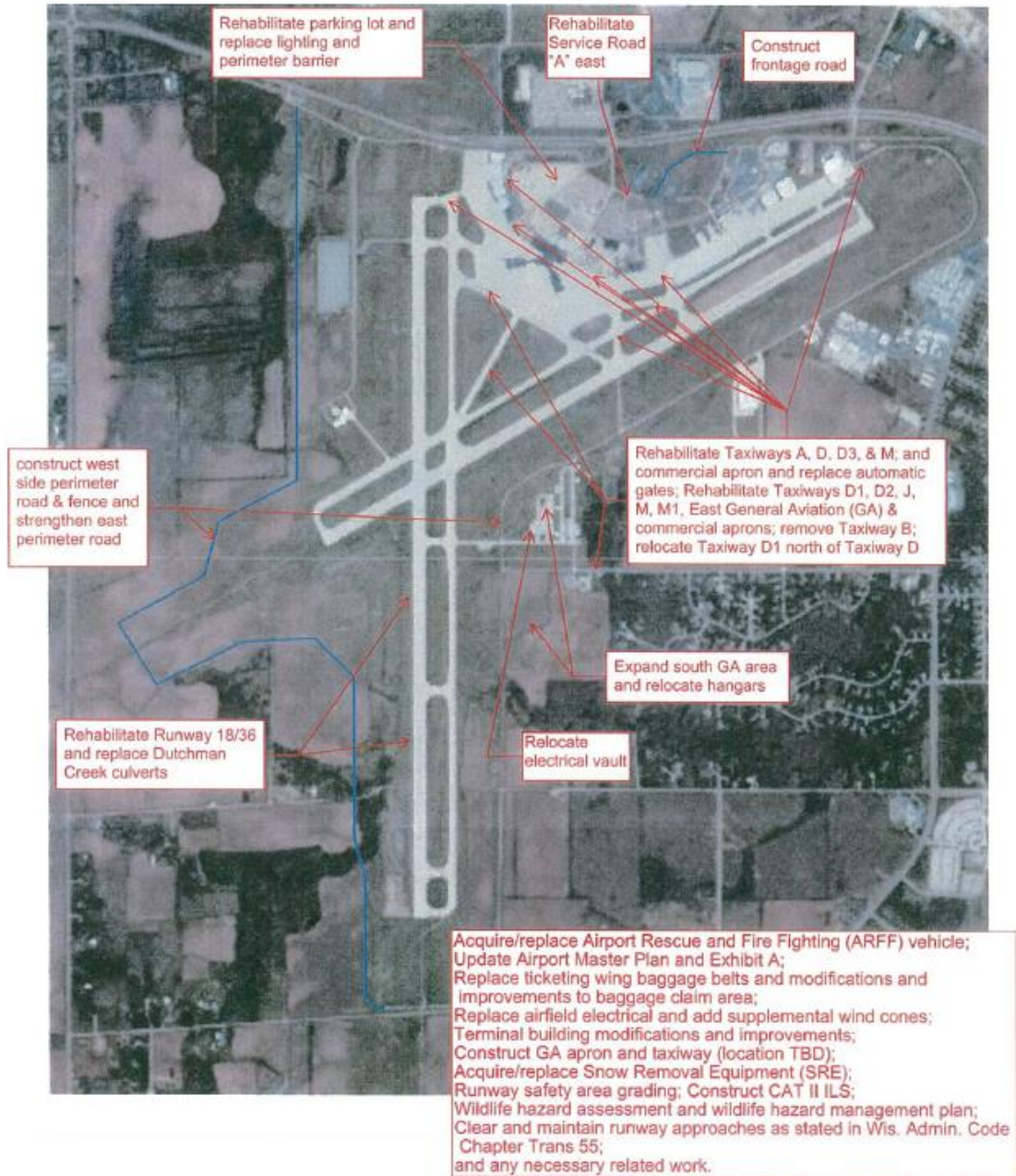
The WHA and WHMP need to be updated to reduce the risk that wildlife poses to safe airport operations.

Estimated Cost \$120,000

Survey and monitor tree growth under the approaches and trim or cut trees as necessary to maintain clear approaches.

Estimated Cost \$100,000

GREEN BAY AUSTIN STRAUBEL INTERNATIONAL AIRPORT



SIGN-IN SHEET - PRE-PETITION PUBLIC HEARING

Green Bay Austin Straubel International Airport, Green Bay, WI Friday, August 27, 2021, 10:00 a.m.

No.	Name	Address	City, State	Zip
1	Marty Piette, Director <i>MP</i>	Green Bay Austin Straubel Int'l Airport, 2077 Airport Dr.	Green Bay, WI	54313
2	Rachel Engeler, Assistant Director <i>RE</i>	Green Bay Austin Straubel Int'l Airport, 2077 Airport Dr.	Green Bay, WI	54313
3	Kevin Siclaff <i>KS</i>	Mead & Hunt, 1702 Lawrence Dr.	De Pere, WI	54115
4	Hedley A. Roelen	2461 S. Pine Tree Rd	De Pere, WI	54115
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10f

Henry Rueden:

From a taxpayer's standpoint, is there a reason why they don't prioritize the projects or space them out over a period of time, or do things need to be done ASAP?

Airport:

This is a laundry list of potential projects that could occur over the next 5 years, all contingent on FAA airport improvement program grant funding – all are paid for through FAA airport improvement program which is a user fee funded program (ticket tax). Some projects do get pushed back and added to the next round.

Henry:

When saying certain things need to be replaced, maybe also say what the typical lifespan is for that specific thing so people who don't know are aware. Ex: Fire truck – 15 years lifespan, vehicle is "insert how old vehicle is".

Airport:

Lifespans are determined by FAA, reference AIP handbook on FAA's website. Electrical – 10 years, ARFF trucks – 15 years, pavements – 20 years, etc.

Henry:

If people don't want to or can't come to the meeting, maybe post somewhere where they can look for information on the proposed projects on a website. Website should be included in public hearing notice.

10f



RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 6, 2021
REQUEST TO: Planning, Development & Transportation Committee & County Board
MEETING DATE: October 19 and October 27, respectively
REQUEST FROM: Marty Piette
Airport Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid

ISSUE/BACKGROUND INFORMATION:

The petition includes a list of capital projects for which the Airport is seeking State and Federal grant dollars. In order for the projects to be eligible to receive State and/or Federal funds, the projects must be included in a petition to the State.

ACTION REQUESTED:

To approve the Resolution as well as the accompanying agency agreement designating the Secretary of Transportation as the Airport's agent.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0.00
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Individual projects contained in the petition will be included in future Airport budgets.
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10f

12/3/2018

No. 10g – **RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT – HOUSING PROGRAM FOR SMALL CITIES.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant (CDBG) housing program and CDBG – Emergency Assistance Program (EAP), administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of housing activities; and

WHEREAS, after public meeting and due consideration, the Brown County Planning, Development and Transportation Committee has recommended that an application be submitted to the State of Wisconsin for the projects benefitting low to moderate income persons within the 10-County Northeastern Wisconsin Region, including owner-occupied housing unit rehabilitation, rental housing unit rehabilitation, owner-occupied housing unit purchase down payment assistance and owner-occupied housing emergency assistance program grants; and

WHEREAS, it is desirable that the Brown County Board of Supervisors approve the preparation and filing of an application for Brown County to receive funds from this program; and

WHEREAS, the Brown County Board of Supervisors has reviewed the need for the proposed projects and the regional benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby approves, authorizes and directs relevant Brown County Officers, Staff and Agents to take any and all actions necessary to prepare and file an application for funds for the above-named projects as further described in this resolution.

Fiscal Note: This resolution does not require and appropriation from the General Fund. This resolution seeks additional Community Development Block Grant dollars for the County.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-086R

Authored by: Brown County Planning Commission

Approved by: Corporation Counsel

ATTACHMENTS TO RESOLUTION #10G

PLANNING COMMISSION

Brown County

305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480, FAX (920) 448-4487
WEB SITE www.browncountywi.gov/planning



COLE RUNGE

PLANNING DIRECTOR

MEMORANDUM

DATE: October 11, 2021
TO: Brown County Planning, Development, and Transportation Committee
FROM: Cole Runge, Planning Director
RE: Northeastern Wisconsin Community Development Block Grant – Housing Program Application Submittal Resolution

Since 2014, Brown County has been administering a Community Development Block Grant (CDBG) – Housing program for a 10-county region of Northeastern Wisconsin that provides zero percent interest, five year pay back or deferred payment loans to rental unit owners and low-moderate income homeowners to rehabilitate their housing units. Low-moderate income residents of the counties of: Brown, Calumet, Door, Fond du Lac, Kewaunee, Manitowoc, Marinette, Outagamie, Sheboygan, and Winnebago are eligible for the program, provided they do not live in the CDBG- entitlement cities of Appleton, Fond du Lac, Green Bay, Neenah, Oshkosh, or Sheboygan. Residents of these cities have access to similar programs by virtue of these cities receiving CDBG funds directly from the U.S. Department of Housing and Urban Development (HUD).

Owner occupied loans through the program are recorded as mortgages on the subject properties, and are payable in full at such time as the home is no longer the principal place of residence of the applicant; generally when the home is sold. Typical rehabilitation projects have included replacement roofs, siding, windows, wells, private on-site wastewater treatment systems (POWTS), and repairs of electrical, plumbing, heating or structural/foundational issues with the homes. I have included a copy of the brochure flyer used to market the program within the region for your information.

As of the end of September 2021, 329 projects totaling over \$6.1 million in project funds have been obligated or expended on projects and down payment assistance across the region. Approximately ½ million in project funds remain for obligation through the remainder of 2021 and 2022. The program funds all Brown County administration and project costs, including a pro-rated portion of internal Brown County administrative chargebacks, and all or portions of salary/fringe for five PALS staff for their time spent on the program. If approved by the Brown County Board of Supervisors, the subject resolution authorizes submittal of a grant application to the Wisconsin Department of Administration to recapitalize the project fund for future years.



10g

If you have any questions prior to the Planning, Development, and Transportation Committee meeting on October 19, please feel free to call me at (920) 448-6480 or email me at cole.runge@browncountywi.gov

Enclosures

CR

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PLANNING COMMISSION

Brown County

305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480, FAX (920) 448-4487
WEB SITE www.browncountywi.gov/planning



COLE RUNGE

PLANNING DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 11, 2021
REQUEST TO: Planning, Development, and Transportation, County Board of Supervisors
MEETING DATE: 10/19/21 and 10/27/21, respectively
REQUEST FROM: Cole Runge
Planning and Land Services Department
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance
TITLE: Authorizing Submittal of Northeastern Region CDBG-Housing Small Cities Grant Application

ISSUE/BACKGROUND INFORMATION:

Since 2014, Brown County has administered a housing rehabilitation loan program for a 10-county region of Northeastern Wisconsin, funded by the State of Wisconsin's Community Development Block Grant (CDBG) Small Cities Housing Program. The program provides 0% interest, deferred payment loans to low-moderate income homeowners to fund repairs to their homes. Typical repairs include roofs, siding, windows, septic systems, wells, electrical, plumbing, and structural/foundation work. The loan is recorded as a mortgage on the home and is payable in full at such time as the home is no longer the principal place of residence of the applicant; typically when the home is sold. Repaid loans will be used to create a revolving loan fund. As of the end of September 2021, the program has committed funds for a total of 329 projects totaling \$6.1 million. In addition, CDBG – Emergency Assistance Program (EAP) for Small Cities funds are being made available through governor declared state of emergency for natural or manmade disasters as grants to fund qualified repairs or replacement to private residences for low to moderate income families within the region. The program pays for all administration and project costs, including a pro-rated portion of internal Brown County administrative chargebacks, and all or portions of salary/fringe for five PALS staff for their time spent on the program. The subject resolution authorizes submittal of a grant application to the Wisconsin Department of Administration to recapitalize the project fund for future years.

ACTION REQUESTED:

Approval of the subject resolution authorizing the submittal of a CDBG-Housing Small Cities Grant Application by Brown County Planning Commission staff.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$ _____
 - b. If part of a bigger project, what is the total amount of the project?
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? 255.066.300
 2. If no, how will the impact be funded? If awarded, grant covers all project and administrative expenses.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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Public Safety Committee

No. 10h – RESOLUTION AUTHORIZING BROWN COUNTY TO CONTRACT WITH AXON ENTERPRISE, INC. FOR LAW ENFORCEMENT CAMERAS, RELATED HARDWARE AND SOFTWARE, AND FOR SERVICES SUCH AS STORAGE, TRAINING AND MAINTENANCE.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Law Enforcement Body Worn Cameras and related equipment and software are quickly becoming the industry standard, as they provide transparency and protection to both law enforcement officers and the general public they serve; and

WHEREAS, the vast majority of law enforcement agencies in Brown County either currently contract with Axon Enterprise, Inc. (Axon), or are committed to doing so, and there are benefits to having all such law enforcement agencies use similar camera related equipment and software for system integration, and for coordination with the District Attorney's Office; and

WHEREAS, the Brown County Sheriff's Office desires to contract with Axon for the provision of law enforcement cameras (e.g., body cameras, squad cameras and interview room cameras) and other related equipment (e.g., tasers and taser holsters) and software (e.g., video redaction and transcription software), and for the provision of related services (e.g., installation, set-up, training, and cloud data storage), as further described in the *Axon Quote*, attached to and made part of this Resolution by attachment and reference; and

WHEREAS, the Sheriff's Office has determined that, of the professional service providers currently in the market: Axon's products are unique as they will allow integration with other local law enforcement agencies that use similar equipment and software, and with the District Attorney's Office; and Axon offers substantial discounts to the County that other providers do not, in part due to a partnership agreement between Axon and the Green Bay Packers; and

WHEREAS, the five-year cost to contract with Axon totals \$2,189,448.38 (\$437,889.68 *per year* for five years), which includes: **1)** \$648,317.74 in 'Bundle Savings' as described in the attached *Axon Quote*; and **2)** \$619,837.56 in other 'Additional Savings' (e.g., savings due to the Green Bay Packers partnership with Axon, County participation in the taser buyback program and other County negotiated savings).

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby authorizes any and all necessary Brown County Officials, Officers and Agents to enter into a contract with Axon, with terms and conditions substantially similar to those generally described in this Resolution and its attachment, *as long as the final* negotiated terms and conditions have been reviewed by, and found acceptable to, Corporation Counsel *prior to* contract execution.

Fiscal Note: Funds necessary to enter into this contract are included in the 2022 Budget, and appropriate funds have been earmarked for this contract to ensure no structural deficits occur during the five-year life of this contract.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-083R

Authored by Corporation Counsel at Request of Sheriff's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENTS TO RESOLUTION #10H
ON THE FOLLOWING PAGES

CORPORATION COUNSEL

Brown County

305 EAST WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



David P. Hemery
Corporation Counsel

PHONE: (920) 448-4006
FAX: (920) 448-4003
EMAIL: David.Hemery@co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09-30-2021
REQUEST TO: Public Safety Committee & Co Bd
MEETING DATE: 10-05-2021 and 10-27-2021
REQUEST FROM: Dave Hemery, on behalf of the Sheriff's Office
Corp Counsel

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: **RESOLUTION AUTHORIZING BROWN COUNTY TO CONTRACT WITH AXON ENTERPRISE, INC. FOR LAW ENFORCEMENT CAMERAS, RELATED HARDWARE AND SOFTWARE, AND FOR SERVICES SUCH AS STORAGE, TRAINING AND MAINTENANCE**

ISSUE/BACKGROUND INFORMATION:

Body Cams and other related software/hardware/services are needed for transparency, and to protect both law enforcement officers and the public they serve.

ACTION REQUESTED:

Review and Approve Resolution

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$2,189,448.38 over 5 years (\$437,889.68 each year, for five years)
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? The first year is included in 2022 budget, and funds for other years have been earmarked for this purpose so as to not create a structural deficit during the five-year term of the contract.
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10h



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-326609-44421.808GM

Issued: 08/13/2021

Quote Expiration:

EST Contract Start Date: 01/01/2022

Account Number: 108083

Payment Terms: N30

Delivery Method: FedEx - Ground

SHIP TO	BILL TO
Business.Delivery;Invoice-2684 Development Dr 2684 Development Dr Green Bay, WI 54311-6274 USA	Brown County Sheriff's Office - WI 2684 Development Dr Green Bay, WI 54311-6274 USA Email: TAX ID: 39-8005671

SALES REPRESENTATIVE	PRIMARY CONTACT
Geoff Matthews Phone: +1 5132399452 Email: gmatthews@axon.com Fax:	Bradley Brodbeck Phone: (920) 448-4202 Email: bradley.brodbeck@browncountywi.gov Fax: (920) 448-4206

Program Length	60 Months
TOTAL COST	\$2,189,448.38
ESTIMATED TOTAL W/ TAX	\$2,189,448.38

Bundle Savings	\$648,317.74
Additional Savings	\$619,637.56
TOTAL SAVINGS	\$1,127,032.19

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Dec, 2021	\$437,889.68
Year 2	Dec, 2022	\$437,889.68
Year 3	Dec, 2023	\$437,889.68
Year 4	Dec, 2024	\$437,889.68
Year 5	Dec, 2025	\$437,889.68

10h

Quote Details

Bundle Summary		
Item	Description	QTY
OSP7	2021 - OFFICER SAFETY PLAN 7	155
BasicLicense	Basic License Bundle	7
ProLicense	Pro License Bundle	7
AB3C	AB3 Camera Bundle	155
AB3MBD	AB3 Multi Bay Dock Bundle	1
AB31BD	AB3 1-Bay Dock Bundle	16
BWCamMBOTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1
BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	16
Fleet3B+TAP	Fleet 3 Basic + TAP	46
DynamicBundle	Dynamic Bundle	1
T7Cert	2021 Taser 7 Certification Bundle	27
AB3MBD	AB3 Multi Bay Dock Bundle	20

Individual Items USD			
Category	Item	Description	QTY
Other	73682	AUTO TAGGING LICENSE	155
Other	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1
Other	73478	REDACTION ASSISTANT USER LICENSE	155
Other	73447	AIWARE TO AWARE PLUS UPGRADE LICENSE	155
Other	85760	Auto-Transcribe Unlimited Service	155
Other	50041	AXON STREAMING SERVER LICENSE (PER SERVER)	2
Other	50041	AXON STREAMING SERVER LICENSE (PER SERVER)	2
Other	50043	AXON STREAMING SERVER MAINTENANCE (PER SERVER)	2
Other	50043	AXON STREAMING SERVER MAINTENANCE (PER SERVER)	2
Other	50039	AXON CLIENT SW (EACH CLIENT AND TOUCH PANEL) MAINTENANCE	2
Other	50039	AXON CLIENT SW (EACH CLIENT AND TOUCH PANEL) MAINTENANCE	5
Other	50070	AXON CLIENT SOFTWARE (EACH CLIENT AND TOUCH PANEL)	2
Other	50070	AXON CLIENT SOFTWARE (EACH CLIENT AND TOUCH PANEL)	5
Other	50045	INTERVIEW ROOM UNLIMITED EVIDENCE.COM STORAGE LICENSE	2
Other	50045	INTERVIEW ROOM UNLIMITED EVIDENCE.COM STORAGE LICENSE	5

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Q-326609-44421.808GM

10h

Other	85170	INTERVIEW ROOM, INSTALL AND SETUP	2
Other	85170	INTERVIEW ROOM, INSTALL AND SETUP	5
Other	50448	EXT WARRANTY, INTERVIEW ROOM	2
Other	50448	EXT WARRANTY, INTERVIEW ROOM	5

Bundle: Basic License Bundle				Quantity: 7	Start: 1/1/2022	End: 12/31/2026	Total: 5922 USD
Category	Item	Description	QTY				
E.com License	73840	EVIDENCE.COM BASIC LICENSE	7				
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	7				

Bundle: Pro License Bundle				Quantity: 7	Start: 1/1/2022	End: 12/31/2026	Total: 15397.2 USD
Category	Item	Description	QTY				
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	7				
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	21				

Bundle: 2021 - OFFICER SAFETY PLAN 7				Quantity: 155	Start: 1/1/2022	End: 12/31/2026	Total: 1194072.93 USD
Category	Item	Description	QTY				
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	155				
Viewer License	73687	EVIDENCE.COM VIEWER LICENSE	1				
Device Storage	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	155				
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	1550				
Respond	73449	RESPOND DEVICE LICENSE	155				
Standards	73638	STANDARDS ACCESS LICENSE	155				
Signal Sidearm Kit	75015	SIGNAL SIDEARM KIT	155				
Signal Sidearm Batteries	71044	BATTERY, SIGNAL SIDEARM CR2430 SINGLE PACK	310				
Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	155				
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	160				
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	160				
Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	20				
Multi-bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	20				
Multi-bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	20				
Spare Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	5				
Holsters	20060	TASER 7 HOLSTER - S.O. TECH, RIGHT HAND	155				
HALT Suit	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	3				
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	155				
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	465				
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	465				

10h

Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	155
Inert Cartridges	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50
Inert Cartridges	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50
Admin License	20248	TASER 7 EVIDENCE.COM LICENSE	2
Taser 7 Target	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	3
Spare Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5
Taser 7 Target Frame	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	3
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	310
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	310
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	310
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	310
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	310
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	310
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	310
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	310
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	310
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	310
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	310
Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	195
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	310
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	310
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	310
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	310
Docks	74200	TASER 7 6-BAY DOCK AND CORE	2
Dock Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	2
Dock Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	2
Master Instructor Course Vouchers	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
Master Instructor Course Vouchers	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
Master Instructor Course Vouchers	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
Master Instructor Course Vouchers	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
Master Instructor Course Vouchers	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
Instructor Course Vouchers	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	2
Instructor Course Vouchers	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	2
Instructor Course Vouchers	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	2
Instructor Course Vouchers	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	2
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	155
Other	80395	EXT WARRANTY, TASER 7 HANDLE	155
Other	80395	EXT WARRANTY, TASER 7 HANDLE	5
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	185
Other	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	2

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Bundle: AB3 Camera Bundle Quantity: 155 Start: 1/1/2022 End: 12/31/2026 Total: 0 USD				
Category	Item	Description	QTY	
Camera	73202	AXON BODY 3 - NA10	155	
Spare Camera	73202	AXON BODY 3 - NA10	5	
Camera Mount	11508	MOLLE MOUNT, DOUBLE, AXON RAPIDLOCK	155	
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	155	

Bundle: AB3 Multi Bay Dock Bundle Quantity: 1 Start: 1/1/2022 End: 12/31/2026 Total: 0 USD				
Category	Item	Description	QTY	
Dock	74210	AXON BODY 3 - 8 BAY DOCK	1	
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	
Wall Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	

Bundle: AB3 1-Bay Dock Bundle Quantity: 16 Start: 1/1/2022 End: 12/31/2026 Total: 0 USD				
Category	Item	Description	QTY	
1-Bay Dock	74211	AXON BODY 3 - 1 BAY DOCK	16	
1-Bay Power Cord	71104	NORTH AMER POWER CORD FOR AB3 1-BAY DOCK	16	

Bundle: Body Worn Camera Multi-Bay Dock TAP Bundle Quantity: 1 Start: 1/1/2022 End: 12/31/2026 Total: 1663.8 USD				
Category	Item	Description	QTY	
Dock Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	
Multi-Bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	
Multi-Bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	

Bundle: Body Worn Camera Single-Bay Dock TAP Bundle Quantity: 16 Start: 1/1/2022 End: 12/31/2026 Total: 8121.6 USD				
Category	Item	Description	QTY	
Dock Warranty	80466	EXT WARRANTY, SINGLE-BAY DOCK (TAP)	16	
Single-bay Dock Refresh 1	73313	1-BAY DOCK AXON CAMERA REFRESH ONE	16	
Single-bay Dock Refresh 2	73314	1-BAY DOCK AXON CAMERA REFRESH TWO	16	

Bundle: Fleet 3 Basic + TAP Quantity: 46 Start: 1/1/2022 End: 12/31/2026 Total: 438453.59 USD				
Category	Item	Description	QTY	
Storage	80410	FLEET, EVIDENCE LICENSE, 1 CAMERA STORAGE, LICENSE	92	
E.com License	80400	FLEET, VEHICLE LICENSE, LICENSE	46	

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Q-326609-44421.808GM

10h

Camera Kit & Warranty	72036	FLEET 3 STANDARD 2 CAMERA KIT	46
Router	11634	CRADLEPOINT IBR900-1200M-NPS+5 YEAR NETCLOUD	46
Router Antenna	71200	FLEET ANT. AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	46
Ethernet Cable	74110	FLEET ETHERNET CABLE, CAT6, 25 FT	46
Vehicle Installation	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	46
Camera Refresh	72040	FLEET REFRESH, 2 CAMERA KIT	46
Axon Signal Unit	70112	AXON SIGNAL UNIT	46
Cable Assembly	70117	AXON SIGNAL UNIT, CABLE ASSEMBLY	46
Spare Camera Kit & Warranty	72036	FLEET 3 STANDARD 2 CAMERA KIT	1
Spare Camera Refresh	72040	FLEET REFRESH, 2 CAMERA KIT	1
Other	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	46
Other	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	46
Other	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	1

Bundle: Dynamic Bundle				Quantity: 1	Start: 1/1/2022	End: 12/31/2026	Total: 6530.65 USD
Category	Item	Description	QTY				
Other	50298	AXIS P3245-LV NETWORK CAMERA	7				
Other	50118	LOUROS MICROPHONE	7				

Bundle: 2021 Taser 7 Certification Bundle				Quantity: 27	Start: 1/1/2022	End: 12/31/2026	Total: 87560.95 USD
Category	Item	Description	QTY				
Holsters	20060	TASER 7 HOLSTER - S.O. TECH. RIGHT HAND	27				
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	27				
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	81				
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	81				
Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	27				
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54				
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54				
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54				
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54				
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54				
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54				
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54				
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54				
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54				
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54				
Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	32				
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	54				

10h

Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	54
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	54
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	54
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	27
Other	80395	EXT WARRANTY, TASER 7 HANDLE	27
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	32

Bundle: AB3 Multi Bay Dock Bundle				Quantity: 20	Start: 1/1/2022	End: 12/31/2026	Total: 0 USD
Category	Item	Description	QTY				
Dock	74210	AXON BODY 3 - 8 BAY DOCK	20				
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	20				
Wall Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	20				

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcewell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

10h

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

10h

Signature

Date Signed

8/13/2021

10h

FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

Introduction

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and Brown County Sheriff's Office - WI the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

Purpose and Intent

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

Acceptance

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

10h

Force Majeure

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

Schedule Change

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation to be performed pursuant of this Statement of Work.

Axon Fleet Deliverables

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

Security Clearance and Access

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant of this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

Training

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

. 10h

Local Computer

AGENCY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

Network

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

Cradlepoint Router

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's [NetCloud Manager](#) to the extent necessary to perform Work pursuant of this Statement of Work.

[Evidence.com](#)

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

Wireless Upload System

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

10h

VEHICLE INSTALLATION

Preparedness

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

Existing Mobile Video Camera System Removal

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are not considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

In-Car Hardware/Software Delivery and Installation

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

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If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may result in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each component, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

10h

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warrantied by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.

10h

A motion was made by Supervisor Schadewald and seconded by Supervisor Peters “**to suspend the rules to take Items #13a-#13kk before Items #12a-#12f.**” Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Schadewald and seconded by Supervisor Hopkins “**to suspend the rules to take Items #13a-#13kk together.**”

Supervisor Kaster requested to pull Item #13bb.

A motion was made by Supervisor Schadewald and seconded by Supervisor De Wane “**to approve Items #13a-#13kk, with the exception of Item #13bb.**” Voice vote taken. Motion carried unanimously with no abstentions.

**** 2022 BUDGET REVIEW ****

No. 13 -- Resolutions, Ordinances:

Administration Committee

No. 13a -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE CHILD SUPPORT DEPARTMENT – ESTABLISHMENT OF SPECIALIST TIERS AND SUPERVISOR PAY.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Child Support Department (“Department”) during the 2022 budget process; and,

WHEREAS, the Department and Human Resources is proposing the establishment of pay tiers for their Child Support Specialist positions to allow for pay progression based on service and performance and also bringing their two Supervisor positions to midpoint in their paygrade; and,

WHEREAS, both establishing the tiers and increasing the supervisors’ pay to midpoint will help with recruitment and retention in the department; and,

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of **fifteen sixteen** (1.0 FTE) Child Support Specialist-Enforcement positions, the deletion of three (1.0 FTE) Child Support Specialist-Paternity positions, the deletion of one (1.0 FTE) Employment Specialist position, the deletion of two (1.0 FTE) Child Support Supervisor positions and the addition of two (1.0 FTE) Child Support Supervisor positions, the addition of twenty (1.0 FTE) Child Support Specialist positions at three tiered rates in pay grade G of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of **fifteen sixteen** (1.0 FTE) Child Support Specialist-Enforcement positions, the deletion of three (1.0 FTE) Child

Support Specialist-Paternity positions, the deletion of one (1.0 FTE) Employment Specialist position, the deletion of two (1.0 FTE) Child Support Supervisor positions and the addition of two (1.0 FTE) Child Support Supervisor positions, the addition of twenty (1.0 FTE) Child Support Specialist positions at three tiered rates in pay grade G of the classification and compensation plan, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Child Support

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Child Support-Specialist-Enforce \$22.97/hr Position #Multiple Hours: 2080	4.0	Deletion	(\$191,112)	(\$89,452)	(\$280,564)
Child Support-Specialist-Patrnty \$22.78/hr Position #119.280.017 Hours: 2080	1.0	Deletion	(\$47,382)	(\$24,837)	(\$72,219)
Child Support-Specialist-Patrnty \$21.59/hr Position #118.280.017 Hours: 2080	1.0	Deletion	(\$44,907)	(\$24,769)	(\$69,676)
Child Support-Specialist-Enforce \$21.59/hr Position #112.280.017 Hours: 2080	1.0	Deletion	(\$44,907)	(\$24,940)	(\$69,847)
Child Support-Specialist-Enforce \$22.41/hr Position #Multiple Hours: 2080	4.0	Deletion	(\$186,452)	(\$96,685)	(\$283,137)
Child Support-Specialist-Patrnty \$22.21/hr Position #117.280.017 Hours: 2080	1.0	Deletion	(\$46,197)	(\$24,860)	(\$71,057)
Child Support-Specialist-Enforce \$21.17/hr Position #111.280.017 & 104.280.017 Hours: 2080	2.0	Deletion	(\$88,068)	(\$46,110)	(\$134,178)
Child Support-Specialist-Enforce \$20.82/hr Position #122.280.017 Hours: 2080	1.0	Deletion	(\$43,306)	(\$21,193)	(\$64,499)
Child Support-Specialist-Enforce \$19.67/hr Position #115.280.017 Hours: 2080	1.0	Deletion	(\$40,914)	(\$6,825)	(\$47,739)
Child Support-Specialist-Enforce \$20.40/hr Position #116.280.017 Hours: 2080	1.0	Deletion	(\$42,432)	(\$21,058)	(\$63,490)
Child Support-Specialist-Enforce \$19.98/hr Position #110.280.017 & 101.280.017 Hours: 2080	2.0	Deletion	(\$83,116)	(\$45,635)	(\$128,751)
Employment Specialist \$22.81/hr Position #123.280.017 Hours: 2080	1.0	Deletion	(\$47,445)	(\$21,842)	(\$69,287)

Child Support Supervisor \$27.34/hr Position #102.010.017 & 103.010.017 Hours: 2080	2.0	Deletion	(\$113,734)	(\$42,359)	(\$156,093)
Child Support Supervisor \$31.18/hr Position #TBD Hours: 2080	2.0	Addition	\$129,708	\$44,843	\$174,551
Child Support Specialist \$24.73/hr Position #Multiple TBD Hours: 2080	7.0	Addition	\$360,066	\$168,664	\$528,730
Child Support Specialist \$23.12/hr Position # Multiple TBD Hours: 2080	6.0	Addition	\$288,540	\$144,985	\$433,525
Child Support Specialist \$21.54/hr Position # Multiple TBD Hours: 2080	7.0	Addition	\$313,621	\$143,286	\$456,907
State and Federal Revenue (66%)					(\$54,896)
Annual Budget Impact					\$28,280

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-026R

Authored by Child Support

Final Draft Approved by Corporation Counsel's Office

ATTACHMENTS TO RESOLUTION #13A
ON THE FOLLOWING PAGES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-25-21
REQUEST TO: Administration and County Board
MEETING DATE: 10/7 and 10/26, respectively
REQUEST FROM: Maria Lasecki
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE CHILD SUPPORT DEPARTMENT – ESTABLISHMENT OF SPECIALIST TIERS
AND SUPERVISOR PAY

ISSUE/BACKGROUND INFORMATION:

Turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance. Two supervisor positions will be brought to midpoint for retention purposes.

ACTION REQUESTED:

Approve table of org submission

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$28,280
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Additional levy – in 2022 proposed budget
If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13a

12/3/2018

No. 13b -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE COUNTY CLERKS OFFICE – ELECTIONS DEPUTY.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the County Clerk's Office ("Department") during the 2022 budget process; and

WHEREAS, the Department would like the Elections Deputy position to move to midpoint in the pay grade, and has savings due to a reduction in position hours of a Legislative Specialist role; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00 FTE) Elections Deputy position, and the addition of one (1.00 FTE) Elections Deputy position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Elections Deputy position, and the addition of one (1.00 FTE) Elections Deputy position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: County Clerk

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Elections Deputy \$23.15/hour Position # 101.060.019 Hours: 2080	1.0	Deletion	(\$48,152)	(\$13,933)	(\$62,085)
Elections Deputy \$24.50/hour Position # 101.060.019 Hours: 2080	1.0	Addition	\$50,960	14,371	65,331
Cost savings from Legislative Spec TO					(3,246)
Annualized Budget Impact (net impact of position changes)					0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-015R

Authored by County Clerk

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13B

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-16-21
REQUEST TO: Administration and County Board
MEETING DATE: 10/7 and 10/26, respectively
REQUEST FROM: Pat Moynihan
County Clerk
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance
TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE COUNTY CLERKS OFFICE – ELECTIONS DEPUTY

ISSUE/BACKGROUND INFORMATION:

The department wishes to move position to midpoint with savings from an hour reduction in a different position.

ACTION REQUESTED:

Delete 1.0 Elections Deputy, Add in 1.0 Elections Deputy at higher pay rate

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13b

12/3/2018

No. 13c -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE COUNTY CLERKS OFFICE - CHIEF DEPUTY CLERK.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the County Clerk's Office ("Department") during the 2022 budget process; and

WHEREAS, the Department would like the Chief Deputy Clerk position to move to midpoint in the pay grade, and has savings due to a reduction in position hours of a Legislative Specialist role; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00 FTE) Chief Deputy Clerk position, and the addition of one (1.00 FTE) Chief Deputy Clerk position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Chief Deputy Clerk position, and the addition of one (1.00 FTE) Chief Deputy Clerk position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: County Clerk

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Chief Deputy County Clerk \$29.16/hour Position # 102.270.019 Hours: 2080	1.0	Deletion	(\$60,653)	(\$27,102)	(\$87,755)
Chief Deputy County Clerk \$29.95/hour Position # 102.270.019 Hours: 2080	1.0	Addition	\$62,296	27,357	89,653
Savings from Legislative Spec TO					(1,898)
Annualized Budget Impact (net impact of position changes)					0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

ATTACHMENT TO RESOLUTION #13C

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-16-21
REQUEST TO: Administration and County Board
MEETING DATE: 10/7 and 10/26, respectively
REQUEST FROM: Pat Moynihan
County Clerk
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE COUNTY CLERKS OFFICE -- CHIEF DEPUTY CLERK

ISSUE/BACKGROUND INFORMATION:

The department wishes to move position to midpoint, with savings from an hour reduction in a different position.

ACTION REQUESTED:

Delete 1.0 Chief Deputy Clerk, Add in 1.0 Chief Deputy Clerk at higher pay rate

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

BC

12/3/2018

No. 13d -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE COUNTY CLERKS OFFICE – LEGISLATIVE SPECIALIST AND DEPUTY COUNTY CLERK.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the County Clerk's Office ("Department") during the 2022 budget process; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00 FTE) Legislative Specialist position and one (.50 FTE) Deputy County Clerk position, and the addition of one (0.50 FTE) Legislative Specialist position and one (.75 FTE) Deputy County Clerk position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Legislative Specialist position and one (.50 FTE) Deputy County Clerk position, and the addition of one (0.50 FTE) Legislative Specialist position and one (.75 FTE) Deputy County Clerk position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: County Clerk

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Legislative Specialist \$22.75/hour Position # 102.060.006 Hours: 2080	1.0	Deletion	(\$47,502)	(\$8,639)	(\$56,141)
Legislative Specialist \$22.75/hour Position # 102.060.006 Hours: 1040	.50	Addition	\$23,660	3,368	27,028
Deputy County Clerk \$23.15/hour Position # 101.076.019 Hours: 1044	.50	Deletion	(\$24,076)	(\$18,145)	(\$42,221)
Deputy County Clerk \$23.15/hour Position # 101.076.019 Hours: 1556	.75	Addition	\$36,021	\$20,091	\$56,112
Annualized Budget Impact (net impact of position changes)					(\$15,222)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-017R

Authored by County Clerk

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13D
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-16-21
REQUEST TO: Administration and County Board
MEETING DATE: 10/7 and 10/26, respectively
REQUEST FROM: Pat Moynihan
County Clerk
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE COUNTY CLERKS OFFICE – LEGISLATIVE SPECIALIST AND DEPUTY COUNTY CLERK

ISSUE/BACKGROUND INFORMATION:

The department would like to decrease hours for the Legislative Specialist position and add hours to the Deputy County Clerk position.

ACTION REQUESTED:

Delete 1.0 Legislative Specialist, Add in 0.50 Legislative Specialist
Delete 0.50 Deputy County Clerk, Add in 0.75 Deputy County Clerk

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-15,222
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13d

No. 13e -- RESOLUTION AUTHORIZING FULL TIME EMPLOYEE WAGE
ADJUSTMENTS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Wisconsin Employment Relations Commission (WERC) has determined the 2022 Cost of Living Wage Adjustment to be 2.3% for January 2022, and in order for the County to remain competitive in the labor market in 2022, it is desirable for the County to provide a 2.3% wage increase to all Non-Union Brown County full time employees (not including Limited Term nor Seasonal employees, nor Elected Officials) that receive a satisfactory or better 2021 Performance Review; and

WHEREAS, it is also desirable for the County to provide Administration with the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments, in accordance with Administration Policy A-33, for employees of Departments covered under the Classification and Compensation study.

WHEREAS, it is also desirable for the County to authorize Administration to approve of Union contracts with 2022 wage increases of up to 2.3% for Union represented employees; and

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby authorizes and directs that a 2.3% wage increase be provided to all Non-Union Brown County full time employees (not including Limited Term nor Seasonal employees, nor Elected Officials) that receive a satisfactory or better 2021 Performance Review; and

BE IT FURTHER RESOLVED that Administration shall have the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments, in accordance with Administration Policy A-33 entitled *Compensation Adjustment Policy*, for employees of Departments covered under the Classification and Compensation study; and

BE IT FURTHER RESOLVED that Administration is authorized to approve of Union contracts with 2022 wage increases up to 2.3% for Union represented employees that receive a satisfactory 2021 Performance Review by November of 2021 and that remain as County employees through December of 2021, as long as the sum sufficient amount set aside in a fund to pay for the wage increases remains available to pay said wage increase after any potential Budget Adjustments are made, and said wage increase shall be retroactive to the beginning of the 2022 year; and

BE IT FURTHER RESOLVED that the funds which make up the difference between the originally estimated 2.5% COLA and the final 2.3% COLA, approximately \$200,000, shall be appropriated to the Contingency Fund to cover any potential shortages in the Health Insurance Fund or for Classification and Compensation adjustments; and

BE IT FINALLY RESOLVED that Administration is hereby authorized and directed to take any and all actions necessary to carry out the authorizations, intent and directives contained in this Resolution.

Fiscal Note: This resolution does not require an appropriation from the General Fund and is reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-075R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

No. 13f -- RESOLUTION ESTABLISHING THE SALARIES OF CERTAIN ELECTIVE OFFICIALS – COUNTY BOARD CHAIR, VICE-CHAIR AND SUPERVISORS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Code of Ordinances and Wisconsin Statutes both require that compensation for certain elective County Officials be established by the Brown County Board of Supervisors prior to the earliest time for filing nomination papers for such elective offices; and

WHEREAS, the Brown County Board of Supervisors therefore needs to set the compensation for the Brown County Board Chair, Vice-Chair and Supervisors; and

WHEREAS, the Wisconsin Employment Relations Commission (WERC) has determined the 2022 Cost of Living Wage Adjustment to be 2.3% for January 2022, and it is desirable to give a 2.3% increase for the first year and 2.5% increase for the second year (2.3% for April 2022 to April 2023, and 2.5% for April 2023 to April 2024) for the County Board Chair, Vice-Chair and Supervisor positions.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby establish the total annual compensation for the County Board Chair, Vice-Chair and Supervisor positions, as further described above and below in this Resolution, to be effective the first day of a term of office that begins after the date this Resolution is adopted, as follows:

Year	Chair	Vice-Chair	Supervisors
04/2020-04/2022	\$11,400	\$9,400	\$7,956
04/2022-04/2023	\$11,662	\$9,616	\$8,139
04/2023-04/2024	\$11,954	\$9,857	\$8,342

Fiscal Note: This resolution does not require an appropriation from the General Fund and is reflected in the 2022 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-074R

Authored by County Board Office

Final Draft Approved by Corporation Counsel's Office

**Item #13g was struck from the agenda

~~No. 13g -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE TREASURER'S OFFICE – LTE TAX COLLECTION HELP.~~

Special Administration Committee

No. 13gi -- **AMENDED RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE IN THE TREASURER'S OFFICE – FINANCIAL SPECIALIST AND LTE TAX COLLECTION HELP.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Treasurer's Office ("Department"); and

WHEREAS, the Department would like to reduce the hours for their LTE Tax Collection help to reflect departmental needs; and

WHEREAS, the Department would also like to increase the wage for their Financial Specialist position to aid in retention; and

WHEREAS, the Department recommends the following changes to the Department's table of organization: the deletion of one (1.21 FTE) LTE Tax Collection Help, the deletion of one (1.0 FTE) Financial Specialist position and the addition of one (1.0 FTE) Financial Specialist position and one (0.94 **0.84** FTE) LTE Tax Collection Help.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.21 FTE) LTE Tax Collection Help, the deletion of one (1.0 FTE) Financial Specialist position and the addition of one (1.0 FTE) Financial Specialist position and one (0.94 **0.84** FTE) LTE Tax Collection Help.

Budget Impact: Treasurer's Office

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Financial Specialist \$20.63/hr Position #101.270.051.080 Hours: 2,080	1.00	Deletion	(\$42,910)	(\$28,121)	(\$71,031)
LTE – Tax Collection Help \$15.00/hr Position #900.900.080 Hours: 2,520	1.21	Deletion	(\$37,800)	(\$2,937)	(\$40,737)
Financial Specialist \$21.61/hr Position #101.270.051.080 Hours: 2,080	1.00	Addition	\$44,949	\$28,461	\$73,410
LTE – Tax Collection Help \$15.00/hr Position #900.900.080 Hours: 1,754	0.84	Addition	\$26,306	\$2,043	\$28,349
Annual Budget Impact					(\$2) (\$10,009)

Partial Budget Impact (10/20/21 – 12/31/21)	FTE	Addition/ Deletion	Salary	Fringe	Total
Financial Specialist \$20.63/hr Position ##101.270.051.080 Hours: 2080	1.00	Deletion	(\$7,152)	(\$4,687)	(\$11,839)
LTE – Tax Collection Help \$15.00/hr Position #900.900.080 Hours: 2520	1.21	Deletion	(\$6,300)	(\$490)	(\$6,790)
Financial Specialist \$21.61/hr Position ##101.270.051.080 Hours: 2080	1.00	Addition	\$7,492	\$4,743	\$12,235
LTE – Tax Collection Help \$15.00/hr Position #900.900.080 Hours: 1754	0.84	Addition	\$4,384	\$341	\$4,725
Partial Budget Impact					(\$1,669)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The proposed changes will be reflected in the 2022 Adopted Budget if approved.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-032R-Amended

Authored by Treasurer's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #10GI

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-13-21
REQUEST TO: Administration and County Board
MEETING DATE: 10/7 and 10/27, respectively
REQUEST FROM: Paul Zeller
Treasurer

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE TREASURER'S OFFICE - LTE TAX COLLECTION HELP

ISSUE/BACKGROUND INFORMATION:

The department would like to reduce the hours for their LTE Tax Collection Help to reflect department needs.

ACTION REQUESTED:

Delete 1.21 LTE Tax Collection Help; Add 0.91 LTE Tax Collection Help

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-10,007
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (If \$0 fiscal impact)
 - a. If yes, in which account?
 1. If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

139

12/3/2018

Land Conservation Subcommittee and Administration Committee

No. 13h -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE LAND & WATER CONSERVATION DEPARTMENT – LTE INTERN.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Land & Water Conservation Department (“Department”) during the 2022 budget process; and

WHEREAS, the department would like to increase the wage and hours of the LTE Intern position to attract more qualified applicants, and has received the funding from DATCP; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (0.68 FTE) LTE Intern position, and the addition of one (1.00 FTE) LTE Intern position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.68 FTE) LTE Intern position, and the addition of one (1.00 FTE) LTE Intern position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Land & Water Conservation

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Intern \$12.00/hr Position# 901.900.048 Hours: 1,440	0.68	Deletion	(\$17,280)	(\$1,824)	(\$19,104)
LTE Intern \$15.00/hr Position# 901.900.048 Hours: 2,080	1.00	Addition	\$31,200	\$3,291	\$34,491
Increased contracted funding from DATCP					(\$15,387)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

LAND CONSERVATION SUBCOMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-008R

Authored by Land & Water Conservation

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13H
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Administration, Land Con Subcommittee and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Mike Mushinski
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE LAND & WATER CONSERVATION DEPARTMENT – LTE INTERN

ISSUE/BACKGROUND INFORMATION:

Increase hours and wage for intern due to DATCP funding.

ACTION REQUESTED:

Delete 0.68 LTE Intern; Add 1.0 LTE Intern

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? DATCP funding
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

13h

12/3/2018

Planning, Development & Transportation Committee and Administration Committee

No. 13i -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT – INVASIVE SPECIES INTERN.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2022 budget process; and

WHEREAS, the Department would like to reduce the hours, and increase the wage, of the Invasive Species Intern position; and

WHEREAS, the position is fully funded through the Greater Green Bay Community Foundation; and

WHEREAS, should the funding be eliminated, the Position will end and be eliminated from the Department's table of organization; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.28 FTE) LTE Invasive Species Intern position, and the addition of one (0.18 FTE) LTE Invasive Species Intern position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.28 FTE) LTE Invasive Species Intern position, and the addition of one (0.18 FTE) LTE Invasive Species Intern position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department's table of organization.

Budget Impact: UW-Extension

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Invasive Species Intern \$10.00/hr Position# 124.900.083 Hours: 468	0.28	Deletion	(\$4,680)	(\$494)	(\$5,174)
Invasive Species Intern \$11.00/hr Position# 124.900.083 Hours: 384	0.18	Addition	\$4,219	\$445	\$4,664
Reduction in Funding from Greater					(\$510)

Green Bay Community Foundation					
Annualized Budget Impact (net impact of position changes)	- .10				-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-001R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13I
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-19-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Judy Knudsen
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT – INVASIVE SPECIES INTERN

ISSUE/BACKGROUND INFORMATION:

UW Extension would like to increase wage and reduce hours of the position.

ACTION REQUESTED:

Delete 0.28 FTE and Add 0.18 FTE

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Greater Green Bay Community Foundation
 - b. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13i

12/3/2018

No. 13j -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT – INVASIVE SPECIES COORDINATOR.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2022 budget process; and

WHEREAS, the Department would like to reduce the hours, and increase the wage, of the Invasive Species Coordinator position; and

WHEREAS, the position is fully funded through the Greater Green Bay Community Foundation; and

WHEREAS, should the funding be eliminated, the Position will end and be eliminated from the Department's table of organization; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.20 FTE) LTE Invasive Species Coordinator position, and the addition of one (0.16 FTE) LTE Invasive Species Coordinator position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.20 FTE) LTE Invasive Species Coordinator position, and the addition of one (0.16 FTE) LTE Invasive Species Coordinator position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department's table of organization.

Budget Impact: UW-Extension

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Invasive Species Coord \$12.00/hr Position# 116.900.083 Hours: 416	0.20	Deletion	(\$4,992)	(\$527)	(\$5,519)
Invasive Species Coord \$13.00/hr Position# 116.900.083 Hours: 325	0.16	Addition	\$4,225	\$445	\$4,670
Reduction in Funding from Greater Green Bay Community Foundation					(\$849)
Annualized Budget Impact (net	-.04				-0-

impact of position changes)					
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-002R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13J
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-19-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT – INVASIVE SPECIES COORDINATOR

ISSUE/BACKGROUND INFORMATION:

UW Extension would like to increase wage and reduce hours of the position.

ACTION REQUESTED:

Delete 0.20 FTE and Add 0.16 FTE

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Greater Green Bay Community Foundation
 - b. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

13j

12/3/2018

No. 13k -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT – COMMUNITY GARDEN AMBASSADOR.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2022 budget process; and

WHEREAS, the Department would like to add a Community Garden Ambassador position, and can fund the position through Community Garden Revenue; and

WHEREAS, should the funding be eliminated, the Position will end and be eliminated from the Department's table of organization; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (0.02 FTE) LTE Community Garden Ambassador position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (0.02 FTE) LTE Community Garden Ambassador position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department's table of organization.

Budget Impact: UW-Extension

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Community Garden Ambassador \$9.50/hr Position #TBD Hours: 45	.02	Addition	\$427	\$39	\$466
Revenue in Community Garden Revenue					(\$466)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-003R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13K
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-19-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Judy Knudsen
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT – COMMUNITY GARDEN AMBASSADOR

ISSUE/BACKGROUND INFORMATION:

UW Extension would like to add a 0.02 FTE.

ACTION REQUESTED:

Add a 0.02 FTE

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Community Gardens plot rental revenue.
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13k

12/3/2018

No. 13I -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT – HORTICULTURE ASSISTANT.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2022 budget process; and

WHEREAS, the Department would like to reduce the hours and increase the wage of the Horticulture Assistant position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.20 FTE) LTE Horticulture Assistant position, and the addition of one (0.18 FTE) LTE Horticulture Assistant position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.20 FTE) LTE Horticulture Assistant position, and the addition of one (0.18 FTE) LTE Horticulture Assistant position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: UW-Extension

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Horticulture Assistant \$10.00/hr Position# 115.900.083 Hours: 416	0.20	Deletion	(\$4,160)	(\$438)	(\$4,598)
LTE-Horticulture Assistant \$11.00/hr Position# 115.900.083 Hours: 378	0.18	Addition	\$4,158	\$438	\$4,596
Annualized Budget Impact (net impact of position changes)	-.02				(\$2)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-004R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13L

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-19-21

REQUEST TO: Administration, PD&T and County Board

MEETING DATE: 10/7, 10/19 and 10/26, respectively

REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT – HORTICULTURE ASSISTANT

ISSUE/BACKGROUND INFORMATION:

UW Extension would like to increase wage and reduce hours of the position.

ACTION REQUESTED:

Delete 0.20 FTE and Add 0.18 FTE

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

131

12/3/2018

No. 13m -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT – HEAVY EQUIPMENT OPERATOR TIERS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Port & Resource Recovery Department (“Department”) during the 2022 budget process; and

WHEREAS, the Department would like to add pay tiers for the Heavy Equipment Operator position for recruitment and retention purposes, and to allow higher pay based on experience; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of five (1.0 FTE) Heavy Equipment Operator positions, and the addition of five (1.0 FTE) Heavy Equipment Operator positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of five (1.0 FTE) Heavy Equipment Operator positions, and the addition of five (1.0 FTE) Heavy Equipment Operator positions, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Port & Resource Recovery

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Heavy Equipment Operator \$23.12/hr Position #Multiple Hours: 2,080	5.0	Deletion	(\$240,450)	(\$127,850)	(\$368,300)
Heavy Equipment Operator \$25.28/hr Position #Multiple Hours: 2,080	5.0	Addition	\$262,912	\$133,058	\$395,970
Operating Revenue					(\$27,670)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-011R

Authored by Port & Resource Recovery

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13M
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Dean Haen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT – HEAVY EQUIPMENT OPERATOR TIERS

ISSUE/BACKGROUND INFORMATION:

The department wishes to establish pay tiers to allow for recruitment, retention and to allow pay based on experience.

ACTION REQUESTED:

Increase the pay for 5 Heavy Equipment Operators.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Operating Revenue
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13m

12/3/2018

No. 13n -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT – OVERTIME FOR LANDFILL.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Port & Resource Recovery Department (“Department”) during the 2022 budget process; and

WHEREAS, the Department needs to add overtime for all staff working at the upcoming south landfill as the landfill will have operating hours Monday through Saturday; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of the current Overtime budget of \$4,770 annually, and the addition of an Overtime budget of \$120,582 annually.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of the current Overtime budget of \$4,770 annually, and the addition of an Overtime budget of \$120,582 annually, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact:

Port & Resource Recovery

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Budgeted Overtime		Deletion	(\$4,770)	(\$692)	(\$5,462)
Budgeted Overtime		Addition	\$120,582	\$17,490	\$138,072
Operating Revenue					(\$132,610)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-012R

Authored by Port & Resource Recovery

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13N

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Dean Haen
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT – OVERTIME FOR
LANDFILL

ISSUE/BACKGROUND INFORMATION:

The department needs to have budgeted overtime for staff working landfill operations.

ACTION REQUESTED:

Increase budgeted overtime.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Operating Revenue
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13n

12/3/2018

No. 13o -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PUBLIC WORKS – HIGHWAY DEPARTMENT – DELETION OF HIGHWAY CREW.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Works Highway Department ("Department") during the 2022 budget process; and

WHEREAS, the Town of Scott no longer contracts with the Department for their plowing, and therefore the Department needs to eliminate two highway crew positions, which are currently vacant, due to lack of revenue; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion two (1.0 FTE) Highway Crew positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion two (1.0 FTE) Highway Crew positions, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Public Works - Highway

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Highway Crew \$23.19hr. Position # 176.500.044 Hours: 2080	1.0	Deletion	(\$48,235)	(\$23,653)	(\$71,888)
Highway Crew \$23.19hr. Position # 164.500.044 Hours: 2080	1.0	Deletion	(\$48,235)	(\$23,575)	(\$71,810)
Reduction in Funding from Town of Scott					\$143,698
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-013R

Authored by Public Works

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #130
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Paul Fontecchio
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE PUBLIC WORKS - HIGHWAY DEPARTMENT -- DELETION OF HIGHWAY
CREW

ISSUE/BACKGROUND INFORMATION:

The Town of Scott is no longer providing funding for two Highway Crew positions.

ACTION REQUESTED:

Delete 2.0 Highway Crew

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

130

12/3/2018

No. 13p -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PUBLIC WORKS – HIGHWAY DEPARTMENT – OVERTIME.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Works Highway Department ("Department") during the 2022 budget process; and

WHEREAS, the Department evaluated the last five years of overtime expense, and desires to accurately reflect their overtime needs in their budget; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of the current Overtime budget of \$239,405 annually, and the addition of an Overtime budget of \$554,800 annually.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of the current Overtime budget of \$239,405 annually, and the addition of an Overtime budget of \$554,800 annually, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Public Works - Highway

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Budgeted Overtime		Deletion	(\$239,405)	(\$28,736)	(\$268,141)
Budgeted Overtime		Addition	\$554,800	\$37,057	\$591,857
Revenue (Overtime is billed by actual amount)					(\$323,716)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-014R

Authored by Public Works

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13P

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Paul Fontecchio
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE PUBLIC WORKS - HIGHWAY DEPARTMENT – OVERTIME

ISSUE/BACKGROUND INFORMATION:

The department needs to accurately reflect overtime in its budget.

ACTION REQUESTED:

Increase budgeted overtime.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Operating Revenue
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13P

12/3/2018

No. 13q -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – LTE CO-OP/STUDENT INTERN.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Planning & Land Services Department ("Department") during the 2022 budget process; and

WHEREAS, the Student Intern position benefits the Department by providing assistance to full-time staff for a variety projects; and

WHEREAS, the Department wishes to increase the pay rate for the position to aid in recruitment and retention, and can fund the increase through the Land Information Strategic Initiative Grant; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.29 FTE) LTE Co-op/Student Intern position, and the addition of one (0.25 FTE) LTE Co-op/Student Intern position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.29 FTE) LTE Co-op/Student Intern position, and the addition of one (0.25 FTE) LTE Co-op/Student Intern position, as requested through the 2022 budget process to be effective January 1, 2022;

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department's table of organization.

Budget Impact: Planning & Land Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Co-op/Student Intern \$10/hour Position # 900.900.066 Hours: 603	.29	Deletion	(\$6,032)	(\$474)	(\$6,506)
LTE Co-op/Student Intern \$15/hour Position # 900.900.066 Hours: 520	.25	Addition	\$7,800	\$614	\$8,414
Land Information Strategic Initiative Grant.					(\$1,908)
Annualized Budget Impact (net impact of position changes)					0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-021R

Authored by Planning & Land Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13Q
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-17-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Cole Runge
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – LTE CO-OP/STUDENT
INTERN

ISSUE/BACKGROUND INFORMATION:

The department would like to increase the wage of the position to aid in recruitment and retention.

ACTION REQUESTED:

Increase the wage of the LTE Co-op/Student Intern position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Land Information Strategic Initiative Grant
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

139

No. 13r -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – ZONING ADMINISTRATOR.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Planning & Land Services Department (“Department”) during the 2022 budget process; and

WHEREAS, the Zoning Administrator position oversees many activities that protect the quality of the county’s underground and surface water, and is responsible for satisfying a variety of state and federal mandates that enable people in Brown County to have access to federal flood insurance; and

WHEREAS, the Department wishes to bring the position to midpoint in its paygrade to aid in retention, and is able to fund this through grants and fees; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0 FTE) Zoning Administrator position, and the addition of one (1.0 FTE) Zoning Administrator position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) Zoning Administrator position, and the addition of one (1.0 FTE) Zoning Administrator position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Planning & Land Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Zoning Administrator \$34.19/hr Position #101.010.067 Hours: 2,080	1.0	Deletion	(\$71,115)	(\$31,041)	(\$102,156)
Zoning Administrator \$35.69/hr Position #101.010.067 Hours: 2,080	1.0	Addition	\$74,235	\$31,611	\$105,846
Offset by Grants and Fees (No Levy)					(\$3,690)
Annual Budget Impact					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-022R

Authored by Planning & Land Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13R
ON THE FOLLOWING PAGE



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-17-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Cole Runge
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – ZONING ADMINISTRATOR

ISSUE/BACKGROUND INFORMATION:

The position needs to be brought to midpoint to aid in retention.

ACTION REQUESTED:

Increase the wage of the Zoning Administrator position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Grants and fees (no levy)
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

131

12/3/2018

No. 13s -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – GIS COORDINATOR.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Planning & Land Services Department (“Department”) during the 2022 budget process; and

WHEREAS, the GIS Coordinator position is responsible for developing and maintaining datasets and computer-based tools that are used daily by a variety of public and private sector entities in Brown County; and

WHEREAS, the Department wishes to bring the position to midpoint in its paygrade to aid in retention, and can fund this through its LIO Fund; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0 FTE) GIS Coordinator position, and the addition of one (1.0 FTE) GIS Coordinator position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) GIS Coordinator position, and the addition of one (1.0 FTE) GIS Coordinator position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Planning & Land Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
GIS Coordinator 32.93/hour Position #101.010.065 Hours: 2080	1.0	Deletion	(68,494)	(\$28,359)	(\$96,853)
GIS Coordinator 35.69 /hour Position # 101.010.065 Hours: 2080	1.0	Addition	\$74,235	\$29,253	\$103,488
LIO Fund					(\$6,635)
Annualized Budget Impact (net impact of position changes)					0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-023R

Authored by Planning & Land Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13S
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-17-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Cole Runge
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – GIS COORDINATOR

ISSUE/BACKGROUND INFORMATION:

The position needs to be brought to midpoint to aid in retention.

ACTION REQUESTED:

Increase the wage of the GIS Coordinator position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? LIO Fund
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

135

11/12/2019

No. 13t -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – GIS ANALYST.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Planning & Land Services Department ("Department") during the 2022 budget process; and

WHEREAS, the role and scope of Brown County's Geographic Information Systems have grown significantly over the last 15 years, and there is a large number of complex GIS-based datasets, maps and systems that need to be maintained, upgraded and occasionally repaired; and

WHEREAS, the Department wishes to add a GIS Analyst position to assist the GIS Coordinator with these highly technical and time-consuming tasks, and can fund the position through the LIO fund; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (1.0 FTE) GIS Analyst position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) GIS Analyst position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED, that, should the funding end, said Position will end and be eliminated from the Department's table of organization.

Budget Impact: Planning & Land Services

Annualized Budget Impact	FTE	Addition /Deletion	Salary	Fringe	Total
GIS Analyst \$29.38/hour Position # 104.620.065 Hours: 2080	1.0	Addition	\$61,110	\$23,982	\$85,092
LIO Fund					(\$85,092)
Annualized Budget Impact (net impact of position changes)					0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-024R

Authored by Planning & Land Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13T
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-17-21
REQUEST TO: Administration, PD&T and County Board
MEETING DATE: 10/7, 10/19 and 10/26, respectively
REQUEST FROM: Cole Runge
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PLANNING & LAND SERVICES DEPARTMENT – GIS ANALYST

ISSUE/BACKGROUND INFORMATION:

Because the county now has such a large number of complex GIS-based datasets, maps, and systems that need to be maintained, upgraded, and occasionally repaired (typically on very short notice), it is no longer practical for only one position to be responsible for these highly technical and time-consuming tasks. The new GIS Analyst position will provide the time and skills needed to assist the PALS Department's GIS/Land Information Office (LIO) Coordinator with these tasks.

ACTION REQUESTED:

Add a 1.0 GIS Analyst

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? LIO Fund
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13t

12/3/2018

Human Services Committee and Administration Committee

No. 13u -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER – LAB SERVICES SPECIALIST.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department – Community Treatment Center (“Department”) during the 2022 budget process; and

WHEREAS, the Department would like to add a part-time Lab Services Specialist position as lab serves have increased, having consistent coverage has been a challenge and this role will be able to provide additional support to the new Crisis Center medical screening testing procedures; and

WHEREAS, the Department will reduce their on-call lab funding to cover the fiscal associated with this position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0 FTE) On-Call Lab Services Specialist position, the addition of one (0.5 FTE) Lab Services Specialist position and the addition of one (1.0 FTE) On-Call Lab Services Specialist position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) On-Call Lab Services Specialist position, the addition of one (0.5 FTE) Lab Services Specialist position, and the addition of one (1.0 FTE) On-Call Lab Services Specialist position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Health & Human Services - CTC

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
On-Call Lab Services Specialist \$22.65/hr Position #900.008.056 Hours: 4,238	1.0	Deletion	(\$95,991)	(\$10,132)	(\$106,123)
On-Call Lab Services Specialist \$22.65/hr Position #900.008.056 Hours: 2,717	1.0	Addition	\$61,540	\$6,495	\$68,035
Lab Services Specialist \$20.63/hr Position #103.013.056 Hours:1,040	0.5	Addition	\$21,455	\$16,587	\$38,042
Annualized Budget Impact (net)					(\$46)

impact of position changes)					
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-005R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13U
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-23-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT
CENTER LAB SERVICES SPECIALIST

ISSUE/BACKGROUND INFORMATION:

A part-time position is needed to help provide consistent coverage and help with increased lab services.

ACTION REQUESTED:

Add a 0.50 FTE Lab Services Specialist

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

134

12/3/2018

No. 13v -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION – BEHAVIORAL HEALTH SUPERVISOR.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department – Community Services Division (“Department”) during the 2022 budget process; and

WHEREAS, the Department has evaluated its behavioral health program and has determined that the number of mental health and AODA program participants, and case management, continues to grow along with the complexity of programs being supervised; and

WHEREAS, the Department would like to delete the current vacant APNP position that it has been unable to fill, and add a supervisor to maintain the health, safety and welfare of clients served in programs and provide the supervision needed; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0 FTE) Advanced Practice Nurse Prescriber position, and the addition of one (1.0 FTE) Behavioral Health Supervisor position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) Advanced Practice Nurse Prescriber position, and the addition of one (1.0 FTE) Behavioral Health Supervisor position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Health & Human Services – Comm Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Advanced Practice Nurse Prescriber \$43.57/hr Position #109.491.076 Hours: 2,080	1.0	Deletion	(\$90,626)	(\$31,036)	(\$121,662)
Behavioral Health Supervisor \$38.17/hr Position #234.010.076 Hours: 2,080	1.0	Addition	\$79,394	\$26,847	\$106,241
Equipment Costs					\$4,466
Annualized Budget Impact (net impact of position changes)					(\$10,955)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-006R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13V
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-23-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES
DIVISION BEHAVIORAL HEALTH SUPERVISOR

ISSUE/BACKGROUND INFORMATION:

The number of mental health and AODA program participants continues to grow along with complexity. An additional supervisor is a more critical need than the vacant APNP position.

ACTION REQUESTED:

Delete 1.0 APNP; Add 1.0 Behavioral Health Supervisor

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13v

12/3/2018

No. 13w -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION – EPIDEMIOLOGIST.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department – Public Health Division (“Department”) during the 2022 budget process; and

WHEREAS, the Department has determined that adding an epidemiologist position to its table of organization will help to maintain a sustainable preparedness and disease response system, and provide the necessary skills and level of expertise to control and prevent infectious diseases in Brown County; and

WHEREAS, the Department currently has two vacant positions that they are eliminating from their table of organization to cover the fiscal for adding this much needed position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0 FTE) Public Health Planner position, the deletion of one (1.0 FTE) Clerk/Typist III position and the addition of one (1.0 FTE) Epidemiologist position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) Public Health Planner position, the deletion of one (1.0 FTE) Clerk/Typist III position, and the addition of one (1.0 FTE) Epidemiologist position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Health & Human Services – Public Health

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist III \$18.70/hr Position# 102.077.060 Hours: 1,950	1.0	Deletion	(\$36,465)	(\$22,767)	(\$59,232)
Public Health Planner \$25.81/hr Position# 115.290.060 Hours: 2080	1.0	Deletion	(\$53,684)	(\$24,260)	(\$77,944)
Epidemiologist \$40.67/hr Position# 107.010.060 Hours: 2080	1.0	Addition	\$84,594	\$27,664	\$112,258
Reduction in grant funding for the Public Health Planner position					\$23,383
Annualized Budget Impact (net)					(\$1,535)

impact of position changes)					
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-007R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13W
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-26-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION EPIDEMIOLOGIST

ISSUE/BACKGROUND INFORMATION:

Public health surveillance and epidemiologic investigations are vital functions for a local health department in identifying the presence or absence of diseases in a community. The timely detection, investigation, control and prevention of diseases is the cornerstone of a local health department and the success relies on a strong public health workforce. Additionally, for a local health department to maintain a sustainable preparedness and disease response system, the public health workforce must have the proper skills, capabilities, and necessary staffing to successfully mitigate and control disease spread during a public health emergency. According to the most recent National Profile of Local Health Departments from National Association of County & City Health Officials (NACCHO), 55% of local health departments with a population of 100,000-249,999 employ an epidemiologist. The epidemiologist position will provide the necessary skills and level of expertise to control and prevent infectious diseases in Brown County.

ACTION REQUESTED:

Delete one (1) 1.0 FTE Public Health Planner, (1) 1.0 FTE Clerk/Typist III and add one (1) 1.0 FTE Epidemiologist

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

13w

12/3/2018

No. 13x -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION – DIRECTOR OF HEALTH SERVICES.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Health & Human Services Department – Community Treatment Center division (“Department”) during the 2022 budget process; and

WHEREAS, the department would benefit from additional administrative level support for 24/7 healthcare operations, and adding a management position to work alongside the directors of nursing would assist with the development and execution of daily operations; and

WHEREAS, the Department wishes to add a Director of Health Services position to allow for more focus on process improvement, optimization of programs and sustainability of operations and the Department can fund the position through State Funding for Certified Public Expenditure funds; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0 FTE) Director of Health Services position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) Director of Health Services position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED, that, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Health & Human Services – Community Treatment Center

Annualized Budget Impact	FTE	Addition/Deletion	Salary	Fringe	Total
Director of Health Services \$40.66/hour Position # 121.001.056 Hours: 2080	1.0	Addition	\$84,573	\$29,926	\$114,499
Equipment Costs					\$2,233
State Funding					(\$116,732)
Annualized Budget Impact (net impact of position changes)					0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-027R

Authored by Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13X
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-7-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzi
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION -
DIRECTOR OF HEALTH SERVICES

ISSUE/BACKGROUND INFORMATION:

Brown County Community Treatment Center would benefit from additional administrative level support for 24/7 healthcare operations. The Director of Health Services position will be a management position which works alongside the Director(s) of Nursing to assist with the development and execution of daily operations, as well as, daily problem solving. The Director of Health Services will report to the Hospital and Nursing Home Administrator. The position will assist to supervise lower level employees, as well as, provide coverage for director and administrator absences. Administrative support will better allow for organizational growth outside of attending to daily operational needs and employee supervision requirements. A Director of Health Services will allow for more focus on process improvement and optimization of programs, as well as promote sustainability of operations.

ACTION REQUESTED:

Add a 1.0 Director of Health Services

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? State funding for Certified Public Expenditure funds
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13X

12/3/2018

No. 13y -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION – SOCIAL WORKER AND CLINICAL SOCIAL WORKER.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Health & Human Services Department – Community Services division (“Department”) during the 2022 budget process; and

WHEREAS, the Children’s Comprehensive Community Services (CCS) program is expanding along with the Children’s Long-Term Support (CLTS) program, which requires additional staff to assist with waitlist elimination as mandated by the State of Wisconsin; and

WHEREAS, the Department wishes to add two positions which are fully funded through state CCS funding reimbursement; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0 FTE) Social Worker/Case Manager position and one (1.0 FTE) Clinical Social Worker position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) Social Worker/Case Manager position and one (1.0 FTE) Clinical Social Worker position, as requested through the 2022 budget process to be effective January 1, 2022;

BE IT FURTHER RESOLVED, that, should the funding end, said Positions will end and be eliminated from the Department’s table of organization.

Budget Impact: Health & Human Services – Community Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$29.03/hr Position# 261.630.076 Hours: 1,950	1.0	Addition	\$56,610	\$23,391	\$80,001
Clinical SW/Case Manager/Professional Counselor \$32.50/hr Position# 247.631.076 Hours: 1,950	1.0	Addition	\$63,375	\$24,465	\$87,840
Equipment Costs					\$4,466

State DHS/CCS Reimbursement					(\$172,307)
Fiscal Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-029R

Authored by Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13Y
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-8-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE HEALTH & HUMAN SERVICES DEPARTMENT - COMMUNITY SERVICES DIVISION -
SOCIAL WORKER AND CLINICAL SOCIAL WORKER

ISSUE/BACKGROUND INFORMATION:

The Children's CCS program is growing in concert with the Children's Long Term Support (CLTS) Program, this being associated with the waitlist elimination required by the state in CLTS. Some children are eligible for both programs, CCS and CLTS, and this results in growth in the CCS service area as well. Additionally, there is a lack of community therapists to provide psychotherapy services to children in the CCS program, and we anticipate with current client need and anticipated continued referrals we will need to add another therapist and service facilitator to meet the needs of children and youth in the CCS program during 2022. We would propose not adding these positions until a point in the year when the need is such that we cannot manage without them, with advance approval avoiding the need to go through approval processes mid-year, this being required between one budget year and the next.

ACTION REQUESTED:

Approval to add 1.0 FTE Case Manager/Social Worker and 1.0 FTE Clinical Social Worker/Licensed Professional Counselor for case management and treatment services for children in the Comprehensive Community Services and Children's Long Term Support programs.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 1. If no, how will the impact be funded? Reimbursement State CCS Funding
 - If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

134
12/3/2018

No. 13z -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION - SOCIAL WORKER SUPERVISOR.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Health & Human Services Department – Community Services division (“Department”) during the 2022 budget process; and

WHEREAS, the Children’s Long-Term Support (CLTS) program has expanded due to the mandate from the state of Wisconsin to eliminate the waitlist, and the department wishes to add a supervisor to assist with program staff supervision, with funding through the CLTS waiver program reimbursement; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0 FTE) Social Worker Supervisor position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) Social Worker Supervisor position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED, that, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Health & Human Services – Community Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker Supervisor \$35.68/hr Position# 136.010.076 Hours: 2,080	1.0	Addition	\$74,214	\$26,035	\$100,249
Equipment Costs					\$4,466
State Funding					(\$104,715)
Fiscal Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-030R

Authored by Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13Z
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-8-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION -
SOCIAL WORKER SUPERVISOR

ISSUE/BACKGROUND INFORMATION:

The Children's Long-Term Support (CLTS) Program has expanded greatly in recent years, this being attributable to the mandate from the state of Wisconsin to eliminate the CLTS waitlist. Currently one supervisor provides program and staff supervision for CLTS and B-3 Program services, with their being 18 CLTS case management staff and one (1) support worker, and 3 Birth to Three Program case management staff and one support worker for which this supervisor is responsible. The need for another supervisor to help effectively and efficiently supervise these 23 staff is needed. The addition of a supervisor would permit this position to take on half of the CLTS program staff supervision and to be a backup for Birth to Three program supervision to ensure the continued and sustainable success of both programs.

ACTION REQUESTED:

Add a 1.0 FTE Social Worker Supervisor.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 1. If no, how will the impact be funded? Fully funded through CLTS Waiver program reimbursement and administrative claims allowances.
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

132

12/3/2018

No. 13aa -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT - COMMUNITY SERVICES DIVISION – SOCIAL WORKER/CASE MANAGER FOR CST.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Health & Human Services Department – Community Services Division (“Department”) during the 2022 budget process; and

WHEREAS, the Coordinated Services Team (CST) Initiative is intended to provide a wraparound approach to children with complex behavioral needs, with the goal of coordinating services to support a child staying in their home and community; and

WHEREAS, the Department has seen an increased need for these services, and needs to add a Social Worker/Case Manager position, which is fully funded through Supplemental Mental Health Block Grant and Mental Health Initiative funding; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0 FTE) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) Social Worker/Case Manager position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Health & Human Services – Community Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$29.03/hr Position# 262.630.076 Hours: 1,950	1.0	Addition	\$56,610	\$23,391	\$80,001
Equipment/Computer Setup					\$2,233
State Funding/Grant					(\$82,234)
Fiscal Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-033R

Authored by Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13AA
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-14-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION -
SOCIAL WORKER / CASE MANAGER FOR CST

ISSUE/BACKGROUND INFORMATION:

Brown County Health & Human Services currently has 1 position dedicated to providing Coordinated Services Team case management. The CST initiative is intended to provide a wraparound approach to children with complex behavioral needs and who are involved in multiple systems. This can include mental health, substance use, youth justice, child welfare and specialized educational services. Children may be at risk of placement outside their home, and the goal of the program is to coordinate services to support a child staying in their home and community. Brown County has seen an increase in youth with complex needs, including children placed in Residential Care Centers, emergency detentions and placement in hospitals, and sometimes placement outside of the State of Wisconsin. During a recent town hall meeting with schools, it was noted that case management and coordination for children through the CST program was a success. However, capacity is limited.

ACTION REQUESTED:

Approval to add 1.0 FTE Social Worker/Case Manager

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - If no, how will the impact be funded? Funding through Supplemental Mental Health Block Grant and Mental Health Initiative funding.
 - If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

139a

12/3/2018

**Item #13bb was taken after Item #13kk*

Education & Recreation Committee and Administration Committee

No. 13cc -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE NEW ZOO DEPARTMENT – ADVENTURE PARK GUIDE SUPERVISORS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the NEW Zoo Department (“Department”) during the 2022 budget process; and

WHEREAS, the Department is in the process of building an aerial canopy tour which will run year-round; and

WHEREAS, the Department is in need of LTE Adventure Guide Supervisors to provide additional supervisory support at the Adventure Park during the operating season, and will offset the costs with aerial canopy tour revenue; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (2.31 FTE) LTE Adventure Park Guide position, the addition of one (2.06 FTE) LTE Adventure Park guide position, and the addition of one (1.0 FTE) LTE Adventure Park Guide Supervisor position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (2.31 FTE) LTE Adventure Park Guide position, the addition of one (2.06 FTE) LTE Adventure Park guide position, and the addition of one (1.0 FTE) LTE Adventure Park Guide Supervisor position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: NEW Zoo

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Adventure Park Guide \$9.50/hour Position #905.903.062 Hours: 4,805	2.31	Deletion	(\$45,646)	(\$4,818)	(\$50,464)
Adventure Park Guide \$9.50/hour Position #905.903.062 Hours: 4,280	2.06	Addition	\$40,706	\$4,297	\$45,003
Adventure Park Guide Supervisor \$10.25/hour Position #902.110.062 Hours: 2,080	1.0	Addition	\$21,320	\$2,250	\$23,570

Additional Revenue from Aerial Canopy Tour					(\$18,109)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-009R

Authored by NEW Zoo

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13CC
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Ed & Rec, Administration and County Board
MEETING DATE: 10/6, 10/7 and 10/26, Respectively
REQUEST FROM: Neil Anderson
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE NEW ZOO DEPARTMENT ADVENTURE PARK GUIDE SUPERVISORS

ISSUE/BACKGROUND INFORMATION:

The NEW Zoo and Adventure Park is in the process of building an aerial canopy tour. Once opened this canopy tour will be operational year round. The elimination of the Lead Guide position in 2021 left need for additional support for supervision at the Adventure Park during the operating season. The recent press conference by the NEW Zoological Society announced the installation of the aerial canopy tour in the fall of 2021.

ACTION REQUESTED:

Reduce hours for Adventure Park Guide; Add in LTE Adventure Park Guide Supervisor position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Reduction of Adventure Guides hours from 4805 to 4280 and additional revenue from the aerial canopy tour.
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13cc

12/3/2018

No. 13dd -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PARKS DEPARTMENT – RE-ORGANIZATION OF STAFF.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Parks Department (“Department”) during the 2022 budget process; and

WHEREAS, the Department proposes staffing changes to separate LTE staff by job duties, adjust LTE wages to match duties and increase hours and staff to manage the new Reforestation Camp campground; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (0.31 FTE) Security Officer – LTE position, the deletion of one (2.27 FTE) Lead Park Worker position, the deletion of one (0.57 FTE) Lead Park Worker – Ref Camp position, the deletion of one (0.57 FTE) Lead Trail Ranger position, the deletion of one (0.81 FTE) Park Worker position, the deletion of one (0.57 FTE) Park Worker – Ref Camp position, the deletion of one (0.48) Trail Ranger position, the deletion of one (0.19) Ski Program Concessionaire position, the deletion of one (2.11 FTE) Summer Park Worker position, the deletion of one (1.0 FTE) Park Educator position; and the addition of one (1.0 FTE) Ranger Assistant position, the addition of one (0.92 FTE) LTE – Park Ranger position, the addition of one (1.06 FTE) LTE – Trail Ranger position, the addition of one (4.81 FTE) LTE – Park Maintenance position, the addition of one (1.0 FTE) Park Maintenance 2 position, the addition of one (0.67 FTE) LTE – Office Support position and the addition of one (1.0 FTE) Park Educator position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.31 FTE) Security Officer – LTE position, the deletion of one (2.27 FTE) Lead Park Worker position, the deletion of one (0.57 FTE) Lead Park Worker – Ref Camp position, the deletion of one (0.57 FTE) Lead Trail Ranger position, the deletion of one (0.81 FTE) Park Worker position, the deletion of one (0.57 FTE) Park Worker – Ref Camp position, the deletion of one (0.48) Trail Ranger position, the deletion of one (0.19) Ski Program Concessionaire position, the deletion of one (2.11 FTE) Summer Park Worker position, the deletion of one (1.0 FTE) Park Educator position; and the addition of one (1.0 FTE) Ranger Assistant position, the addition of one (0.92 FTE) LTE – Park Ranger position, the addition of one (1.06 FTE) LTE – Trail Ranger position, the addition of one (4.81 FTE) LTE – Park Maintenance position, the addition of one (1.0 FTE) Park Maintenance 2 position, the addition of one (0.67 FTE) LTE – Office Support position and the addition of one (1.0 FTE) Park Educator position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Parks –

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
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Security Officer - LTE \$15.00/hour Position#903.900.062 Hours: 645	.31	Deletion	(\$9,672)	(\$1,021)	(\$10,693)
Lead Park Worker \$12.00/hour Position#905.900.062 Hours: 4,722	2.27	Deletion	(\$56,659)	(\$9,808)	(\$66,467)
Lead Park Worker – Ref Camp \$12.00/hour Position#906.900.062 Hours: 1,186	.57	Deletion	(\$14,227)	(\$1,501)	(\$15,728)
Lead Trail Ranger \$12.00/hour Position#902.900.062 Hours: 1,186	.57	Deletion	(\$14,227)	(\$1,501)	(\$15,728)
Park Worker \$11.00/hour Position#907.900.092 Hours: 1,688	.81	Deletion	(\$18,567)	(\$1,960)	(\$20,527)
Park Worker – Ref Camp \$11.00/hour Position#907.900.062 Hours: 1,186	.57	Deletion	(\$13,042)	(\$1,377)	(\$14,419)
Trail Ranger \$11.00/hour Position#901.900.062 Hours: 998	.48	Deletion	(\$10,982)	(\$1,160)	(\$12,142)
Ski Program Concessionaire \$10.25/hour Position#904.900.062 Hours: 395	.19	Deletion	(\$4,051)	(\$427)	(\$4,478)
Summer Park Worker \$10.25/hour Position#900.900.062 Hours: 4,389	2.11	Deletion	(\$44,985)	(\$4,748)	(\$49,733)
Park Educator \$9.50/hour Position#109.115.062 Hours: 2,080	1.0	Deletion	(\$20,072)	(\$3,663)	(\$23,735)
Ranger Assistant \$14.25/hour Position# 111.115.062 Hours: 2,080	1.0	Addition	\$29,640	\$19,848	\$49,488
LTE – Park Ranger \$15.00/hour Position # 908.900.062 Hours:1,920	.92	Addition	\$28,802	\$3,041	\$31,843

LTE – Trail Ranger \$13.00/hour Position # 909.900.062 Hours: 2,200	1.06	Addition	\$28,662	\$3,026	\$31,688
LTE – Park Maintenance \$13.00/hour Position # 910.900.062 Hours: 2080	4.81	Addition	\$130,062	\$13,729	\$143,791
LTE – Park Maintenance 2 \$14.50/hour Position # 911.900.062 Hours: 2,080	1.0	Addition	\$30,160	\$3,183	\$33,343
LTE – Office Support \$15.00/hour Position # 912.900.062 Hours: 1,400	.67	Addition	\$21,002	\$2,217	\$23,219
Park Educator \$ 12.00/hour Position # 109.115.062 Hours: 2,080	1.0	Addition	\$24,960	\$4,557	\$29,517
Revenue from additional campground					(\$109,239)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-025R

Authored by Parks
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13DD
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-24-21
REQUEST TO: Ed & Rec, Administration and County Board
MEETING DATE: 10/6, 10/7 and 10/26, Respectively
REQUEST FROM: Matt Kriese
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PARKS DEPARTMENT – RE-ORGANIZATION OF STAFF

ISSUE/BACKGROUND INFORMATION:

The proposed staffing structure change identifies and corrects three main issues, which become our goals of this change.

- Separates LTE staff recruiting by duties
- LTE wage is adjusted to pertain and meet the specific duties based on research
- Increases hours and staff to manage new Reforestation Camp campground

ACTION REQUESTED:

Approve re-org

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Additional campground
If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

13db

12/3/2018

No. 13ee -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE GOLF COURSE DEPARTMENT – LTE SEASONAL AND SUMMER EMPLOYEES.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Golf Course (“Department”) during the 2022 budget process; and

WHEREAS, the Department wishes to increase the wages for the LTE staff to remain competitive and attract qualified candidate,s and the department will reduce overall hours to offset that increase; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.87 FTE) LTE Summer Employee position and one (2.80 FTE) LTE Seasonal Employee position; and the addition of one (2.55 FTE) LTE Seasonal Employee position and one (1.25 FTE) LTE Summer Employee position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.87 FTE) LTE Summer Employee position and one (2.80 FTE) LTE Seasonal Employee position; and the addition of one (2.55 FTE) LTE Seasonal Employee position and one (1.25 FTE) LTE Summer Employee position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Golf Course

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Summer Employee \$10.25/hr Position# 902.900.034 Hours: 3,890	1.87	Deletion	(\$39,868)	(\$4,208)	(\$44,076)
LTE Seasonal Employee \$10.25/hr Position# 901.900.034 Hours: 5,824	2.80	Deletion	(\$59,696)	(\$6,301)	(\$65,997)
LTE Seasonal Employee \$13.00/hr Position# 901.900.034 Hours: 5,304	2.55	Addition	\$68,952	\$7,278	\$76,230
LTE Summer Employee \$11.00/hr Position #902.900.034 Hours; 2,600	1.25	Addition	\$28,600	\$3,019	\$31,619

Annual Budget Impact					(\$2,224)
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-035R

Authored by Golf Course

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13EE
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-16-21
REQUEST TO: Ed & Rec, Administration and County Board
MEETING DATE: 10/6, 10/7, and 10/26, respectively
REQUEST FROM: Scott Anthes
Golf Course Superintendent
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE GOLF COURSE DEPARTMENT LTE SEASONAL AND SUMMER EMPLOYEES

ISSUE/BACKGROUND INFORMATION:

Hiring has been more challenging recently and to remain competitive and attract qualified candidates, I would like to move the LTE Seasonal and Summer Employees, hired for maintenance each year, from \$10.25/hour to \$11.00 per hour, up to \$13.00 per hour.

ACTION REQUESTED:

Delete LTE Summer and Seasonal Employee positions at \$10.25 and add LTE Summer Employee at \$11.00 per hour and LTE Seasonal Employee at \$13.00 per hour.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-2,224
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13cc

12/3/2018

Public Safety Committee and Administration Committee

No. 13ff -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS DEPARTMENT -TELECOMMUNICATION OPERATORS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Safety Communications Department ("Department") during the 2022 budget process; and

WHEREAS, the Department has requested to change one full-time position into two part-time positions to provide more staff coverage on the weekends, and to reduce overtime; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0 FTE) Telecommunication Operator position, and the addition of two (0.50 FTE) Telecommunication Operator positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) Telecommunication Operator position, and the addition of two (0.50 FTE) Telecommunication Operator positions, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Public Safety

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Telecommunication Operator \$23.69/hr Position# 121.761.013 Hours: 1,990	1.0	Deletion	(\$47,143)	(\$8,612)	(\$55,755)
Telecommunication Operator \$23.69/hr Position# 159.761.013 Hours: 1,040	.50	Addition	\$24,638	\$18,269	\$42,907
Telecommunication Operator \$19.96/hr Position #160.761.013 Hours:1,040	.50	Addition	\$20,758	\$17,661	\$38,419
Reduction in Overtime					(\$25,571)
Annualized Budget Impact (net impact of position changes)					-0-

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-010R

Authored by Public Safety

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13FF
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-27-21
REQUEST TO: Public Safety, Administration and County Board
MEETING DATE: 10/5, 10/7 and 10/26, respectively
REQUEST FROM: Cullen Peltier
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS DEPARTMENT
TELECOMMUNICATION OPERATORS

ISSUE/BACKGROUND INFORMATION:

This change is to provide more staff coverage on the weekends where we need it. We had to make these two positions one full-time position for 2021 because we did not have enough staff interested in working the part-time hours.

ACTION REQUESTED:

Delete 1.0 Telecom Operator; Add 2 (0.5) Telecom Operators

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Reduction in Overtime
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

13ff

12/3/2018

No. 13gg -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE SHERIFF'S OFFICE – PATROL OFFICER AND EVIDENCE/PROPERTY SPECIALIST.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Sheriff's Office ("Department") during the 2022 budget process; and

WHEREAS, the Department evaluated their operations and desire to change a sergeant position to an officer position, and to increase the hours of the Evidence/Property Specialist position to take on duties previously completed by a sworn Sergeant position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0 FTE) Sergeant 5/2 position and one (1.0 FTE) Evidence/Property Specialist position, and the addition of one (1.0 FTE) Patrol Officer 5/2 position and one (1.0 FTE) Evidence/Property Specialist position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0 FTE) Sergeant 5/2 position and one (1.0 FTE) Evidence/Property Specialist position, and the addition of one (1.0 FTE) Patrol Officer 5/2 position and one (1.0 FTE) Evidence/Property Specialist position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Sheriff's Office

Annual Budget Impact	FTE	Addition /Deletion	Salary	Fringe	Total
Sergeant 5/2 \$40.74/hr Position #101.725.074 Hours: 2040	1.0	Deletion	(\$83,119)	(\$33,049)	(\$116,168)
Evidence/Property Specialist \$22.85/hr Position #104.060.074 Hours: 1950	1.0	Deletion	(\$44,559)	(\$13,775)	(\$58,334)
Patrol Officer 5/2 \$38.14/hr Position #209.720.074 Hours: 2040	1.0	Addition	\$77,814	\$31,859	\$109,673
Evidence/Property Specialist \$22.85/hr Position #104.060.074 Hours: 2080	1.0	Addition	\$47,528	\$14,236	\$61,764
Annual Budget Impact					(\$3,065)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-018R

Authored by Sheriff's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13GG
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-16-21
REQUEST TO: Public Safety, Administration and County Board
MEETING DATE: 10/5, 10/7 and 10/26, respectively
REQUEST FROM: Todd Delain
Sheriff

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE SHERIFF'S OFFICE – PATROL OFFICER AND EVIDENCE/PROPERTY
SPECIALIST

ISSUE/BACKGROUND INFORMATION:

The Drug Task Force will change a Sergeant position to an Officer position.

The DTF needs the Evidence/Property Specialist for an additional 2.5 hrs/week. This position is taking on duties previously completed by a sworn Sergeant.

ACTION REQUESTED:

Change the DTF Sergeant to Officer.

Change Evidence/Property Specialist position from 37.5 hrs to 40 hours or 1950 hours to 2080 hours.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

1399

12/3/2018

No. 13hh -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE SHERIFF'S OFFICE – LTE MECHANIC INTERN.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Sheriff's Office ("Department") during the 2022 budget process; and

WHEREAS, the department wishes to increase the pay rate of its LTE Mechanic Intern position to aid in recruitment and retention; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.50 FTE) LTE-Mechanic Intern position, and the addition of one (0.50 FTE) LTE-Mechanic Intern position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.50 FTE) LTE-Mechanic Intern position, and the addition of one (0.50 FTE) LTE-Mechanic Intern position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Sheriff's Office

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE – Mechanic Intern \$10.00/hr Position #900.900.074 Hours: 1,040	.50	Deletion	(\$10,400)	(\$819)	(\$11,219)
LTE – Mechanic Intern \$15.00/hr Position #900.900.074 Hours: 1,040	.50	Addition	\$15,600	\$1,228	\$16,828
Annual Budget Impact					\$5,609

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-019R

Authored by Sheriff's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13HH

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-16-21

REQUEST TO: Public Safety, Administration and County Board

MEETING DATE: 10/5, 10/7 and 10/26, respectively

REQUEST FROM: Todd Delain
Sheriff

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE SHERIFF'S OFFICE – LTE MECHANIC INTERN

ISSUE/BACKGROUND INFORMATION:

The LTE-Mechanic Intern position currently pays \$10/hr for up to 1040 hrs. To stay competitive, we need to offer \$15/hr to ensure qualified candidates.

ACTION REQUESTED:

Change position to reflect pay increase.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$5,609
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Through Budget
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13hh

12/3/2018

No. 13ii -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE SHERIFF'S OFFICE – ACCOUNT CLERK II.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Sheriff's Office ("Department") during the 2022 budget process; and

WHEREAS, the Department has identified a need to increase the hours for one of their Account Clerk II positions to manage the current workload; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.50 FTE) Account Clerk II position, and the addition of one (1.0 FTE) Account Clerk II position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.50 FTE) Account Clerk II position, and the addition of one (1.0 FTE) Account Clerk II position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Sheriff's Office

Annual Budget Impact	FTE	Addition /Deletion	Salary	Fringe	Total
Account Clerk II \$21.58/hr Position #102.041.074 Hours: 975	.50	Deletion	(\$21,041)	(\$3,294)	(\$24,335)
Account Clerk II \$21.58/hr Position #102.041.074 Hours: 1950	1.0	Addition	\$42,081	\$20,869	\$62,950
Annual Budget Impact					\$38,615

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-020R

Authored by Sheriff's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13II

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-16-21
REQUEST TO: Public Safety, Administration and County Board
MEETING DATE: 10/5, 10/7 and 10/26, respectively
REQUEST FROM: Todd Delain
Sheriff

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET
PROCESS IN THE SHERIFF'S OFFICE – ACCOUNT CLERK II

ISSUE/BACKGROUND INFORMATION:

The jail needs to change one Account Clerk II (975 hrs) to full time (1,950 hrs.) to manage the workload. In 2020, the two part time positions worked a total of 3112 hours.

ACTION REQUESTED:

Change an Account Clerk II from 0.5 FTE to 1.0 FTE

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$38,615
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Through Budget
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13ii

12/3/2018

No. 13jj -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE SHERIFF'S OFFICE – JAIL DIVISION – CORRECTIONAL OFFICERS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Sheriff's Office ("Department") during the 2022 budget process; and

WHEREAS, the department evaluated their operations and determined that replacing 15 of their 8 hour Correctional Officer positions with 14 of the 12 hour Correctional Officer positions will reduce the number of positions to fill, create positions with a schedule that is more attractive and gain 936 hours of straight work time, which will potentially reduce overtime; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of fifteen (1.0 FTE) Correctional Officer positions with 8 hour shifts, and the addition of fourteen (1.0 FTE) Correctional Officer positions with 12 hour shifts.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of fifteen (1.0 FTE) Correctional Officer positions with 8 hour shifts, and the addition of fourteen (1.0 FTE) Correctional Officer positions with 12 hour shifts, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: Sheriff's Office

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Correctional Officer \$22.55/hr Position #Multiple Hours: 1976	14.0	Deletion	(\$623,826)	(\$310,450)	(\$934,276)
Correctional Officer \$21.56/hr Position #163.310.074 Hours: 1976	1.0	Deletion	(\$42,603)	(\$21,834)	(\$64,437)
Correctional Officer 12-Hr Shift \$22.55/hr Position #Multiple Hours: 2,184	14.0	Addition	\$689,486	\$321,874	\$1,011,360
Annual Budget Impact					\$12,647

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-028R

Authored by Sheriff's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13JJ
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-8-21
REQUEST TO: Public Safety, Administration and County Board
MEETING DATE: 10/5, 10/7 and 10/26, respectively
REQUEST FROM: Todd Delain
Sheriff
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE SHERIFF'S OFFICE – JAIL DIVISION– CORRECTIONAL OFFICERS

ISSUE/BACKGROUND INFORMATION:

Replacing 15 of the 8 hour CO positions (1976 hrs annually) with 14 of the 12 hour CO positions (2184 hrs annually) will reduce the number of positions to fill, create positions with a schedule that is more attractive to the Officers, and gain 936 hours of work at straight time, potentially reducing overtime.

ACTION REQUESTED:

Eliminate 15 Correctional Officer positions that work 8 hours/day or 1976 hours/year. Create 14 Correctional Officer positions that work 12 hours per day or 2184 hours/year.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$12,647
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? 2022 Budget
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13JJ

12/3/2018

No. 13kk -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE DISTRICT ATTORNEY'S OFFICE – CLERK/TYPIST II.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by District Attorney's Office ("Department") during the 2022 budget process; and

WHEREAS, the Department has seen an increased workload placed on administrative staff due to the need to redact personal identifying information from discovery materials, following the implementation of the "Marsy's Law" amendment to the Wisconsin constitution; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (1.0 FTE) Clerk/Typist II position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) Clerk/Typist II position, as requested through the 2022 budget process to be effective January 1, 2022.

Budget Impact: District Attorney's Office

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist II \$15.67/hr Position #TBD Hours:1,950	1.0	Addition	\$30,558	\$19,198	\$49,756
Annual Budget Impact					\$49,756

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-031R

Authored by District Attorney's Office

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #13KK

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-13-21
REQUEST TO: Public Safety, Administration and County Board
MEETING DATE: 10/5, 10/7 and 10/26, respectively
REQUEST FROM: Dave Lasee
District Attorney
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE DISTRICT ATTORNEY'S OFFICE - CLERK/TYPIST II

ISSUE/BACKGROUND INFORMATION:

Increased work placed on administrative staff needed to redact personal identifying information from discovery materials, following the implementation of the "Marsy's Law" amendment to the Wisconsin Constitution.

ACTION REQUESTED:

Add a 1.0 Clerk Typist II position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$49,756
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 1. If no, how will the impact be funded? Levy
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

13kk

12/3/2018

**Item #13bb was taken at this time.*

No. 13bb -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION – SOCIAL WORKER/CASE MANAGER TEAM LEAD FOR HOMELESS OUTREACH.

AS AMENDED AT 10-13-2021 HUMAN SERVICES COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by Health & Human Services Department – Community Services division (“Department”) during the 2022 budget process; and

WHEREAS, there has been an increase in the number of homeless families needing shelter and support, as well as individuals with mental health and substance use issues; and

WHEREAS, the department is requesting a new position to be dedicated to housing and homeless consumers, to provide the linkage and follow up needed to connect them with resources with funding through the Supplemental Mental Health Block Grant and Mental Health Initiative funding; and

WHEREAS, County appropriation authority is found in Wis. Stats. Ch. 59, which does not provide specific authority regarding appropriating funds to non-profit entities whose primary purpose is assisting the homeless, but creating this Homeless Outreach position will allow the County to assist certain homeless individuals by connecting them with other entities that provide homeless resources in the community; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0 FTE) SW/CM Team Lead position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) SW/CM Team Lead position, as requested through the 2022 budget process to be effective January 1, 2022; and

BE IT FURTHER RESOLVED THAT, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Health & Human Services – Community Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
SW/CM - Team Lead	1.0	Addition	\$59,670	\$23,878	\$83,548

\$30.60/hr Position# 105.632.076 Hours: 1,950					
Equipment/Computer Setup					\$2,233
State Funding/Grant					(\$85,781)
Fiscal Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2022 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

22-034R

Authored by Human Services

Final Draft Approved by Corporation Counsel's Office

A motion was made by Supervisor Schadewald and seconded by Supervisor Sieber **“to approve.”**

Roll call vote taken:

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Aye	22
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Nay	2
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye	Excused	2
Jacobson	5	Excused	Brusky	14	Aye	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Nay	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Nay	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deney	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

Motion carried.

ATTACHMENT TO RESOLUTION #13BB
ON THE FOLLOWING PAGE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-14-21
REQUEST TO: Administration, Human Services and County Board
MEETING DATE: 10/7, 10/13 and 10/26, Respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2022 BUDGET PROCESS
IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION -
SOCIAL WORKER / CASE MANAGER TEAM LEAD FOR HOMELESS OUTREACH

ISSUE/BACKGROUND INFORMATION:

The homeless services network of services is complex and expanding over time. The department has allocated portions of time in a few positions to provide outreach services, but this has not kept up with the demand for services and coordination. This includes new supports such as Family Unification Program (FUP) vouchers, block grant funds for services and other community supports. There has been an increase in the number of families needing shelter and support, and people with mental health and substance use issues. While crisis and emergency services are available on a short term basis, the linkage and follow up can be a challenge and does not get the attention it needs. This position would be dedicated to housing and homeless consumers and provide the linkage and follow up to connect them with resources.

ACTION REQUESTED:

Approval to add 1.0 FTE SW/CM Team Lead position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?If no, how will the impact be funded? Funding through Supplemental Mental Health Block Grant and Mental Health Initiative funding.
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

13bb

12/3/2018

**Items #12a-#12f were taken at this time.*

A motion was made by Supervisor Schadewald and seconded by Supervisor Lund **“to suspend the rules and take Items #12a-#12f together.”** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Schadewald and seconded by Supervisor Landwehr **“to approve Items #12a-#12f.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 12 -- REVIEW OF 2022 BUDGET & BUDGET RECOMMENDATIONS BY STANDING COMMITTEES:

No. 12a-- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 7, 2021 (BUDGET ITEMS).

1. CHILD SUPPORT – Review of 2022 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Child Support Department – Establishment of Specialist Tiers and Supervisor Pay (22-026R).
 - i. To approve the resolution as modified. See Resolutions & Ordinances.
 - ii. To approve the Child Support budget.
2. CLERK – Review of 2022 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the County Clerks Office – Elections Deputy (22-015R). To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the County Clerks Office - Chief Deputy Clerk (22-016R). To approve. See Resolutions & Ordinances.
 - c. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the County Clerks Office – Legislative Specialist and Deputy County Clerk (22-017R). To approve. See Resolutions & Ordinances.
To approve the Clerk budget.
3. CORPORATION COUNSEL – Review of 2022 Department Budget. To approve the Corporation Counsel budget.
4. TECHNOLOGY SERVICES – Review of 2022 Department Budget. To approve.
- 4a. BROWN COUNTY COMMUNITY AREA NETWORK – Review of 2022 Department Budget. To approve the BCCAN budget.
5. TREASURER – Review of 2022 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Treasurer’s Office – LTE Tax Collection Help (22-032R).
 - i. To approve. See Resolutions & Ordinances.
 - ii. To approve the Treasurer budget.
6. DEPT. OF ADMINISTRATION – Review of 2022 Department Budget. To approve the Dept. of Administration budget.
7. HUMAN RESOURCES – Review of 2022 Department Budget. To approve the Human Resources budget.
8. Year 2022 Non-Division Budgets Review - Capital Projects. To approve the Capital Projects.
9. Year 2022 Non-Division Budgets Review - Debt Service. To approve Debt Service.

10. Year 2022 Non-Division Budgets Review - Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds. To approve Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds.
11. Resolution Authorizing Full Time Employee Wage Adjustments (21-075R). To approve the substituted resolution. See Resolutions & Ordinances.
12. Resolution Establishing the Salaries of Certain Elective Officials – County Board Chair, Vice-Chair and Supervisors (21-074R).
 - i. To approve the substituted resolution. See Resolutions & Ordinances.
 - ii. To suspend the rules to take Items 13 – 42 together.
13. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Land & Water Conservation Department – LTE Intern (22-008R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
14. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Invasive Species Intern (22-001R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
15. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Invasive Species Coordinator (22-002R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
16. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Community Garden Ambassador (22-003R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
17. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Horticulture Assistant (22-004R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
18. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Port & Resource Recovery Department – Heavy Equipment Operator Tiers (22-011R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
19. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Port & Resource Recovery Department – Overtime for Landfill (22-012R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
20. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Works – Highway Department – Deletion of Highway Crew (22-013R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
21. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Works – Highway Department – Overtime (22-014R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
22. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – LTE Co-Op/Student Intern (22-021R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
23. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – Zoning Administrator (22-022R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
24. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – GIS Coordinator (22-023R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
25. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – GIS Analyst (22-024R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
26. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Treatment Center – Lab Services

- Specialist (22-005R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
27. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division – Behavioral Health Supervisor (22-006R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 28. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Public Health Division – Epidemiologist (22-007R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 29. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Treatment Center Division – Director of Health Services (22-027R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 30. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division – Social Worker and Clinical Social Worker (22-029R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 31. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division - Social Worker Supervisor (22-030R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 32. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department - Community Services Division – Social Worker/Case Manager for CST (22-033R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 33. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division – Social Worker/Case Manager Team Lead for Homeless Outreach (22-034R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 34. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the NEW Zoo Department – Adventure Park Guide Supervisors (22-009R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 35. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Parks Department – Re-Organization of Staff (22-025R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 36. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Golf Course Department – LTE Seasonal and Summer Employees (22-035R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 37. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Safety Communications Department -Telecommunication Operators (22-010R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 38. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Patrol Officer and Evidence/Property Specialist (22-018R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 39. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – LTE Mechanic Intern (22-019R). To approve. See action at Item 42 below. See Resolutions & Ordinances.
 40. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Account Clerk II (22-020R). To approve. See action at Item 42 below. See Resolutions & Ordinances.

41. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Jail Division – Correctional Officers (22-028R). To approve. See *action at Item 42 below.* See Resolutions & Ordinances.
42. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the District Attorney's Office – Clerk/Typist II (22-031R). To approve Items 13 – 42. See Resolutions & Ordinances.

No. 12ai-- REPORT OF SPECIAL ADMINISTRATION COMMITTEE OF OCTOBER 27, 2021 (BUDGET ITEMS).

1. BCCAN – Amend 2022 Department Budget. To approve.
2. Amend Year 2022 Non-Divisional Budgets - Taxes, Special Revenues, Certain Internal Services & Fiduciary Funds. To approve as amended.
3. Amended Resolution Regarding Table of Organization Change in the Treasurer's Office – Financial Specialist and LTE Tax Collection Help (22-032). To approve.

No. 12b-- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 6, 2021 (BUDGET ITEMS).

1. LIBRARY – REVIEW OF 2022 DEPARTMENT BUDGET. To approve Items 1, 2, 3, 4 & 5 and adopt related resolutions.
2. PARKS – REVIEW OF 2022 DEPARTMENT BUDGET.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Parks Department – Re-Organization of Staff. *See action at Item 1 above.* See Resolutions & Ordinances.
3. MUSEUM – REVIEW OF 2022 DEPARTMENT BUDGET. *See action at Item 1 above.*
4. NEW ZOO and ADVENTURE PARK – REVIEW OF 2022 DEPARTMENT BUDGET.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the NEW Zoo Department – Adventure Park Guide Supervisors. *See action at Item 1 above.* See Resolutions & Ordinances.
5. GOLF COURSE – REVIEW OF 2022 DEPARTMENT BUDGET.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Golf Course Department – LTE Seasonal and Summer Employees. *See action at Item 1 above.* See Resolutions & Ordinances.

No. 12c-- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 18, 2021 (BUDGET ITEMS).

1. NON-DIVISIONAL BUDGETS - BOARD OF SUPERVISORS - Review of 2022 Department Budget. To approve Board of Supervisors 2022 budget.
2. NON-DIVISIONAL BUDGETS - EXECUTIVE – Review of 2022 Department Budget. To approve Executive 2022 budget.

No. 12d-- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 13, 2021 (BUDGET ITEMS).

1. AGING AND DISABILITY RESOURCE CENTER - Review of 2022 Department Budget. To approve the Aging & Disability Resource Center budget.

2. SYBLE HOPP SCHOOL/CHILDREN WITH DISABILITIES EDUCATION BOARD - Review of 2022 Department Budget. To approve the Syble Hopp School/Children with Disabilities Education Board budget.
3. VETERANS' SERVICES - Review of 2022 Department Budget. To approve the Veterans' Service budget.
4. HEALTH & HUMAN SERVICES - Review of 2022 Department Budget. To approve the Health & Human Services budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Treatment Center – Lab Services Specialist (22-005R). To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division – Behavioral Health Supervisor (22-006R). To approve. See Resolutions & Ordinances.
 - c. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Public Health Division – Epidemiologist (22-007R). To approve. See Resolutions & Ordinances.
 - d. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Treatment Center Division – Director of Health Services (22-027R). To approve. See Resolutions & Ordinances.
 - e. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division – Social Worker and Clinical Social Worker (22-029R). To approve. See Resolutions & Ordinances.
 - f. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division - Social Worker Supervisor (22-030R). To approve. See Resolutions & Ordinances.
 - g. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department - Community Services Division – Social Worker/Case Manager for CST (22-033R). To approve. See Resolutions & Ordinances.
 - h. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Health & Human Services Department – Community Services Division – Social Worker/Case Manager Team Lead for Homeless Outreach (22-034R).
 - i. To add, "WHEREAS, County appropriation authority is found in Wis. Stats. Ch. 59, which does not provide specific authority regarding appropriating funds to non-profit entities whose primary purpose is assisting the homeless but creating this Homeless Outreach position will allow the County to assist certain homeless individuals by connecting them with other entities that provide homeless resources in the community; and"
 - ii. To approve as amended. See Resolutions & Ordinances.

No. 12e-- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF OCTOBER 19, 2021 (BUDGET ITEMS).

1. AIRPORT - Review of 2022 department budget. To send the Airport budget to County Board.

2. PLANNING AND LAND SERVICES - Review of 2022 department budgets. To hold \$50,000 in Contributions until the Planning and Land Services Director presents a plan for the expenditure.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – GIS Coordinator. *See action at Item 2d below.*
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – GIS Analyst. *See action at Item 2d below.*
 - c. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – LTE CO-OP/Student Intern. *See action at Item 2d below.*
 - d. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Planning & Land Services Department – Zoning Administrator.
 - i. To suspend the rules to take Items 2a – d together.
 - ii. To approve Items 2a – d. See Resolutions & Ordinances.
 - iii. To send the PALS budget to County Board as amended.
3. PORT AND RESOURCE RECOVERY - Review of 2022 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Port & Resource Recovery Department – Heavy Equipment Operator Tiers. To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Port & Resource Recovery Department – Overtime for Landfill.
 - i. To approve. See Resolutions & Ordinances.
 - ii. To send the Port & Resource Recovery budget to County Board.
4. PUBLIC WORKS - Review of 2022 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Works – Highway Department – Deletion of Highway Crew. To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Works – Highway Department – Overtime.
 - i. To approve. See Resolutions & Ordinances.
 - ii. To send the Public Works budget to the County Board.
5. REGISTER OF DEEDS - Review of 2022 department budget. To send the Register of Deeds budget to County Board.
6. UW-EXTENSION - Review of 2022 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Community Garden Ambassador. To suspend the rules to take Items 6a – d together. *See action at Item 6d below.* See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Horticulture Assistant. *See action at Item 6d below.* See Resolutions & Ordinances.
 - c. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Invasive Species Coordinator. *See action at Item 6d below.* See Resolutions & Ordinances.
 - d. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the UW-Extension Department – Invasive Species Intern.
 - i. To approve Items 6a – d. See Resolutions & Ordinances.
 - ii. To send the UW-Extension budget on to County Board.

No. 12ei-- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 19, 2021 (BUDGET ITEMS).

1. LAND AND WATER CONSERVATION – Review of 2022 department budget. To send the Land Conservation budget to County Board.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Land & Water Conservation Department – LTE Intern. To approve. See Resolutions & Ordinances.

No. 12f-- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 5, 2021 (BUDGET ITEMS).

1. CIRCUIT COURTS, COMMISSIONERS, PROBATE - Review of 2022 Department Budget. To approve the Circuit Courts, Commissioners, Probate 2022 budget.
2. PUBLIC SAFETY COMMUNICATIONS - Review of 2022 Department Budget. To approve the Public Safety Communications 2022 budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Safety Communication Department – Telecommunication Operators. To approve. See Resolutions & Ordinances.
3. EMERGENCY MGMT. - Review of 2022 Department Budget. To approve the Emergency Management 2022 budget.
4. DISTRICT ATTORNEY - Review of 2022 Department Budget. To approve the District Attorney 2022 budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the District Attorney's Office – Clerk/Typist II. To approve. See Resolutions & Ordinances.
5. MEDICAL EXAMINER - Review of 2022 Department Budget. To approve the Medical Examiner 2022 budget.
6. CLERK OF COURTS - Review of 2022 Department Budget. To approve the Clerk of Courts 2022 budget.
7. SHERIFF - Review of 2022 Department Budget. To approve the Sheriff's Office 2022 budget.
 - a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Patrol Officer and Evidence/Property Specialist. To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Account Clerk II. To approve. See Resolutions & Ordinances.
 - c. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – LTE Mechanic Intern. To approve. See Resolutions & Ordinances.
 - d. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Jail Division – Correctional Officers. To approve. See Resolutions & Ordinances.

No. 14 -- FINAL BUDGET VOTE AND RESOLUTION SETTING THE 2022 PROPERTY TAX LEVY.

BE IT RESOLVED, that the following sums of money be raised for the ensuing year:

School for Children with Disabilities	2,830,223
Public Health	2,080,913
County Aid Bridges (Section 82.08, Wis. Stats.)	182,825
County Payment for Library Services	48,653
Debt Service Fund	10,227,688
All Other County Taxes	77,023,546
PROPERTY TAX LEVY	92,393,848

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the school for Children with Disabilities on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the Public Health Department on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for bridges under Section 82.08, Wis. Stats., on the taxable property of the taxing districts participating; and

BE IT FURTHER RESOLVED, that the County shall enter in the Tax Apportionment the 20% Highway County Trunk Bridge assessments as authorized legal taxes against any district in the County, under Section 83.03 (2), Wis. Stats.; and

BE IT FURTHER RESOLVED, that the budgeted appropriations for purposes of Section 65.90, Wis. Stats., are attached hereto as Exhibit A, and the detailed budget for purposes of Section 59.17 (5), Wis. Stats., is the document of which this is part; and

BE IT FURTHER RESOLVED, that the Director of Administration is authorized to make any technical corrections to the budget that are necessary.

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

A motion was made by Supervisor Evans and seconded by Supervisor Dorff “to appropriate \$2.00 to videotape or live streaming the County Board meetings.”

Roll call vote taken:

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Nay	Erickson	19	Aye	Aye	10
De Wane	2	Aye	Buckley	11	Nay	Coenen	20	Nay	Nay	14
Chu	3	Aye	Landwehr	12	Nay	Schultz	21	Nay	Abstain	0
Dorff	4	Aye	Dantinne, JR.	13	Nay	Peters	22	Nay	Excused	2
Jacobson	5	Excused	Brusky	14	Nay	Suennen	23	Nay	Total	24
Lefebvre	6	Aye	Murphy	15	Nay	Schadewald	24	Nay		
Friberg	7	Aye	Kaster	16	Nay	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Nay	Deneys	26	Excused		
Evans	9	Aye	Hopkins	18	Nay					

Motion failed.

A motion was made by Supervisor Van Dyck and seconded by Supervisor De Wane “**to adopt the Brown County Budget for Calendar Year 2022**”.

Roll call vote taken:

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Aye	24
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Nay	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye	Excused	2
Jacobson	5	Excused	Brusky	14	Aye	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

Motion carried “**to adopt the Brown County Budget for Calendar Year 2022.**” Mill rate of 3.7203.

Committee of the Whole

No. 15a -- RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$4,670,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, on September 15, 2021, the County Board of Supervisors of Brown County, Wisconsin (the "County") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Refunding Bonds, Series 2021 (the "Bonds") for the public purpose of refunding obligations of the County, including interest on them, specifically the General Obligation Corporate Purpose Bonds, Series 2012A, dated June 1, 2012, due on November 1, 2022 and thereafter (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the County Board of Supervisors deems it to be necessary, desirable and in the best interest of the County to refund the Refunded Obligations for the purpose of achieving debt service savings;

WHEREAS, the County is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, pursuant to the Set Sale Resolution, the County has directed PMA Securities, LLC ("PMA") to take the steps necessary to sell the Bonds to pay the cost of the Refunding;

WHEREAS, PMA, in consultation with the officials of the County, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on October 26, 2021;

WHEREAS, the County Clerk (in consultation with PMA) caused notice of the sale of the Bonds to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Bonds for public sale;

WHEREAS, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. PMA has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Official Notice of Sale and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the County and PMA in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of FOUR MILLION SIX HUNDRED SEVENTY THOUSAND DOLLARS (\$4,670,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2021"; shall be issued in the aggregate principal amount of \$4,670,000; shall be dated November 16, 2021; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on November 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2022. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds are not subject to optional redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2021 through 2030 for the payments due in the years 2022 through 2031 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2021, dated November 16, 2021" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds: Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause

the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including

but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter into a Fiscal Agency Agreement between the County and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the

Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on November 26, 2021 at a price of par plus accrued interest to the date of redemption.

The County hereby directs the County Clerk to work with PMA to cause timely notice of redemption, in substantially the form attached hereto as Exhibit F and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. Any and all actions heretofore taken by the officers and agents of the County to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Fiscal Note This resolution does not require an appropriation from the General Fund. The refunding is expected to save approximately \$303,092 in debt service costs.

Respectfully submitted,

COMMITTEE OF THE WHOLE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

A motion was made by Supervisor Schadewald and seconded by Supervisor Suennen “to approve.”

Roll call vote taken:

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Aye	24
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Nay	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye	Excused	2
Jacobson	5	Excused	Brusky	14	Aye	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

Motion carried.

ATTACHMENTS TO RESOLUTION #15A **ON THE FOLLOWING PAGES**

EXHIBIT A

Official Notice of Sale

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB\70283827.1

15a

OFFICIAL NOTICE OF SALE

**BROWN COUNTY, WISCONSIN
\$4,865,000* GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021**

NOTICE IS HEREBY GIVEN that the County Board of Supervisors (the "Board") of Brown County, Wisconsin (the "County"), will receive bids either (i) electronically via Parity® or (ii) sent via e-mail to compbidWI@pmanetwork.com (each as more fully described below), for the purchase of its \$4,865,000* General Obligation Refunding Bonds, Series 2021 (the "Bonds"), on an all or none basis at the following time and place:

SALE DATE AND TIME:	10:00 a.m. Central Daylight Saving Time October 26, 2021
AWARD DATE AND TIME:	During a meeting scheduled to begin at 9:00 a.m. Central Daylight Saving Time October 27, 2021
PLACE:	Offices of the County's Financial Advisor: PMA Securities, LLC (the "Financial Advisor") 770 N. Jefferson Street, Suite 200 Milwaukee, Wisconsin 53202
AWARD OF BONDS:	Bids will be publicly announced at the above time and place. Unless all bids are rejected, award will be made by a notification of sale to the bidder offering the lowest true interest cost ("TIC") to the County.

The Bonds

Proceeds of the Bonds will be used (i) to current refund the County's General Obligation Corporate Purpose Bonds, Series 2012A, dated June 1, 2012 and (ii) to pay certain costs associated with the issuance of the Bonds.

The Bonds are being issued pursuant to Chapter 67 of the Wisconsin Statutes, a set sale resolution adopted by the Board on September 15, 2021 and a resolution to be adopted by the Board on October 27, 2021 (the "Award Resolution"). The Bonds will be general obligations of the County for which its full faith and credit and taxing powers are pledged which taxes may, under current law, be levied without limitation as to rate or amount. The County is authorized and required by law to levy on all property taxable by the County such ad valorem taxes as may be necessary to pay the Bonds and the interest thereon. See "THE BONDS" and "CONSTITUTIONAL AND STATUTORY CONSIDERATIONS AND LIMITATIONS CONCERNING THE COUNTY'S POWER TO

* Preliminary, subject to change.

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INCUR INDEBTEDNESS" in the Preliminary Official Statement for further information on the authorization and security for the Bonds.

Bidding Instructions

Each proposal must be submitted on the Official Bid Form without alteration or change no later than 10:00 a.m. Central Daylight Saving Time on October 26, 2021 either:

(i) via **Parity®** in accordance with this Official Notice of Sale. To the extent any instructions or directions set forth in **Parity®** conflict with this Official Notice of Sale, the terms of this Official Notice of Sale shall control. For further information about **Parity®**, potential bidders may contact the Financial Advisor or i-Deal LLC at 1359 Broadway, New York, NY 10018, telephone (212) 849-5021; or

(ii) via e-mail to compbidWI@pmanetwork.com.

The Bidder ("Bidder") bears all risk of transmission failure.

Any Bidder intending to bid via e-mail shall notify the Financial Advisor of such intention no later than the close of business on October 25, 2021.

Determination of Winning Bid

The Bonds will be awarded to the single and best Bidder (the "Underwriter") whose bid will be determined upon the basis of the lowest TIC at the rates designated in said bid from the dated date to the maturity dates after deducting the bid premium or adding the bid discount, if any. The TIC will be calculated as the rate which, when used in computing the present value of all principal and interest to be paid on the Bonds (commencing on May 1, 2022 and semiannually on each May 1 and November 1 thereafter), produces an amount on the date of issuance of the Bonds (expected to be November 16, 2021) equal to the purchase price set forth in the bid. In the event of more than one proposal specifying the lowest TIC, the Bonds will be awarded to the Bidder whose proposal is selected by lot from among all such proposals.

Terms of the Bonds

The Bonds will be dated the date of issuance thereof, will mature on the dates and in the amounts, and not more than one rate should be specified for each maturity as described in the Official Bid Form attached hereto.

The Bonds are not subject to optional redemption prior to maturity.

Any Bidder electing to designate any maturities as term bonds shall so specify on the affirmed bid form. The term bonds shall be subject to mandatory sinking fund redemption by lot in the amounts currently specified for the serial bonds, at a redemption price of 100% of the principal amount thereof.

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Bidding Parameters

The interest rates must be in multiples of one-eighth or one-twentieth of one percent (1/8 or 1/20 of 1%), and not more than one rate for a single maturity shall be specified. The rate bid for each maturity shall not exceed 4.0%. All bids must be for all of the Bonds and must be for not less than 102.0% and not more than 110.0% of the par amount thereof.

Attorneys' fees, Financial Advisor fees, rating agency fees, paying agent fees, the cost of distributing the Official Notice of Sale, the Preliminary Official Statement and the final Official Statement and miscellaneous expenses of said County incurred in connection with the offering and delivery of the Bonds shall all be the obligation of the County.

A good faith deposit will not be required prior to bid opening. The Underwriter is required to submit a certified or cashier's check on a solvent bank or trust company or a wire transfer for \$48,600 payable to the County as evidence of good faith of the bidder (the "Deposit") not later than 3:30 P.M. Central Daylight Saving Time on the sale date. The Deposit of the Underwriter will be retained by the County pending delivery of the Bonds. The County may hold the proceeds of any Deposit or invest the same (at the County's risk) in obligations that mature at or before the delivery of the Bonds, until disposed of, as follows: (a) at the delivery of the Bonds and upon compliance with the Underwriter's obligation to take up and pay for the Bonds, the full amount of the Deposit held by the County, without adjustment for interest, shall be applied toward the purchase price of the Bonds at that time, and the full amount of any interest earnings thereon shall be retained by the County; and (b) if the Underwriter fails to take up and pay for the Bonds when tendered, the full amount of the Deposit plus any interest earnings thereon will be forfeited to the County as liquidated damages.

The Underwriter shall provide Bond Counsel, within 48 hours of the award, the required issue statistics to complete parts II-V of Department of Treasury Form 8038-G.

The County will furnish to the Underwriter the approving legal opinion of Bond Counsel. After delivery, the County will furnish to the Underwriter a complete certified transcript of all proceedings in connection with the issuance of the Bonds which shall include a non-litigation certificate showing that there is no litigation pending or threatened as to the validity or security of the Bonds.

Establishment of Issue Price

(a) The winning bidder (the "Purchaser") shall assist the County in establishing the issue price of the Bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the Public (as hereinafter defined) or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit A, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Purchaser, the County and Bond Counsel. All actions to be taken by the County under this Official Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the County by the County's Financial Advisor, identified herein, and any notice or report to be

provided to the County may be provided to the County's Financial Advisor. Within one hour of the award, the Purchaser will provide the County and its Financial Advisor the expected initial offering price of the Bonds, which the Purchaser used to formulate its bid.

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "Competitive Sale Requirements") because:

- (1) the County will disseminate this Official Notice of Sale to potential Underwriters in a manner that is reasonably designed to reach potential Underwriters;
- (2) all bidders will have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the lowest TIC, as set forth in this Official Notice of Sale.

Any bid submitted pursuant to this Official Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid.

(c) In the event that the Competitive Sale Requirements are not satisfied, the County shall so advise the Purchaser. In such event, any bid proposal submitted will not be subject to cancellation or withdrawal, and the County agrees to use the rule selected by the Purchaser on its bid form to determine the issue price for the Bonds. On the bid form, each bidder must select one of the following rules to establish the issue price of the Bonds: (i) the first price at which 10% of a maturity of the Bonds (the "10% Test") is sold to the Public as the issue price of that maturity, or (ii) the initial offering price of that maturity (the "Hold-the-Offering-Price Rule"), in each case applied on a maturity-by-maturity basis. The Purchaser shall advise the County if any maturity of the Bonds satisfies the 10% Test as of the date and time of the award of the Bonds. The Purchaser shall promptly advise the County, at or before the time of award of the Bonds, which maturities of the Bonds shall be subject to the 10% Test or shall be subject to the Hold-the-Offering-Price Rule. *Bidders should prepare their bids on the assumption that some or all of the maturities of the Bonds will be subject to the Hold-the-Offering-Price Rule or the 10% Test, as selected on the bid form, in order to establish the issue price of the Bonds.* In addition, if the 10% Test has not been satisfied with respect to any maturity of the Bonds prior to closing, then the Purchaser shall provide the County with a representation as to the price or prices as the date of closing at which the Purchaser reasonably expects to sell the remaining Bonds of such maturity.

(d) If the Competitive Sale Requirements are not satisfied and the Purchaser selects the Hold-the-Offering-Price Rule, then the Purchaser shall (i) confirm that the Underwriters (as hereinafter defined) have offered or will offer the Bonds to the Public (as

hereinafter defined) on or before the date of award at the offering price or prices (the "Initial Offering Price"), or at the corresponding yields set forth in the bid submitted by the Purchaser and (ii) agree, on behalf of the Underwriters participating in the purchase of the Bonds, that the Underwriters will neither offer nor sell unsold Bonds of any maturity to which the Hold-the-Offering-Price Rule shall apply to any person at a price that is higher than the Initial Offering Price to the Public during the period starting on the Sale Date (as hereinafter defined) and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the Sale Date;
or
- (2) the date on which the Underwriters have sold at least 10% of that maturity of the Bonds to the Public at a price that is no higher than the Initial Offering Price to the Public.

The Purchaser will advise the County promptly after the close of the fifth (5th) business day after the Sale Date whether it has sold 10% of that maturity of the Bonds to the Public at a price that is no higher than the Initial Offering Price to the Public. Within one hour of the award, the Purchaser will inform the County of the Initial Offering Price for each maturity of the Bonds.

(c) **If the Competitive Sale Requirements are not satisfied and the Purchaser selects the 10% Test**, then until the 10% Test has been satisfied as to each maturity of the Bonds, the Purchaser agrees to promptly report to the County the prices at which the unsold Bonds of that maturity have been sold to the Public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all Bonds of that maturity have been sold or (ii) the 10% Test has been satisfied as to the Bonds of that maturity, provided that, the Purchaser's reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the County or Bond Council. In addition, if the 10% test has not been satisfied with respect to any maturity of the Bonds prior to closing, then the Purchaser shall provide the County with a representation as to the price or prices as of the date of closing at which the Purchaser reasonably expects to sell the remaining Bonds of such maturity.

(f) The County acknowledges that, in making the representations set forth above, the Purchaser will rely on (i) the agreement of each Underwriter to comply with requirements for establishing the issue price of the Bonds, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Bonds, as set forth in an agreement among Underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the Public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Bonds, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an Underwriter is a party to a third-party distribution agreement that was employed in connection with the initial sale of the Bonds to the Public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing the issue price of the Bonds including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Bonds, as set forth in the third-party distribution agreement and the related pricing wires. The County further

acknowledges that each Underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing the issue price of the Bonds, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Bonds, and that no Underwriter shall be liable for the failure of any other Underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing the issue price of the Bonds, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule if applicable to the Bonds.

(g) By submitting a bid, each bidder confirms that:

(i) any agreement among Underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the Public, together with the related pricing wires, contains or will contain language obligating each Underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable:

(A)(i) to report the prices at which it sells to the Public the unsold Bonds of each maturity allocated to it whether or not the closing date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the Purchaser that the 10% Test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the Purchaser and (ii) to comply with the Hold-the-Offering-Price Rule, if applicable, if and for so long as directed by the Purchaser and as set forth in the related pricing wires, which shall be until the 10% Test has been satisfied as to the Bonds of that maturity or until the close of business on the fifth (5th) business day following the date of award,

(B) to promptly notify the Purchaser of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an Underwriter participating in the initial sale of the Bonds to the Public (each such term being used as defined below), and

(C) to acknowledge that, unless otherwise advised by the Underwriter, the Purchaser shall assume that each order submitted by the Underwriter is a sale to the Public.

(ii) any agreement among Underwriters or selling group agreement relating to the initial sale of the Bonds to the Public, together with the related pricing wires, contains or will contain language obligating each Underwriter that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the Public to require each broker-dealer that is a party to such third-party distribution agreement to (A) report the prices at which it sells to the Public the unsold Bonds of each maturity

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allocated to it, whether or not the closing date has occurred, until either all Bonds of that maturity allocated to it have been sold or until it is notified by the Purchaser or such Underwriter that the 10% Test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the Purchaser or such Underwriter and (B) comply with the Hold-the-Offering-Price Rule, if applicable, if and for so long as directed by the Purchaser or the Underwriter and as set forth in the related pricing wires, which shall be at least until the 10% Test has been satisfied as to the Bonds of that maturity or until the close of business on the fifth (5th) business day following the date of the award.

(h) Sales of any Bonds to any person that is a Related Party to an Underwriter participating in the initial sale of the Bonds to the Public shall not constitute sales to the Public for purposes of this Official Notice of Sale. Further, for purposes of this Official Notice of Sale:

- (i) "Public" means any person other than an Underwriter or a Related Party,
- (ii) "Underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead Underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the Public),
- (iii) a purchaser of any of the Bonds is a "Related Party" to an Underwriter if the Underwriter and the Purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "Sale Date" means the date that the Bonds are awarded by the County to the Purchaser.

Tax Status

Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, will deliver a legal opinion with respect to the federal income tax status applicable to the interest on the Bonds under existing law substantially in the form attached to the Preliminary Official Statement as Appendix A.

Designation as Qualified Tax-Exempt Obligations

The Bonds shall be designated as "qualified tax-exempt obligations" under the small issuer exception provided under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), which affords banks and certain other financial institutions more favorable treatment of their deduction for interest expense than would otherwise be allowed under Section 265(b)(2) of the Code.

Book-Entry Only

The Bonds will be issued as fully-registered Bonds without coupons and, when issued, will be registered in the name of CEDE & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository of the Bonds. A single Bond certificate for each maturity will be issued to DTC and immobilized in its custody. Individual purchases may be made in book-entry-only form only through DTC participants, in the principal amount of \$5,000 or any integral multiple thereof. Individual purchasers will not receive certificates evidencing their ownership of the Bonds purchased. The Underwriter shall be required to deposit the Bond certificates with DTC as a condition to delivery of the Bonds. The County will make payments of principal and interest on the Bonds to DTC or its nominee as registered owner of the Bonds in same-day funds. Transfer of those payments to participants of DTC will be the responsibility of DTC; transfer of the payments to beneficial owners by DTC participants will be the responsibility of such participants and other nominees of beneficial owners all as required by DTC rules and procedures. No assurance can be given by the County that DTC, its participants and other nominees of beneficial owners will make prompt transfer of the payments as required by DTC rules and procedures. The County assumes no liability for failures of DTC, its participants or other nominees to promptly transfer payments to beneficial owners of the Bonds.

In the event that the securities depository relationship with DTC for the Bonds is terminated and the County does not appoint a successor depository, the County will prepare, authenticate and deliver, at its expense, fully-registered certificate Bonds in the denominations of \$5,000 or any integral multiple thereof in the aggregate principal amount of the Bonds of the same maturities and interest rate then outstanding to the beneficial owners of the Bonds.

CUSIP Numbers

It is intended that CUSIP numbers will be printed on the Bonds, but neither the failure to print or type such numbers on any Bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the Underwriter to accept delivery of and make payment for the Bonds. All expenses in relation to the printing of CUSIP numbers, including CUSIP Service Bureau

charges for the assignment of said numbers, shall be the responsibility of and shall be paid by the Underwriter.

Continuing Disclosure

The County covenants and agrees to enter into a written agreement or contract, constituting an undertaking (the "Undertaking") to provide ongoing disclosure about the County for the benefit of the beneficial owners of the Bonds on or before the date of delivery of the Bonds as required under Section (b)(5) of Rule 15c2-12 (the "Rule") adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended. The form of the Undertaking is set forth in Appendix C in the Preliminary Official Statement. Please see the section entitled "CONTINUING DISCLOSURE" in the Preliminary Official Statement for a description of the County's compliance over the last five years with undertakings previously entered into by it pursuant to the Rule.

The Underwriter's obligation to purchase the Bonds shall be conditional upon the County delivering the Undertaking on or before the date of delivery of the Bonds.

Official Statement

The County declares the Preliminary Official Statement provided in connection with the sale of the Bonds to be final as of its date for purposes of the Rule, except for the omission of the offering prices or yields, the interest rates, any other terms or provisions required by the County specified in the bid, ratings, other terms of the Bonds depending on such matters, and the identity of the Underwriter. Upon the sale of the Bonds, the County will publish an Official Statement in substantially the same form as the Preliminary Official Statement, subject to minor additions, deletions and revisions as required to complete the Preliminary Official Statement. By submission of its bid, the Underwriter will be deemed to have certified that it has obtained and reviewed the Preliminary Official Statement. Promptly after the sale date, but in no event later than seven business days after the sale date, the County will provide the Underwriter with an electronic copy of the final Official Statement. The Underwriter agrees to supply to the County all information necessary to complete the Official Statement within 24 hours after the award of the Bonds.

Conditions of Closing

The County reserves the right to reject any or all bids and to determine the best bid in its sole discretion, and to waive any irregularity in any bid. Additionally, the County reserves the right to modify or amend this Official Notice of Sale; however, any such modification or amendment shall not be made less than twenty-four (24) hours prior to the date and time for receipt of bids on the Bonds and any such modification or amendment will be announced on the Amendments Page of the Parity® webpage and through *Thompson Municipal News*.

By submitting a bid, any bidder makes the representation that it understands Bond Counsel represents the County in the Bond transaction and, if such bidder has retained Bond Counsel in an unrelated matter, such bidder represents that the signatory to the bid is duly authorized to, and does consent to and waive for and on behalf of such bidder any conflict of

interest of Bond Counsel arising from any adverse position to the County in this matter; such consent and waiver shall supersede any formalities otherwise required in any separate understandings, guidelines or contractual arrangements between the bidder and Bond Counsel.

The Bonds will be delivered to the Underwriter against full payment in immediately available funds as soon as they can be prepared and executed, which is expected to be November 16, 2021. Should delivery, however, be delayed beyond forty-five (45) days from the date of sale for any reason beyond the control of the County except failure of performance by the Underwriter, the County may cancel the award or the Underwriter may withdraw the Deposit and thereafter the Underwriter's interest in and liability for the Bonds will cease.

Additional Information

The Preliminary Official Statement and the Official Bid Form, together with other pertinent information, may be obtained from the County, Attention: Bradley Klingsporn, Finance Director, 305 East Walnut Street, Green Bay, Wisconsin 54305-3600, telephone: (920) 448-4035, or from the Financial Advisor, Attention: Phil Hohlweck, 770 N. Jefferson Street, Suite 200, Milwaukee, Wisconsin 53202, telephone: (414) 436-1943.

By order of the County Board of Supervisors of the County, dated this 18th day of October, 2021.

/s/ Bradley Klingsporn
Finance Director
Brown County, Wisconsin

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB170283827.1

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Brown County
\$4,865,000* General Obligation Refunding Bonds, Series 2021
Bids Received: October 26, 2021 / Award Date: October 27, 2021

Bidder Name	TIC*
BOK Financial Securities, Inc.	1.046732
BNYMellon Capital Markets	1.109290
Northland Securities, Inc.	1.189251
Robert W. Baird & Co., Inc.	1.227946
Piper Sandler & Co.	1.228672
Raymond James & Associates, Inc.	1.246767
Bernardi Securities, Inc.	1.254448

SOURCE: PARITY

*Note: After adjusting par amounts, the final statistics are as follows:
 Par Amount: \$4,670,000
 TIC: 1.052280%

15a

EXHIBIT C

Winning Bid

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB170283827.1

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OFFICIAL BID FORM

County Board of Supervisors
Brown County, Wisconsin

October 26, 2021

Ladies and Gentlemen:

Subject to all the provisions of the Official Notice of Sale, which is expressly made a part of this bid, we offer to purchase the General Obligation Refunding Bonds, Series 2021 (the "Bonds") as described below:

Par amount of Bonds:	\$4,670,000
Dated date:	Date of issuance
Purchase price:	\$5,095,035.42
(not less than 102.0% and not more than 110.0% of the par amount of the Bonds)	

The Bonds shall bear interest as follows (each rate (i) a multiple of 1/8 or 1/20 of 1% and (ii) not exceeding 4.0%):

<u>Maturity</u> <u>(November 1)</u>	<u>Amount (\$)</u>	<u>Rate (%)</u>	<u>Term</u> <u>Bonds (Year)</u>
2022	415,000	4.000	--
2023	400,000	4.000	--
2024	415,000	4.000	--
2025	440,000	4.000	--
2026	460,000	4.000	--
2027	480,000	4.000	--
2028	495,000	2.000	--
2029	510,000	2.000	--
2030	520,000	2.000	--
2031	535,000	2.000	--

Any Bidder electing to designate any maturities as term bonds shall so specify on the affirmed bid form. The term bonds shall be subject to mandatory sinking fund redemption by lot in the amounts currently specified for the serial bonds, at a redemption price of 100% of the principal amount thereof.

The Bonds are not subject to optional redemption prior to maturity.

The Bonds are to be accompanied by the unqualified approving legal opinion of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, and a certificate evidencing that no litigation is pending against the County, which will affect the validity or security of these Bonds.

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Attorneys' fees, Rating Agency fees, Financial Advisor fees, paying agent fees, the cost of distributing the Official Notice of Sale, the Preliminary Official Statement and the Official Statement and miscellaneous expenses of said County incurred in connection with the offering and delivery of the Bonds shall all be the obligation of the County.

If the net interest cost or the true interest cost stated below is incorrectly computed, the undersigned agrees that the purchase price and interest rates above shall prevail.

Net Interest Cost:	\$296,397.91
True Interest Cost:	1.052280%


This bid is a firm offer for the purchase of the Bonds identified in the Official Notice of Sale, on the terms set forth in this bid form and the Official Notice of Sale, and is not subject to any conditions, except as permitted by the Official Notice of Sale. If the Competitive Sale Requirements are not met, the bidder selects the following rule to establish the issue price of maturities of the Bonds for which 10% is not sold to the Public on the date hereof applied on a maturity-by-maturity basis (mark one):

_____ 10% Test: the first price at which 10% of a maturity of the Bonds is sold to the Public for the following maturities: _____

_____ Hold-the-Offering-Price Rule: the initial offering price of that maturity for the following maturities: _____

By submitting this bid, we confirm that we have an established industry reputation for underwriting new issuances of municipal bonds. *[If the bidder cannot confirm an established industry reputation for underwriting new issuances of municipal bonds, the preceding sentence should be crossed out.]*

We understand that if we are the winning bidder that we will deposit with the County not later than 3:30 P.M. Central Daylight Saving Time on the sale date a certified or cashier's check or wire transfer in the amount of \$48,600 payable to said County as a guarantee of good faith, to be applied in accordance with the Official Notice of Sale.



Managing Underwriter Signature

Name of Firm: BOK Financial Securities
Direct Contact: Travis Mantel
Address: 1200 N Mayfair Rd. Suite 303
Milwaukee WI 53226
Phone Number: 414-203-6558
E-Mail Address: tmantel@bokf.com

—PLEASE ATTACH A LIST OF ACCOUNT MEMBERS—

The foregoing offer is hereby accepted this 27th day of October, 2021 by the County Board of Supervisors of Brown County, Wisconsin, and in recognition therefore is signed by the officials of the County empowered and authorized to make such acceptance.

Chairperson, County Board of Supervisors
Brown County, Wisconsin

County Clerk
Brown County, Wisconsin

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QBK70283827.1

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Brown County

\$4,670,000 - FINAL

General Obligation Refunding Bonds, Series 2021

Dated/Close: November 16, 2021

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
11/01/2022	Serial Coupon	4.000%	0.250%	415,000.00	103.587%	429,886.05
11/01/2023	Serial Coupon	4.000%	0.300%	400,000.00	107.219%	428,876.00
11/01/2024	Serial Coupon	4.000%	0.350%	415,000.00	110.732%	459,537.80
11/01/2025	Serial Coupon	4.000%	0.500%	440,000.00	113.700%	500,280.00
11/01/2026	Serial Coupon	4.000%	0.650%	460,000.00	116.319%	535,067.40
11/01/2027	Serial Coupon	4.000%	0.800%	480,000.00	118.582%	569,193.60
11/01/2028	Serial Coupon	2.000%	1.000%	495,000.00	106.705%	528,189.75
11/01/2029	Serial Coupon	2.000%	1.100%	510,000.00	106.839%	544,878.90
11/01/2030	Serial Coupon	2.000%	1.200%	520,000.00	106.775%	555,230.00
11/01/2031	Serial Coupon	2.000%	1.300%	535,000.00	106.518%	569,871.30
Total	-	-	-	\$4,670,000.00	-	\$5,121,010.80

Bid Information

Per Amount of Bonds	\$4,670,000.00
Reoffering Premium or (Discount)	451,010.80
Gross Production	\$5,121,010.80
Total Underwriter's Discount (0.556%)	\$(25,975.38)
Bid (109.101%)	5,095,035.42
Total Purchase Price	\$5,095,035.42
Bond Year Dollars	\$26,780.42
Average Life	5.735 Years
Average Coupon	2.6938839%
Net Interest Cost (NIC)	1.1067711%
True Interest Cost (TIC)	1.0522797%

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PMA Securities, LLC

Public Finance/Financial Planning - ph

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EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB\70283827.1

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Brown County

\$4,670,000 - FINAL

General Obligation Refunding Bonds, Series 2021

Dated/Close: November 16, 2021

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Annual Total
11/16/2021	-	-	-	-	-
05/01/2022	-	-	66,733.33	66,733.33	-
11/01/2022	415,000.00	4.000%	72,800.00	487,800.00	554,533.33
05/01/2023	-	-	64,500.00	64,500.00	-
11/01/2023	400,000.00	4.000%	64,500.00	464,500.00	529,000.00
05/01/2024	-	-	56,500.00	56,500.00	-
11/01/2024	415,000.00	4.000%	56,500.00	471,500.00	528,000.00
05/01/2025	-	-	48,200.00	48,200.00	-
11/01/2025	440,000.00	4.000%	48,200.00	488,200.00	536,400.00
05/01/2026	-	-	39,400.00	39,400.00	-
11/01/2026	460,000.00	4.000%	39,400.00	499,400.00	538,800.00
05/01/2027	-	-	30,200.00	30,200.00	-
11/01/2027	480,000.00	4.000%	30,200.00	510,200.00	540,400.00
05/01/2028	-	-	20,600.00	20,600.00	-
11/01/2028	495,000.00	2.000%	20,600.00	515,600.00	536,200.00
05/01/2029	-	-	15,650.00	15,650.00	-
11/01/2029	510,000.00	2.000%	15,650.00	525,650.00	541,300.00
05/01/2030	-	-	10,550.00	10,550.00	-
11/01/2030	520,000.00	2.000%	10,550.00	530,550.00	541,100.00
05/01/2031	-	-	5,350.00	5,350.00	-
11/01/2031	535,000.00	2.000%	5,350.00	540,350.00	545,700.00
Total	54,670,000.00	-	\$721,433.33	\$5,391,433.33	-

Yield Statistics

Bond Year Dollars	\$26,780.42
Average Life	5.735 Years
Average Coupon	2.6938839%
DY01	2,710.55
Net Interest Cost (NIC)	1.1067711%
True Interest Cost (TIC)	1.0522797%
Bond Yield for Arbitrage Purposes	0.9567056%
All Inclusive Cost (AIC)	1.2265702%

IRS Form 8038

Net Interest Cost	0.9230497%
Weighted Average Maturity	5.721 Years

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PMA Securities, LLC

Public Finance/Financial Planning - ph

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EXHIBIT E

(Form of Bond)

REGISTERED NO. R- _____ UNITED STATES OF AMERICA
STATE OF WISCONSIN
BROWN COUNTY
GENERAL OBLIGATION REFUNDING BOND, SERIES 2021 DOLLARS \$ _____

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
November 1, _____ November 16, 2021 _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, Brown County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2022 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$4,670,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of refunding certain obligations of the County, as authorized by a resolution adopted on October 27, 2021. Said resolution is recorded in the official minutes of the County Board of Supervisors for said date.

This Bond is not subject to optional redemption.

QB170283827.1

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It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds after the Record Date. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

fa

IN WITNESS WHEREOF, Brown County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

BROWN COUNTY, WISCONSIN

By: _____
Patrick J. Buckley
Chairperson

(SEAL)

By: _____
Patrick W. Moynihan, Jr.
County Clerk

COPY

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Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of Brown County, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

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ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

Ka

EXHIBIT F

NOTICE OF FULL CALL*

BROWN COUNTY, WISCONSIN
GENERAL OBLIGATION CORPORATE PURPOSE BONDS,
SERIES 2012A, DATED JUNE 1, 2012

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called for prior payment on November 26, 2021 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
11/01/2022	\$445,000	2.00%	115516AK2
11/01/2023	460,000	2.00	115516AL0
11/01/2024	470,000	2.00	115516AM8
11/01/2025	485,000	2.00	115516AN6
11/01/2026	495,000	2.10	115516AP1
11/01/2027	510,000	2.20	115516AQ9
11/01/2028	520,000	2.25	115516AR7
11/01/2029	535,000	2.35	115516AS5
11/01/2030	550,000	2.40	115516AT3
11/01/2031	570,000	2.45	115516AU0

Upon presentation and surrender of said Bonds to Associated Trust Company, National Association, Green Bay, Wisconsin, the registrar and fiscal agent for said Bonds, the registered owners thereof will be paid the principal amount of the Bonds plus accrued interest to the date of prepayment.

Said Bonds will cease to bear interest on November 26, 2021.

By Order of the
County Board of Supervisors
Brown County
County Clerk

Dated _____

* To be provided to Associated Trust Company, National Association, Green Bay, Wisconsin. The registrar and fiscal agent shall be directed to give notice of such prepayment by registered or certified mail or overnight express delivery to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to November 26, 2021 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

QB\70283827.1

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**Item #15b was struck from the agenda.*

~~No. 15b -- CLOSED SESSION -- REDISTRICTING:~~

No. 15c -- RESOLUTION ADOPTING FINAL BROWN COUNTY SUPERVISORY REDISTRICTING PLAN.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County is required to redistrict its County Board supervisory districts after each Federal decennial census to comply with one person-one vote representation; and

WHEREAS, a Final County Supervisory Redistricting Plan (a FRP) must be adopted by the County Board after a Public Hearing; and

WHEREAS, after complying with all statutory directives, including Notice requirements, the County Board held a Public Hearing regarding its proposed FRP, contemporaneously with its County Board Monthly Meeting, on October 27, 2021 at 9:30 a.m. in Green Bay, Wisconsin at the Resch Expo Center, at which time the proposed FRP was visually made public, public comments were taken and questions, if any, were addressed regarding proposed FRP; and

WHEREAS, it is desirable for the County Board to adopt its proposed FRP, attached to and incorporated into this Resolution by attachment and reference, as its Final County Supervisory Redistricting Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors that it hereby adopts the Final County Supervisory Redistricting Plan (FRP) described on the attached document/map (*map will be attached when approved*), and as displayed visually at this meeting; and

BE IT FURTHER RESOLVED, that the County Board Chair, via the County Clerk, shall file a certified copy of the approved FRP with the Secretary of State, and shall provide visual copies of this approved FRP by certified mail to each municipal governing body in Brown County.
Fiscal Note: This Resolution does not require an appropriation from the General Fund.

Respectfully submitted,

COMMITTEE OF THE WHOLE

Approved By: /s/ Troy Streckenbach Date: 10/28/2021

21-087R
Authored by Corporation Counsel Office
Final Draft Approved by Corporation Counsel Office

A motion was made by Supervisor Evans and seconded by Supervisor Kaster “to approve.”

Roll call vote taken:

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	1
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	2
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Excused	Brusky	14	Aye	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Nay	Deney	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

ATTACHMENTS TO RESOLUTION #15C
ON THE FOLLOWING PAGES

CORPORATION COUNSEL

Brown County

305 EAST WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



David P. Hemery
Corporation Counsel

PHONE: (920) 448-4006
FAX: (920) 448-4003
EMAIL: David.Hemery@browncountywi.gov

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-14-2021
REQUEST TO: County Board of Supervisors – COMMITTEE OF THE WHOLE
MEETING DATE: 10/27/2021
REQUEST FROM: Dave Hemery, Corp Counsel
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: **RESOLUTION ADOPTING**
FINAL BROWN COUNTY SUPERVISORY REDISTRICTING PLAN

ISSUE/BACKGROUND INFORMATION:

This Resolution adopts the Final Brown County Supervisory Redistricting Plan

ACTION REQUESTED:

Consideration and approval.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

What is the amount of the fiscal impact? \$ 0

Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)

- a. If yes, in which account? _____
- b. If no, how will the impact be funded? General Fund
- c. If funding is from an external source, is it one-time ☐ or continuous? ☐

2. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

15c

No. 16 -- **SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

No. 16a -- **FROM SUPERVISOR VAN DYCK: REQUEST THAT CHANGES BE MADE TO CHAPTER 2 TO REQUIRE THAT ALL ACTION ITEMS, OTHER THAN RECEIVE AND PLACE ON FILE, THAT ARE TAKEN AT THE COMMITTEE LEVEL ARE SEPARATELY LISTED AS AGENDA ITEMS ON THE FULL COUNTY BOARD AGENDA.**
IN ADDITION, REQUIRE THAT ALL COMMITTEES ADOPT A CONSENT AGENDA FORMAT FOR ALL FINANCIAL AND DEPARTMENT REPORTS.

Referred to Executive Committee.

No. 17 -- **BILLS OVER \$5,000 FOR PERIOD ENDING SEPTEMBER 30, 2021.**

A motion was made by Supervisor Peters and seconded by Supervisor Borchardt **“to pay the bills for the period ending September 30, 2021.”** Vote taken. Motion carried unanimously.

No. 18 -- **CLOSING ROLL CALL.**

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	2
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Excused	Brusky	14	Aye	Suennen	23	Aye	Total	24
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deney	26	Excused		
Evans	9	Aye	Hopkins	18	Aye					

No. 19 -- **ADJOURNMENT TO WEDNESDAY, DECEMBER 15, 2021, AT 7:00 P.M., GREEN BAY, WISCONSIN.**

A motion was made by Supervisor De Wane and seconded by Supervisor Borchardt **“to adjourn to the above date and time.** Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 11:08 a.m.

/s/ Patrick W. Moynihan, Jr.
PATRICK W. MOYNIHAN, JR.